



# WEEKLY REPORT

JANUARY 10, 2020

TO: MAYOR SHETTER AND COUNCIL MEMBERS  
FROM: BRYAN LANGLEY, CITY MANAGER

**Burleson**  
TEXAS

MARKETING & COMMUNICATIONS  
141 W RENFRO, BURLESON, TX 76028 | (817)426-9622

# Weekly Report | January 10, 2020

## I. Council Schedule

### Meetings

- **Monday, January 21:** Community Services Corporation Type A Meeting. City Hall Council Chambers, 141 W. Renfro St. Burleson, TX, 5:00 p.m.
- **Monday, January 21:** City Council Meeting. City Hall Council Chambers, 141 W. Renfro St. Burleson, TX, 5:30 p.m. Work session, 7 p.m. regular session

### Work Session Items/Report & Discussion Items

#### January 21

- A. Receive a report and hold a discussion regarding amendments to Council Policy #17 (Staff Presenter: Amanda Campos, City Secretary)
- B. Receive a report, hold a discussion, and give staff direction regarding street, water, and wastewater impact fees. (Staff Presenter: Aaron Russell, Public Works Director)

## II. General Information and Status Updates

### A. Mayor Vera Calvin Plaza in Old Town Weekly Update

Construction of the Mayor Vera Calvin Plaza remains on schedule and within budget.

- Synthetic turf surface for 10,000sf great lawn
  - On 1/6/2020 the City Council approved a \$122,467.58 change order to change the material of the great lawn to artificial turf (ForeverLawn)
- Brick work is complete on all structures
- 20 new parking stalls have been completed at Bufford/Warren St.



Construction activity for next week, January 13 - 17, will include:

- Continue electric branch/site circuits (90% complete)
- Continue roof installation at restroom/storage building
- Engineered wood ramp to 330 (orange) Trolley car
- Storm system extension (Ellison St. Promenade)
- Begin irrigation installation
- Begin low voltage installation for lighting
- Shade structure electrical rough in

ROW Parking/Storm Line Extension:

- Work has begun in the right of way to construct parking (49 new stalls), sidewalks, and streetscape
  - City staff and Contractor, Hill & Wilkinson, have coordinated with local businesses to plan work in phases that lessens impact as much as possible
  - This work will continue in stages until early March
- CURRENT STAGE: Warren St. Near City Hall: Began 12/2
  - Concrete pour scheduled: 1/9
  - Asphalt pour scheduled: 1/13
  - Projected intersection opening: 1/15
  - New parking stalls: 8
    - 4 adjacent to City Hall
    - 1 ADA, with access to City Hall
- CURRENT STAGE: Wilson St ROW: 1/6 - 1/28
  - Parking stalls, sidewalks, lights and landscape
  - 23 new parking stalls
    - 4 adjacent to City Hall
    - 1 ADA

- NEXT STAGE: Wilson ST. Re-pave: 1/27 - 2/5
  - ROAD CLOSURE
  - Sidewalks and access to parking lots to remain open
- NEXT STAGE: Bufford St. ROW: 1/28 - 2/24
  - Parking stalls, sidewalks, lights and landscape
  - 15 new parking stalls
    - 2 ADA

**B. CityFest, a free event, aims to connect residents with city officials**

CityFest, a free event that connects the City of Burleson with the community, will be held from 4:30 – 7:30 p.m. Wednesday, January 29 at the Burleson Recreation Center (BRiCK), 550 NW Summercrest Blvd.



Burleson City Council and city staff will gather to share major milestones from the past year and key priorities for the future, as well as offer opportunities to get involved in the Burleson community.

The event will feature giveaways and activities from all the city departments, free food for the first 100 participants, lots of fun activities for the entire family, including a bounce house and obstacle course from the Burleson Fire Department.

At 5:30 p.m., Mayor Ken Shetter will give a formal address about Burleson’s growth and development, capital improvements, and citywide accomplishments and goals. Participants are encouraged to speak with their city elected officials and representatives from city departments during the three-hour event. This event is free and open to the public.

**C. Christmas in the Park event at Jellystone**

North Texas Jellystone, a partner of the Burleson Drowning Prevention, pledged all of the donations of their Christmas in the Park event to drowning prevention lessons. They raised \$4,949 dollars towards this worthy cause. We would like to sincerely thank them for their dedication to drowning prevention in our community.

**D. Garbage collection for 900 Warbler Court**

Mr. Sanders, who resides at 900 Warbler Court, appeared before City Council at their January 6 meeting, asking if his garbage could be collected at two locations on his lot. The exhibit below shows the two locations he would like to set out his garbage. Waste Connections, the City’s garbage collection contractor, has previously agreed to collect the garbage at both locations. However, the consistency of collection has been less

than desired. Staff believes the reason is that the second location is at the back of his home and there are no other collections on that side of the street. To ensure consistent collection, staff will add the second location to the collection contract and send a PW crew by the location to make sure the garbage is collected each collection day.



**E. Bridwell named Employee of the Year**

Teri Bridwell, the City of Burleson's Employee of the 3rd Quarter, was named Employee of the Year during the city's annual service award luncheon on Dec. 12, 2019. Teri was nominated for her exceptional service she consistently delivers to not only the animals in her care but also to residents and pet owners.



“Teri always goes above and beyond the call of duty,” states her nomination form. “She has taken food to pet owners that couldn’t afford it and checked to make sure the owner and animal are cared for.”

An example of Teri's generosity occurred when she was on patrol and was stopped by an elderly resident who just wanted to talk with her. The resident informed her that she doesn't have any family local and cares for her disabled adult daughter. She had no groceries or a way to get to the store. Teri asked the resident what she needed and went to the grocery store and purchased items for the resident from her personal money. Teri stays in contact with the resident and checks on her to make sure she has items she needs.

"Knowing the animals in my care are safe and protected is my biggest motivation," stated Teri. "I enjoy making sure the shelter looks amazing at all times because it helps people realize how much we care about what we do and our animals."

Teri began her career with the City of Burleson in 2008 in animal services.

Teri was honored at the January 6, 2020 City Council meeting.

#### **F. Burleson Works Program now taking scholarship applications**

The Burleson Works Program is now taking

scholarship applications. This one-of-a-kind program helps job seekers get the training they need to find a new career. Applicants must be at least a graduating high school senior

to apply, but there are no other restrictions. The job opportunities range from welder, firefighter, accounting intern, engineering drafter and more. Scholarship applications are due Feb. 29.



For a full list of participating businesses and the scholarship application visit, [burlesonworks.com](http://burlesonworks.com). If you would like more information about the program or would like to visit with companies who are currently hiring, Burleson Works will host a job expo from 2 – 7 p.m. Wednesday, Feb. 12 at the Burleson Recreation Center, 550 NW Summercrest Blvd. Job seekers are encouraged to bring their resume and can attend the event for free.

All companies with job opportunities available and our educational partners will be present at the Expo. Other local companies are invited to participate in the Expo to showcase their business and job opportunities regardless of their Burleson Works affiliation. Please visit the Burleson Works website, [www.burlesonworks.com](http://www.burlesonworks.com) for more information about the Expo and to download the Expo application.

Burleson Economic Development team began the program in 2017 to assist both new

businesses that are locating to Burleson and the community's already vibrant industrial base attract a skilled workforce.

The program survey's Burleson businesses and determine what positions will be vacant in the upcoming 12-to-24 months. Scholarships will be provided to applicants based on the specific needs of the businesses. Local companies will have an opportunity to interview the applicants before the scholarship is awarded. If selected, the applicant will begin training through one of the program's educational partners.

Educational partners include Hill College, Tarrant County College, Texas State Technical College and the University of Texas at Arlington. Once the courses are complete, the scholarship recipient will know exactly where they will be employed, at a company right here in Burleson.

**G. Board of Directors for Johnson County Central Appraisal District selected**

The city received notification of the 2020-2021 Board of Directors for the Central Appraisal District of Johnson County. The letter can be found on page .

**H. Hidden Vista wall update**

Peter Thomas, the developer of Hidden Vistas subdivision, contacted city staff to provide an update on the reconstruction of the portion of the wall located within the open space between phases 7 and 8, which had failed. He has indicated to staff that he continues to work with the contractor in an effort to move forward with the repairs. However, the contractor is hesitant to begin due to pending litigation from several residents. Mr. Thomas planned to meet with the contractor the week of January 6 to discuss any options available that would be acceptable, including placing the wall entirely within the open space, which is owned by the developer. Mr. Thomas indicated that placing the wall within the open space will correct the failure, however until the residents permit him to enter their properties, the section of the failed wall will remain in place and the yards will not be restored. The developer is aware that only 20 building permits will be allowed within Phase 9 of Hidden Vista until the work is completed to repair the failed wall within the open space.

The underdrain has been completed that serves to convey groundwater away from the wall in the area of failure to relieve the pressure. The engineer of record oversaw the construction and indicated at completion that it appeared to be functioning as intended. The concrete flume within the open space will be reconstructed once the repair of the wall is completed and the slope regraded in this area.

**III. Upcoming Road Construction/Closures**

<b>Upcoming Road Construction/Closures</b>			
<b>Project &amp; Limits</b>	<b>Current Status</b>	<b>Traffic Affected</b>	<b>Estimated Completion</b>
Renfro Street Medians in Old Town: Johnson to IH35W	Substantially Complete. A few punchlist items are outstanding. Oncor street lights scheduled for painting.	Temporary lane closures may be necessary while Oncor paints street lights.	City staff continues to push Contractor to complete punchlist items and cleanup prior to final acceptance.
Old Town Quiet Zones: RR xings at Commerce, Renfro, Ellison, Eldred	<i>1/09 UPDATE UPRR work complete. Contractor will be proceeding with final pavement.</i>	Lane closures as necessary while median on Renfro is completed.	Start in June 2019, End in February 2020.
NW Renfro Improvements: Wilshire Blvd. To Alsbury Blvd	<i>Pavement Marking across SH174 to be rescheduled for traffic control.</i>	Temporary lane closures on SH174 when restriping intersection is rescheduled	Early 2020

**IV. Upcoming Community Events**

- **Thursday, January 16 from 11:30 a.m. – 1 p.m.:** State of the City at First Baptist Church of Burleson, 317 W. Ellison St
- **Wednesday, January 29 from 4:30 – 7:30 p.m.:** CityFest at the Burleson Recreation Center, 550 NW Summercrest Blvd.

**V. Attachments**

- A. Johnson County Appraisal District Board of Directors.....page 10
- B. 2020 Voting Information.....page 11



**CENTRAL APPRAISAL DISTRICT**  
OF JOHNSON COUNTY

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WWW.JOHNSONCAD.COM



EXECUTIVE DIRECTOR/CHIEF APPRAISER  
JIM HUDSPETH, RPA, RTA, CTA, CSTA, CCA

BOARD OF DIRECTORS  
BYRON BLACK – CHAIRMAN  
TOBY FORD – VICE CHAIRMAN  
DON BEESON – SECRETARY  
LARRY WOOLLEY  
ALBERT ARCHER, SR.  
SCOTT PORTER – TAX ASSESSOR/COLLECTOR

December 20, 2019

To: Governing Body of Taxing Unit

In accordance with Section 6.03 of the Property Tax Code, I have counted the votes submitted by the taxing units who voted in the election for the 2020-2021 Board of Directors for the Central Appraisal District of Johnson County, and declare the following five members elected for a two-year term: Albert Archer Sr., Don Beeson, Byron Black, Toby Ford and Larry Woolley.

A total of nine candidates were nominated by the taxing units entitled to vote in the election: the five mentioned above, plus Billy Baynes, Paul Jones, Amy Lingo and Shane McNeel.

We sincerely appreciate your continued support as we work together in the best interest of our taxpayers.

Respectfully,

Jim Hudspeth, RPA, RTA, CTA, CSTA, CCA  
Executive Director/Chief Appraiser

JH/dp

## **May 2, 2020 Election**

### *Candidates*

Candidate packets are available through the city secretary office at city hall (141 W. Renfro) or can be downloaded from our website: <https://www.burlesontx.com/969/Elections>

Places on the ballot: Mayor, Place 2, Place 4 and Place 6. Email questions to [elections@burlesontx.com](mailto:elections@burlesontx.com) or call 817-426-9665 or 817426-9662.

Filing period begins January 15, 2020 and continues to Friday, February 14, 2020. Available times to file Monday to Friday 8:00am to 5:00pm or January 21, 2020 extended to 7:00pm. Please come to city hall to file with the city secretary, Amanda Campos.

### *Early Voting dates*

Monday, April 20 – Friday, April 24 (8:00am to 5:00pm)

Saturday, April 25 (8:00am to 5:00pm)

Monday, April 27 – Tuesday, April 28 (7:00am to 7:00pm)

Election Day Saturday, May 2, 2020 (7:00am to 7:00pm)

### *Voting Location*

Voting has a new location: the Burleson Senior Activity Center , 216 SW Johnson Ave., Multi-Purpose Room A. In the aerial view below note the entrance to the voting location will be North entrance (starred). This location can be accessed from SW Johnson or NW Ellison St. There will designated spaces for voter, however any parking space is available to use. During the voting period, the activity room and equipment will be secured and completely off-limits to visitors and staff for recreational activities. Several parking spaces will be specifically designated for use by visitors who visit the Senior Center to vote during this time. Approximately thirteen weekly classes will be impacted, and staff is working to find alternative locations and make adjustments to the schedule in order to minimize disruptions to the participants of the Senior Center.

