



LITTER CLEANUP VOLUNTEER INFORMATION FOR GROUP LEADERS

Burleson's Great American Cleanup / Don't Mess with Texas Trash Bash / Keep Texas Beautiful Fall Sweep

Burleson's Signature Great American Cleanup / Don't Mess with Texas Trash-Off / Fall Sweep events will take place in Fall and Spring. Cleanup activities will run from 9:00 a.m. - 11:00 a.m. During the event, participants will remove litter and debris from retail corridors, roadways, drainage ditches, or other public areas within the Burleson city limits. Volunteers of all ages are welcome but youth participants are required to have adult supervision.

Program Mission

To provide opportunities for volunteers to help improve the appearance of the City of Burleson while building community pride. Volunteers participating in the cleanup can take pride in their contributions to the community and feel confident that their effort and involvement will help increase public awareness about litter control.

Advance Registration

To receive a free t-shirt, volunteers must register by Thursday prior to event. On-line registration is available at <https://www.burlesontx.com/FormCenter/Environmental-Services-9/Great-American-CleanupDont-Mess-with-Tex-76>. You may also register by contacting Environmental Services (see Contact Information on page 3). Once you have registered you may pick up packets the Thursday or Friday prior to event if you contact the Volunteer Coordinator (See Pg. 3) or day of event.

Cleanup Location

Cleanup activities will occur along retail corridors, roadways, drainage ditches, or other public areas within the Burleson city limits. Groups may choose their own cleanup location or request assistance in choosing a location, Efforts will be made to accommodate requests (ex. Not near road, park, etc.) but we do not want too many people in one area so recommended areas may not be preferred areas.

Liability Release

All volunteers must turn in a Liability Release form prior to participating in the cleanup. If a volunteer is under age 18, a parent or guardian must sign their form. Group leaders are encouraged to collect Liability Release forms from their group participants prior to the cleanup. Group leaders should turn in all of the Liability Release forms for their group when they check-in the day of the cleanup (see Liability Release form on page 4).

Check-In (the day of the cleanup)

On the morning of the event, only group leaders, individuals and families (who are not part of a larger group) need to check-in. Check-in will begin at 8:00 a.m. at Warren Park located at 248 SW Johnson. During check-in, group leaders will be provided with enough trash bags, gloves and insect



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repellent for their entire group. Safety vests may be provided for groups that plan to cleanup along roadways. Group leaders will also be given t-shirts for those in their group.

Cleanup Audit Roster and Inspection Report **IMPORTANT!!!**

Group leaders are responsible for completing an Audit Roster at the beginning of the cleanup and an Inspection Report at the end of the cleanup (see attached). The forms must be turned in the day of the event, immediately following cleanup activities.

Safety Recommendations

Before conducting a cleanup, group leaders should discuss safety recommendations with their group.

Safety recommendations include:

- If cleaning along a roadway, wear your safety vest.
- Work on only one side of the road at a time.
- Do not work in the road, and never walk on the road.
- Wear sunscreen, sunglasses and a hat for protection from the sun.
- Wear leather work gloves and/or latex gloves at all times.
- Wear boots or closed-toe shoes.
- Keep participants together for better visibility to motorists.
- Designate one person to watch traffic.
- Do not pick up litter that is in the road.
- Drink plenty of water.
- Stay within designated cleanup boundaries.
- Do not trespass on private property.
- Supervise children at all times.
- Lift objects with your legs, not with your back.
- Tie trash bags tightly.
- Avoid construction areas.
- Leave pets at home.
- Obey all traffic rules and regulations. Always cross the street at corners. Ensure that motorists see you and are stopping before you enter the street.
- Beware of bees, snakes, poison ivy, poison oak and other environmental or wildlife hazards. Wear insect repellent.
- Wash your hands thoroughly when done with the cleanup.
- Carry a cellular telephone with emergency contact numbers.

Under no circumstances should you pick up any of the below items:

- Hypodermic needles, syringes, medical waste, diapers or sanitary items
- Chemical containers
- Dead animals
- Sharp items (broken glass, nails, etc.)



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Trash Bags & Recycling

After conducting cleanup activities, please leave your trash bags in a location where workers can easily drive by and collect them for proper disposal. Although not required, volunteers may separate recyclable materials and keep any proceeds.

Validation of Community Service Hours

Please contact Environmental Services (see Contact Information below) for validation of community service hours.

Prizes

Everyone who participated in the cleanup will be entered into a drawing for prizes. Keep Burleson Beautiful volunteers will draw names and notify winners the week following the event.

Photos

If you are willing to share your photos from the cleanup, please send them to Environmental Services (see Contact Information below). If you would like to include the names of anyone pictured in the photographs, please do! Be aware, however, that any photographs you send may be used by Keep Burleson Beautiful or the City of Burleson in promotional material, including press releases, the City of Burleson website, City Focus newsletter, e-newsletter, Facebook, twitter, promotional videos, and any and all future promotional opportunities.

Questions?

For more information, please contact Environmental Services (see Contact Information below).

Contact Information

Mitchell Carpenter
Environmental Health Specialist
City of Burleson
725 SE John Jones
Burleson, Texas 76028
Phone: 817-426-9842
Fax: 817-426-9377
Email: mcarpenter@burlesontx.com
www.burlesontx.com/kbb



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LIABILITY RELEASE FORM

The individual, parent and/or guardian shall indemnify and save harmless the City of Burleson, its agents, guests, consultants, invitees, and employees from all suits, claims, demands, damages, losses, expenses, including attorney's fees, costs, and judgment of every kind and description to which reason of injury to person or death or property damage, resulting from growing out of an act of commission, omission, negligence or fault of the City of Burleson, their agents or employees, committed in connection with this activity. The individual, parent and/or guardian shall indemnify and save harmless the City of Burleson, its agents, guests, consultants, invitees, and employees from all suits, claims, demands, damages, losses, expenses, including attorney's fees, costs, and judgment of every kind and description arising from, based upon, or growing out of the violation of any federal, state, county or city law, bylaw, ordinance, or regulation by the City of Burleson, its agents, trainees, invitees, servants and employees.

Please sign below to accept the terms of this Waiver of Liability.

Name

Date

If a parent or legal guardian is signing this form for a minor, please write the minor(s) name(s) below:



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INSPECTION CHECKLIST

This form should be completed by the group leader at the end of the cleanup. The group leader is responsible for returning the completed form to Keep Burleson Beautiful volunteers at Warren Park immediately after the cleanup ends.

GROUP NAME: _____

AREA CLEANED: _____

OF ADULT PARTICIPANTS: _____

OF YOUTH PARTICIPANTS: _____

OF TRASH BAGS COLLECTED: _____

WHERE DID YOU LEAVE THE TRASH BAGS?

LIST ANY ITEMS THAT REQUIRE IMMEDIATE MAINTENANCE ATTENTION (BE SPECIFIC):

COMMENTS? YOUR FEEDBACK (GOOD OR BAD) IS APPRECIATED!

Thank you for participating!