

**I. City Meetings**

**Meetings**

1. Mayor’s Youth Council – Monday, April 22, 2019 @ 7:00pm – Burlison Police Department Community Room, 116 SW Wilshire
2. Library Board – Tuesday, April 23, 2019 @ 6:00pm – Burlison Public Library, 248 SW Johnson Ave.

**City Secretary’s Office Update**

1. Special City Charter election voting starts Monday, April 22, 2019. The following is the schedule for voting.
  - i. Early Voting Monday, April 22 to Friday, April 26, 2019 Time: 8am to 5pm
  - ii. Early Voting 12 hour days Monday, April 29 to Tuesday, April 30 Time: 7am to 7pm
  - iii. Election Day voting Saturday, May 4, 2019 Time: 7am to 7pm

All voting will take place at Burlison City Hall Council Chambers, 141 W. Renfro St. Make sure to bring a photo identification card. All the propositions are listed on our city’s website for review. For more election information and voter requirements visit <https://www.burlesontx.com/969/Elections>

**II. General Information and Status Updates**

**A. Bluebird Meadow Community Outreach**

Staff has put together a community outreach action plan. Please see action steps below, the letter that was mailed on April 16 and mockups of advertising pieces that will be distributed.

<b>Bluebird Meadows Community Outreach Action Plan</b>				
	<b>Action Item</b>	<b>Responsible Department</b>	<b>Time frame</b>	<b>Status</b>
1.	Letter to 30 neighboring property owners around Bluebird Meadows.	Police/Attorney	Mailed 4/16	Complete
2.	Obtain addresses of one-mile radius of Bluebird Meadows.	Police/GIS	Week of April 14-19	Complete
3.	Reach out to residents who spoke at council meeting.	Police	Week of April 14-19 <i>Deputy Chief Sanidfer spoke to two of the residents last week but will reach out to all of them again</i>	in process
4.	Reach out JISD School district and request they send out information to the students and parents who attend to Caddo Grove Elementary.	Police Communications will provide information to be distributed	In the next two weeks	

6.	Set up a meeting with Johnson County Sheriff Department.	Police	Week of April 14-19 <i>Deputy Chief Sandifer spoke to the Sheriff on 4/15 and will stay in contact</i>	in process
7.	Organize a neighborhood meeting, potentially at Loftlin Middle School, to speak with residents.  Invite Johnson County Sheriff Department and Joshua ISD.	Police/ Communications  Police - will check on availability of school. Once date is set we will need to communicate the invite to residents of Bluebird Meadows. Is there an HOA, neighborhood Facebook? Potentially we could use NextDoor to target the residents.	This month, depending on Loftlin Middle School's availability	
8.	Design Social Media marketing material for "Your Bullet, Your Responsibility"	Communications	This week	In process
9.	Design large postcards with the "Your Bullet, Your Responsibility" message. Postcards will be mailed <b>813 properties</b> around Bluebird Meadows.	Communications will design PD responsible for mailing (and paying for printing and postage)	This month	In process



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<http://www.burlesontx.com>

## POLICE DEPARTMENT

April 15, 2019

Sherry & Joe Garrett  
6601 Hatcher Rd  
Joshua, TX 76058

*Via Certified Mail, Return Receipt Requested  
& First-Class U.S. Mail*

**Re: 6601 Hatcher Road, Joshua, Texas 76058  
Shooting of Firearms and Fireworks in Your Neighborhood**

Dear Resident:

Since April of 2018, the Burleson Police Department ("Burleson PD") has received multiple calls from residents in the Bluebird Meadows neighborhood, which is located inside the city limits of Burleson, regarding the shooting of firearms and fireworks from your neighborhood into Bluebird Meadows. This letter is sent to you because, according to appraisal district records, you are an owner of real property near these incidents. This letter is not sent to you because of any specific complaint about you or your property. Rather, Burleson PD is sending this letter to multiple different property owners in and around the Bluebird Meadows neighborhood in an effort to keep everybody safe. It is our hope that this letter will remind the homeowners in your area of just how close in proximity their property is to the Bluebird Meadows neighborhood.

The calls received by Burleson PD over the last year regarding your neighborhood include incidents where a property owner was shooting firearms or fireworks on their property, but the projectile landed on adjacent property in bluebird Meadows. Such actions led to one person being seriously injured and a home damaged. Please note that while you may be able to shoot fireworks and firearms on your property, you are legally responsible for your actions and may be held criminally and/or civilly liable. Burleson PD respectfully requests that if you shoot firearms or fireworks on your property that you take all necessary precautions to keep you and those around you safe.

Thank you for your attention to this matter. Please feel free to contact the Burleson Police Department at 817-426-9913 with any questions regarding this matter.

Sincerely,

Doug Sandifer  
Deputy Chief of Police  
City of Burleson

M. Matthew Ribitzki  
Deputy City Attorney  
City of Burleson

Cc: Sheriff Adam King  
Johnson County Sheriff's Office  
1102 East Kilpatrick St., Ste. A  
Cleburne, TX 76031



INTERNATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



# YOUR BULLET. YOUR RESPONSIBILITY.

Recklessly engaging in conduct that places others in imminent danger, like discharging a firearm in the direction of an individual, habitation, building, or vehicle can lead to a Class A misdemeanor or a third degree felony charge.



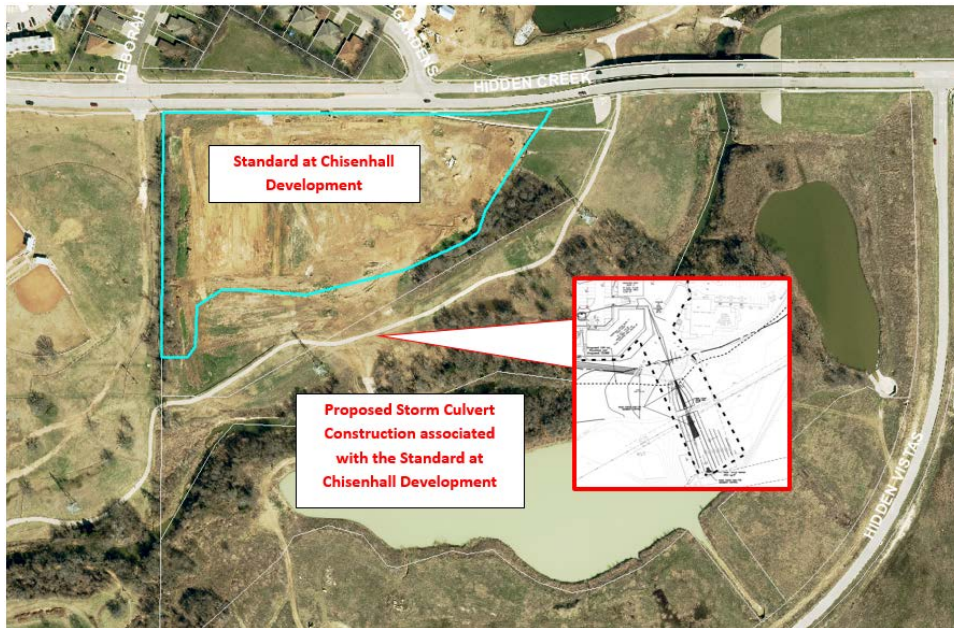
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# YOUR BULLET.

# YOUR RESPONSIBILITY.

## B. Chisenhall Trail Closure

The developer of the Standard at Chisenhall project will resume work, weather permitting, on Thursday April 18 with work associated with installation of a storm culvert under the existing trail located to the south of Hidden Creek Parkway. The grading work will continue for approximately four weeks in which the trail will be shut down to pedestrians from 7 a.m. to 5 p.m. and will reopen each night. No work shall be performed on the weekend without prior approval of the City. A section of the trail shall be removed to install the storm culvert and shall be replaced the same day. The trail will be shut down for approximately 2 to 3 days to allow the concrete to cure before allowing pedestrian traffic. Notification will be provided prior to installation of the storm culvert in order to alert citizens that the trail will be closed for an extended period of time.



## C. Road Closures for Be Healthy Burlson Run

- W. Ellison from Johnson Avenue to Wilson Street in Old Town will be closed from 6 a.m. - noon to accommodate for the event.
- One lane on Johnson Avenue from Gardens Street to Ellison Street will be closed.
- Hidden Creek Parkway, East bound left lane will be closed to traffic from Irene Street to Hidden Lakes Drive.

## D. Schlotzhauer named Employee of the Quarter

Rodney Schlotzhauer, the City of Burlson's Employee of the Quarter, approaches each day with a grateful heart and joyful attitude. You can often see Rodney walking through the halls of city facilities, checking on employees and making sure that they have everything they need to do their jobs.

"Rodney comes by our department every morning to check on us," his nomination form states. "He makes sure that we have the supplies we need without having to ask him for them. He just

remembers and brings them to us.”

Rodney takes extreme pride in his job and serving the employees of Burluson.

“Recently we asked Rodney what he could do regulate the temperature in our office,” said Brandi Rendon, Utility Customer Service Manager. “Less than a week later he had ordered and installed a sensor that corrected the issue.”



Noted in his nomination form is his dedication to quality customer service, his follow through on projects and his character.

“Not only is Rodney excellent at his job, but his character stands out from the crowd,” said Wanda Bullard, Human Resources Director.

That character is reflected as he takes time to check on how employees are doing personally, to ask them about their family and to sincerely thank employees for what they do to make the city better.

“Rodney doesn’t complain, but seeks the positive in all situations and communicates that out to others,” stated Bullard.

Rodney began his career with the City of Burluson in 1999 in the facilities maintenance division. In 2002, Rodney received Employee of the Year. “It speaks volumes that 17 years later, Rodney is still demonstrating a high level of service to our city and staff,” said Bullard.

Rodney was honored at the April 15 City Council meeting. The city's employee of the quarter award is based on an employee's efficiency, transparency, honesty, innovation and customer service, all of which make up the city's ethics statement.

### E. Employee Fitness Centers

The strength equipment has been delivered from the BRiCk to the Employee Fitness Centers at Annex 3 and the Service Center, and are now ready for use. Big thanks to the BRiCk for providing their used equipment to us for cost effective fitness centers to facilitate the health and wellness of our employees.



**III. Upcoming Road Construction/Closures**

<b>Upcoming Road Construction/Closures</b>			
<b>Project</b>	<b>Location</b>	<b>Traffic Affected</b>	<b>Estimated Completion</b>
Renfro Street Medians in Old Town	Renfro Street from Johnson Avenue to I-35	Middle lanes closed to traffic, one lane open in each direction	July 2019, weather dependent
Old Town Parking Lots	Bufford Street at Warren and Main Street at Renfro	Main Street closed north of Renfro.	May/June 2019
Old Town Quiet Zones	RR crossing at Commerce, Renfro, Ellison, Eldred	Closures at crossings when work is occurring	Spring 2020
NW Renfro Improvements – Rt. Turn Lane by CVS and more	NW Renfro from Wilshire Blvd. to Cindy Lane	April 22 Lane closures beginning	Nov/Dec 2019
McNairn Water Line to Turkey Peak / Sewer Rebuild	McNairn from SH174 to Jayellen/Turkey Peak Water Facility Site	Sections of McNairn closed as work progresses.	October 2019

**IV. Upcoming Community Events and Meetings**

**A. Events**

- Friday, April 19, Easter Egg Hunt at Russell Farm, 11 a.m.
- Friday, April 19, Bunny Daze at Hidden Creek Sports Complex, 5:30 – 7 p.m.
- Saturday, April 20, Be Healthy Annual Run starts in Old Town at 7 a.m.
  - On the morning of the event, City of Burleson employees need to check in with HR at the table next to the registration and volunteer tables right outside the City Hall entrance to be entered into the raffle for participation.

**B. Community Meetings**

- No meetings to report.

**V. Attachments**

A. City Charter Proposed Amendments .....Page 9

**VI. Informal Staff Reports**

None