



FEE SCHEDULE

FY 2018-2019 (proposed)

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City Manager's Office

- | | |
|--|--|
| 1. Solid Waste Collection Service application fee | \$75.00 |
| 2. Limousine Service Permit | \$25/Year |
| 3. Annual License to operate any manufactured home park, mobile home park or travel trailer park within the City. | \$25.00, plus \$1.00 per space for all spaces in excess of 25. |
| 4. Transfer fee for transfer of annual license to operate any manufactured home park, mobile home park or travel trailer park within the City. | \$25.00 |

City Secretary's Office

- | | |
|---|---|
| 1. Amusement Center License | Occupation Tax-\$7.50/ per Machine Annually |
| 2. Pool Hall License | Occupation Tax-\$7.50/ per Machine Annually |
| 3. Taxicab Franchise | 2% of Annual Gross Receipts |
| 4. Taxicab Application Fee | \$50 |
| 5. Skating Rink Application | \$100 Annual License |
| 6. Beer and Wine Permit | One half of fee assessed by TABC for each State permit issued |
| 7. Mixed Beverage Permit-After 3rd yr of operations | One half of fee assessed by TABC for each State permit issued |

Records Management

PUBLIC RECORDS CHARGES

1. Paper Copies

Standard-Size Paper Copy @10¢/PAGE
(Measures up to 8.5 X 14)

Non-Standard Size Paper @50¢/page
Copy (Larger than 8.5 X 14)

2. Computer Diskette @\$1.00/each

3. Audio Cassette @\$1.00/each

4. VHS Video Cassette @\$2.50/each

5. Computer Magnetic Tape @\$10.00/each

6. Personnel Charge \$12 per hour

7. Overhead Charge @ 20%of personnel charge

8. Microfiche/Microform

Paper Copy @10¢/page

Film Copy actual cost

Document Retrieval actual cost

9. Computer Resource

PC or LAN @50¢/minute

Client/Server @\$1.00/minute

Midsize @\$3.00/minute

Mainframe @\$17.50/minute

Programming Time Average Programming Cost

Miscellaneous Supplies actual cost

Postage and Shipping actual cost

10. FAX

Local @10¢/page

Long Distance, Same Area Code @50¢/page

Long Distance, Different Area Code @\$1.00/page

11. Other Costs

Actual Cost

Municipal Court

Return Check Fee \$ 35

Information Technology

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Library

1. Overdue Library Materials/Books/Audiobooks/ Music CDs/Magazines/E-book Readers (including all parts)/Library Kits/DVDs	No Charge	
2. Overdue Interlibrary Loan Materials	No Charge	
3. Replacement of Lost Materials/ Books/Audiobooks/Music CDs/ E-book Readers (including all parts)/ Library Kits	Cost or exact replacement + \$5 Processing Fee (patron can volunteer 1 hour for each dollar owed, with permission)	
4. Damaged Library materials/Books/Audiobooks Music CDs/E-book Readers/ Library Kits	Cost or exact replacement + \$5 Processing Fee (patron can volunteer 1 hour for each dollar owed, with permission)	
5. Photocopying (Black & White)	\$.10/Page	
6. Use computer / typewriter / internet / wireless internet	No Charge	
7. Color Copies / Printing	\$.25/Page	
	No Charge	
8. Library Cards for Residents / BISD teachers and students/ TexShare Cardholders		
9. Non-Resident Fees (annually renewable)	\$25/ individual or \$50/ family	In lieu of fee, patron can volunteer
10. Senior Non-Resident Fee (age 62 and over) (annually renewable)	\$12.50/ individual	
11. Microfiche/Film Reader/Printer Copies	\$0	
12. Meeting Room Fees		
A. Usage Fees		

Resident / Non-Resident Cardholders /
Non-Profit Groups (w/proof) / Civic
Organizations

Non-
Cardholders /
Businesses / Other
For Profit
Groups

1. Small conference room	No Charge	\$25 minimum (1st 2 hours) + \$10 each addl. hour
2. Large conference room	No Charge	\$50 minimum (1st 2 hours) + \$25 each addl. hour
13. Print from Internet	\$0	
14. FAX		
Local (to single fax number)	\$1.00 first page + \$.25 each addl. page	
Long distance (to single fax number)	\$3.00 first page + \$.25 each addl. page	
Each new fax number would be a new charge.		
15. Proctoring Fee	\$20/exam	
16. Earbuds	\$0	
17. 3D Printing	\$.10/gram, \$1.00 minimum	

Finance

- | | |
|-------------------------------------|-------------------------|
| 1. Data Processing Services Request | \$25/hr or
\$.42/Min |
| 2. Return Check Fee | \$ 35 |

Police

- | | |
|---|-----------------------------------|
| 1. Copy Services for Accident Reports or information or copy of certification of no report. | \$6.00 |
| 2. Additional Fee for Certified Copies | \$2.00 |
| 3. License for Sexually Oriented Businesses | |
| A. New license | \$500 |
| B. License renewal | \$500 |
| C. Non-conforming license | \$500 |
| D. Reinstatement fee | \$500 |
| E. Application for location exemption | \$250 |
| 4. Alarm System Fees | |
| A. Residential Permit Fee | \$50 prorated quarterly |
| B. Commercial Permit Fee | \$100 prorated quarterly |
| C. Residential Permit Renewal | \$50 annually |
| D. Commercial Permit Renewal | \$100 annually |
| E. Residential Permit Reinstatement | \$50 |
| F. Commercial Permit Reinstatement | \$100 |
| G. False Alarm Response Fee | |
| 1-3 | \$ 0 |
| 4-5 | \$ 50 |
| 6-7 | \$ 75 |
| 8-9 | \$100 |
| 10 | \$100 and Police response revoked |

5. Solicitor	
Permits/Registrations	
A. Local - 1 year	\$75 + \$10 Per Agent for More Than 5 Agents
B. Interstate Commerce Registration	
1. 90 Days	0
2. 6 Months	0
3. 1 Year	0
6. Wrecker Inspections	\$25 Each
7. Application fee for taxicab driver registration	\$1.00
8. Taxicab Inspections	\$25 Each
9. Fingerprinting for the Public	\$10/per card
10. Criminal History Checks	\$8

Fire

1. Hazardous Materials Response	Cost + 10%
2. CPR Training Class	Overtime for Instructor
3. Fire Fighter Training Courses	
Fire Officer 1	\$250.00 per student
Fire Officer 2	\$250.00 per student
Instructor Certification	\$150.00 per student
Driver/Operator	\$150.00 per student

Fire Prevention

1. Fire Alarm System	
A. 1 to 10 Devices	\$125
B. 11 to 25 Devices	\$150
C. 26 to 50 Devices	\$175
D. 51 to 100 Devices	\$225
E. 101 to 200 Devices	\$300
F. 201 to 500 Devices	\$450
G. Over 500 Devices	\$450 plus \$75 for each additional 100 devices or fraction thereof in excess of 25.
H. Plan review fee for all fire alarm systems	25% of permit fee
2. Automatic Sprinkler System Fees	
A. Underground Installation	\$165
B. 1 to 20 Sprinklers	\$125
C. 21 to 100 Sprinklers	\$200
D. 101 to 150 Sprinklers	\$250
E. 151 to 200 Sprinklers	\$300
F. Over 200 Sprinklers	\$300 plus \$75 for each additional 100 sprinklers or fraction thereof.
G. Fire Pump - Additional:	\$300
H. Residential Systems	\$150
I. Plan review fee for all automatic sprinkler systems	25% of permit fee
3. Other Extinguishing System:	\$150
4. Underground Storage Tanks	\$125 per tank
Installation/Removal, Combustible/Flammable Liquid	
5. Pyrotechnic Display	\$150 per display per day
6. LPG Installation - portable	\$125 per container

containers of greater than 125 gallons water capacity at properties where natural gas service is not available

7. Above Ground Storage Tanks Installation/Removal, Combustible/Flammable Liquid	\$125 per tank
8. Authorized Burning Permit	\$250 per trench/pit, plus \$25 each burn day
9. Carnival/Circus Permit	\$50
10. Foster Home Inspections	\$35
11. Daycare/Health Facilities Licensing Inspections	\$75
12. Other Permits required by Fire Code	\$50
13. Re-inspections Fees	\$45
14. Registration of firms selling and/or servicing hand fire extinguishers, "Vent-a-Hood" fire extinguisher systems, and fire sprinklers within the City	\$50 annually
15. Installation of Special Locking Systems	\$250
16. Gate Installation Permit (Required for gates across private streets or electric gates across fire lanes.	\$50
17. Standpipe Systems	\$50 each standpipe
18. Tent Permit	\$100
19. Public Event Permit Fee	\$250

Animal Control

	<u>Altered</u>	<u>Unaltered</u>
1. Offense Fees		
(Impoundment)		
A. First Offense	\$30	\$45
B. Second Offense	\$45	\$60
C. Third Offense	\$60	\$75
2. Small Animal Boarding Fee	\$10/Day	
3. Livestock Impounding Fee	\$75	
4. Livestock Boarding Fee	\$10/Day	
5. Adoption Fee	\$20/Animal	
6. Adoption Spay/Neuter Fee	\$75	
7. Immunization Fee		
A. Distemper, Parvo and Bordetella	\$20	
B. Rabies	\$10	
8. Quarantine Fee	\$10/day	
9. Responsible Pet Owner Class	\$35	
10. Microchip Fee	\$15	
11. Multi-Pet Permit		
Application Fee	\$ 5	
Permit Fee (annually)	\$25	
12. Kennel Permit		
Application Fee	\$ 5	
Permit Fee (annually)	\$100	
13. Dangerous Animal Registration Fee (annually)	\$250	

Building and Code Enforcement

1. Fees for new structural occupancy (Single family dwelling, duplex, townhouse) \$0.50/ft. all area under one roof.

2. Fees for new Commercial (Except apartment and shell buildings)
 - A. 500 SQ. FT. OR LESS \$480
 - B. 501 - 1,000 \$840
 - C. 1,001 - 2,500 \$1640
 - D. 2,501 - 8,500 \$50 + .64/sq. ft
 - E. 8,501 - 50,000 \$3,450 + .24/sq.ft.
 - F. 50,001 - 100,000 \$9,450 + .12/sq.ft.
 - G. 100,001-500,000 SQ. FT. \$13,450 + .08/sq.ft.
 - H. 500,001 or more SQ. FT. \$33,450 + .04/sq.ft.

3. Fees for Shell Buildings
 - A. Completion of Structure 1/2 the rates in "2"
Above
 - B. Interior completion 1/2 the rates in "2"
Above

4. Fees for new Apartment Only
 - A. 50,000 or less SQ. FT. \$.32/sq. ft
 - B. 50,001 - 100,000 \$4,000 + .24/sq.ft.
 - C. 100,001 - 200,000 \$12,000 + .16/sq.ft.
 - D. 201,000 or more SQ. FT. \$20,000 + .12/sq.ft.

5. Fees for permits involving one trade only based on value of proposed work
 - A. \$2,500 or less \$50
 - B. \$2,501 - \$10,000 \$70
 - C. \$10,001 and over \$75 Plus
 \$2,500 increments \$10/Increment

6. Fees for alteration repairs, additions and remodeling to existing structures. New construction for garage, barns & storage buildings over 200 sq. ft. (more than one trade)
 - A. \$500 OR LESS \$70
 - B. \$501 - 2,500 \$75
 - C. \$2,501 - 5,000 \$80
 - D. \$5,001 - 7,500 \$85
 - E. \$7,501 - 10,000 \$90
 - F. \$10,001 and over \$90 Plus
 \$2,500 increments \$10/Increment

7. Certificate of Occupancy (Commercial remodel, new tenant, & tenant finish out)

A. 1-500 SQ. FT.	\$50
B. 501 - 2,500 SQ. FT.	\$60
C. 2,501 - 5,000 SQ. FT.	\$80
D. 5,000 - 10,000 SQ. FT.	\$100
E. 10,000 or more	\$150
F. Clean & show (Commercial Electric Release)	\$50
G. Temporary Certificate of Occupancy	\$300/30 days not to exceed 90 days

8. Other Fees

A. Reinspection Fee - 2nd red tag for same item	\$75
B. Reinspection Fee - 3rd red tag for same item	\$150

9. Miscellaneous Permits

A. Swimming Pool	
1. In-Ground	\$200
2. Above Ground	\$ 50
B. Other - Includes:	\$25
Storage Buildings (Less than 200 sq. ft.)	\$25
Moving Permit	\$25
Carport/Awning	\$25
Fence (New & Replace)	\$25
Retaining Wall	\$25
Window Replacement	\$25
Foundation (New)	\$75
Demolition Permits	\$25 for residential / \$100 for commercial
Patio Cover	\$50
Freestanding Structure (i.e. Pergola, Gazebo, Arbor)	\$50
Subdivision Entry Wall Screen	\$150
C. Lawn Sprinkler	\$100
D. Signs	
(1) Freestanding Sign	\$100
Pole / Pylon / Monument / Flag Sign	
(2) Wall Sign without CMS	\$50
Awning / Canopy / Channel Letters / Marquee / Mural	
Poster / Projection / Roof Sign / Sign Cabinet	
(3) Wall Sign with CMS	\$100
Awning / Canopy / Channel Letters / Marquee / Mural	
Poster / Projection / Roof Sign / Sign Cabinet	
(4) CMS added to existing Wall or Freestanding Sign	\$100
(5) Shopping Center Sign Plan	\$250
(6) Temporary Signs	
Banners / Homebuilder / Residential Subdivision Dev.	\$25
(7) Sign Variance	\$250
(8) Billboard Conversion	\$200
Static type to Electronic	

E. Subdivision Entry Wall Screen	\$150
10. After Hours Inspection	\$60 per hour (2 hour minimum)
11. Plan Review	
A. Commerical Plan Review (New Only)	30% of Building Permit Fee - \$250 minimum \$5,000 maximim (non-refundable)
B. Residential Plan Review (New)	\$50
C. Residential Plan Review (Remodel/Addition)	\$30
12. Appeals to Advisory Boards	\$150
13. Electrician's License	
A. Master	
1. First Annual	0
2. Renewal	0
B. Journeyman	
1. First Annual	0
2. Renewal	0
C. Sub-Contractor Base Permit Fee / Validation Fee	\$50
14. Mechanical License	
A. Mechanical	
1. First Annual	\$100
2. Renewal	\$50
B. Sub-Contractor Base Permit Fee / Validation Fee	\$50
15. Plumbing Contractor's Registration	
1. First Annual	\$0
2. Renewal	\$0
3. Sub-Contractor Base Permit Fee / Validation Fee	\$50
16. Temporary Use	
A. Special Events	\$50
B. Seasonal Use	\$50
C. Temporary Outdoor Sales	\$50
D. Stationary Food Vendors	\$50
E. Carnival & Circus	\$50
17. Park land Dedication-Cash in lieu of land	\$300/Unit
18. Park Development Fee	\$300/Unit

19. Administrative Cost to File Liens for Cost of Mowing and Nuisance Abatement	\$120
20. Emergency Warning System Cost	\$25/acre
21. Weed mowing and nuisance abatement notification fee	\$50
22. Administrative fee (Applied when changes are made to previously reviewed and/or permitted projects for residential or commercial -- i.e. revised site plan, floor plan, etc.)	\$25
23. Modular buildings/construction trailers (Utilities require separate permit - see #5 - one trade only permits)	\$50
24. Commercial Canopy/Cover	1/4 cost of Commercial
A. 500 sq. ft. or less	\$120
B. 501-1,000	\$210
C. 1,001-2,500	\$410
D. 2,501-8500	\$12.50 + .16/sq. ft.
E. 8,501-50,000	\$862.50 + .06/sq. ft.
F. 50,001-100,000	\$2,362.50 + .03/sq. ft.
G. 100,001-500,000	\$3,362.50 + .02/sq. ft.
H. 500,001 or more sq. ft.	\$8,362.50 + .01/sq. ft.

Planning

1. Preliminary Plat	
A. Residential	\$500 + \$10/lot
B. Non-residential	\$500 + \$15 per acre
2. Final Plat	
A. Residential	\$500 + \$10/lot
B. Non-residential	\$500 + \$15 per acre
3. Plat Revision	
A. Re-plat	\$500 + \$10/lot
B. Amending Plat	\$350
4. Plat Vacation/Short Form	\$300
5. Zoning Change/Specific Use Permit	
A. Less than 3 acres	\$500
B. 3.1 - 10 acres	\$750
C. 11 -29 acres	\$1,000
D. 30+ acres	\$1200 + \$10/acre over 30 (max. \$2,500)
6. Planned Development/Permit	\$800 + \$5 per acre
7. Preprinted Zoning Ordinances	\$10
8. Pre-Printed Subdivision Policies	\$10
9. Comprehensive Plan	\$25
10. Comprehensive Plan Summary	\$5
11. Interpretation request for new or unlisted uses in zoning ordinance (City refunds \$350 if no ordinance amendment is necessary)	\$500
12. Oil and Gas Well Permit	\$5,000 per wellhead
13. Road Damage Remediation Fee	Assessment per lane mile x Access lane miles per site x OCI (Overall Condition Indicator)
14. Gas Well Pad Site Annual Inspection Fee	\$5000 per pad site (due June 1 annually)
15. Legal Filing Fees	\$50/small plat for first sheet \$80/large plat for first sheet \$25 each additional sheet

16. Shopping Center Sign Package Review Fee	\$250
17. Commercial Site Plan (CSP) fee	\$400
18. Zoning Verification Letter fee	\$25
19. Roadway Impact Fees -	Refer to Current Impact Fee Ordinance for Fees
20. Variances and Waiver Requests:	
A. Zoning Ordinance	\$250
B. Community Facility Policy	\$200
C. Landscape Requirements	\$250
D. Masonry Ordinance (new construction only)	\$250
E. Subdivision Ordinance	\$250
F. Old Town Design Standards (new construction only)	\$250
G. Commercial Site Plan	\$0
H. Fencing and Screening Ordinance	\$250
G. Any other Development-related Ordinance	\$250

Engineering

1. Driveway Approach	
A. Permit	\$25
B. First Reinspection	\$30
C. Subsequent Reinspections	\$60
2. Blue-line Printing	\$.60/SQ. FT.
3. Mylar Film Reproduction	\$1.20/SQ. FT.
4. Developers Contract Fee	4% Of Value of Contract
5. Closing Abandoning of Right-of-Way	\$550
Easement	\$250
6. Sign Installation	\$250 per sign
7. Plan Review (In Excess of 2 Reviews)	\$200
8. Water/Wastewater Master Plan	\$75
9. Digital Maps	\$500/Set or \$100/CD
10. Expedited Utility Plan Review	\$250
11. Printed Maps (based on \$0.60 per square foot)	
8 1/2 x 11	\$0.40
11 x 17	\$0.80
17 x 22	\$1.50
22 x 34	\$3.10
34 x 44	\$6.25
12. Plat Copies	
Full Size	\$3.60
Half Size	\$1.80
13. Easement/Right of Way Use Agreement	\$125
14. Traffic Study Fee	\$1250
15. Flood Study Reviews	\$1 per foot of reach length \$2000 minimum
16. Amending Plat Review	\$300
17. Overtime Inspection Fee	\$55 per hour

Environmental Health

1. Food Safety Inspection Fees

A. Grocery	
≤ 5,000 sq. ft.	\$275
> 5,000 sq. ft.	\$400
B. Food Service	
≤ 500 sq. ft.	\$150
> 500 ≤ 1,500 sq. ft.	\$200
> 1,500 ≤ 3,000 sq. ft.	\$275
> 3,000 ≤ 6,000 sq. ft.	\$350
> 6,000 sq. ft.	\$400
C. Child Care Food Service	\$150
D. Catering Operation	\$250
E. Temporary Food Service	\$50
F. Food Court	\$200 per establishment
G. Adjunct Operation	
Food Service	\$150 per independent operation
Food Store ≤ 5,000 sq. ft.	\$150 per independent operation
Food Store > 5,000 sq. ft.	\$200 per independent operation
H. Commissary	
No food prep	\$100
With food prep	\$200
I. Mobile Units	
Prepackaged food only	\$100
Open and/or food prep	\$200
Push Carts	\$200
J. Plan Review	
≤ 500 sq. ft.	\$0
>500 ≤ 3,000 sq. ft.	\$50
>3,000 sq. ft.	\$100
K. Late Fee	
From 1-30 days	10% of fee owed
From 31-60 days	20% of fee owed
The late fee increases 10% for each 30 day block until permit fee and late fee is paid.	
Permits that are more than 90 days overdue will be required to be reapplied for.	

2. On-site sewage facility fees

DETERMINED BY TARRANT COUNTY

A. New System

- 1. Application Fee \$ 0
- 2. Water research fee \$ 10
- 3. Permit Fee \$250
- 4. Total for new system \$260

B. Reinspection of system \$75

C. Repair of system previously permitted \$100

3. Beer and Wine Permit

One half the state fee assessed for each State permit issued

4. Mixed Beverage Permit- After third year of operations

One half the state fee assessed for each State permit issued

5. Municipal Settings Designation

- Application Fee \$2,000
- Third-party environmental review fee \$5,000

DETERMINED BY TARRANT COUNTY

6. Miscellaneous Permits

A. Swimming Pool, Spa & Interactive Water Feature

- 1. Plan Review and Opening Inspection \$150
- 2. Annual Permit \$250
- 3. Required Reinspection \$75

Water and Wastewater

1. Tap Fees

A. 5.8" Meter Set	\$295.59
B. 5/8" Meter, dig out, U Branch	\$415.80
C. 5/8" Tap, Meter and Box in easement <i>(pavement work : Get quote from Public Works)</i>	\$1,379.88
D. 1" Meter Set	\$385.54
E. 1" Water Tap, Meter and Box in easement	\$1,458.53
F. 1 1/2" Meter Set	\$578.75
G. 1 1/2" Tap, Meter and Box <i>(positive displacement meter in easement, pavement work: Get quote from Public Works)</i>	\$2,204.33
H. 1 1/2" Tap, Meter and Box <i>(turbine meter in easement, pavement work: Get quote from Public Works)</i>	\$2,601.35
I. 1 1/2" Meter (positive disp.)	\$578.75
J. 1 1/2" Meter (turbine)	\$835.77
K. 2" Meter (positive disp.)	\$749.10
L. 2" Meter (turbine)	\$850.32
M. 2" Meter (compound)	\$1,711.32
N. 2" Tap, Meter and Box <i>(Positive displacement meter in easement, pavement work: Get quote from Public Works)</i>	\$2,314.90
O. 2" Tap, Meter and Box <i>(turbine meter in easement, pavement work: Get quote from Public Works)</i>	\$2,416.12
P. 2" Tap, Meter and Box <i>(compound meter in easement, pavement work: Get quote from Public Works)</i>	\$3,277.12
Q. 3" Tap, Meter and Box	To be determined by
R. 4" Tap, Meter and Box	Utilities Supervisor
S. 4" Sewer Tap in Pavement	\$866

T. 4" Sewer Tap in Easement	\$985.41
U. Relocate 5/8" Meter <i>(12 ft. or less in easement, pavement work: Get quote from Public Works)</i>	\$201.00
V. Relocate 5/8" Meter (more than 12 ft.)	Get quote from Public Works
W. Relocate 1" Meter <i>(12 ft. or less in easement, pavement work: Get quote from Public Works)</i>	\$215.00
X. Relocate 1" Meter (more than 12 ft.)	Get quote from Public Works
Y. Pull Meter	\$10
Z. Double Meter Box	\$30.50
AA. 2" and 1 1/2" Meter Box	\$217.00
AB. 2" + Meter Box	\$117
AC. Pavement Cut / Replacement	To be determined by Utilities Supervisor
AD. Automatic Flush Valve	\$1,000.00
AE. Water and Wastewater Impact Fees - <i>(Burleson charges both City of Burleson and City of Fort Worth Impact Fees)</i>	Refer to Current Impact Fee Ordinance for Fees

Utility Billing

1. Security Deposits

A. Minimum Residential	\$135
B. Commercial	
1. Minimum for 3/4" Meter	\$ 135
2. Minimum for 1 1/2" Meter	\$ 160
3. Minimum for 2" Meter	\$ 185
4. Minimum for 3" Meter	\$ 210
5. Minimum for 4" Meter or Larger	\$ 260
C. Security Deposit for	\$ 1,800
1. Fire Hydrant Meters	

2. Penalty Amount for Late Bills 10% Excluding Tax

3. Return Check Fee \$ 35

4. Extension Fee \$5

5. Reconnect Fee

A. Standard	\$35
B. Reconnect Fee After 5:00 PM and on weekends and holidays	\$50

6. Extra Trip Fee \$15

7. Meter Test Fee

A. For 3/4" or 1" Meter	\$30
B. For 1 1/2" Meter and Larger	\$125

8. Temporary Service Fee \$30
(2 day limit and 2,000 gallons)

9. Transfer Fee \$15

10. Construction Meter Non-Read Fee \$100

11. After Hours Turn-on Fee \$50

12. Initiation Fee (in addition to deposit) \$10

13. Tampering Fee

A. First Occurrence	\$50
B. Second Occurrence	\$100
C. Third Occurrence	\$150

14. Pull Meter Fee \$30

BRiCk

Definitions:

Adult: Ages 16-61

Insufficient Funds Fee: A fee of \$35 will be charged for insufficient funds and failed EFT payments.

Non-Resident: Any individual or family not living within the defined city limits of Burleson.

Resident: Person who resides within the city limits of Burleson
and older

Youth: Ages 3-15 (children under 3 years of age are free)

Note: Children below 10 years of age must be accompanied by an adult at all times.

1. Fitness Area/2nd floor cardio:

- A. No children under 13 allowed in fitness area or walk/jog track with the exception of specified periods of family track time
- B. Children over the age of 13 may attend a fitness orientation class to be allowed future access to the fitness area without parent supervision
- C. Family fitness room available at all times to children ages 6 – 12. Recommended ratio of 1 adult per child

2. Annual Guest Membership paid in full, in advance

	Resident	Corporate	Non-Resident	Military
Youth	\$234	N/A	\$316	\$187
Adult	\$328	\$287	\$442	\$262
Senior	\$281	\$246	\$379	225
Family*	\$505	\$443	\$682	\$404

3. Annual Guest Membership paid monthly via EFT (1 year contract)

	Resident	Non-Resident	Military	Corporate
Youth	\$270 (\$22.50/mo.)	\$365 (\$30.38/mo.)	\$216 (\$18.00/mo.)	N/A
Adult	\$378 (\$31.50/mo.)	\$510 (\$42.53/mo.)	\$302 (\$25.20/mo.)	\$338 (\$28.14/mth)
Senior	\$324 (\$27.00/mo.)	\$437 (\$36.45/mo.)	\$259 (\$21.60/mo.)	\$289 (\$24.12/mth)
Family*	\$583 (\$48.60/mo.)	\$787 (\$65.61/mo.)	\$467 (\$38.88/mo.)	\$521 (\$43.42/mth)

4. Annual Guest Membership paid monthly via Auto Debit (1 year contract)

	Resident	Non-Resident	Military
Youth	\$306 (\$25.50/mo.)	\$413 (\$34.43/mo.)	\$245 (\$20.40/mo.)
Adult	\$428 (\$35.70/mo.)	\$578 (\$48.20/mo.)	\$343 (\$28.56/mo.)
Senior	\$367 (\$30.60/mo.)	\$496 (\$41.31/mo.)	\$294 (\$24.48/mo.)
Family*	\$661 (\$55.08/mo.)	\$892 (\$74.36/mo.)	\$529 (\$44.06/mo.)

5. 3 Month Guest Membership

	Resident	Non-Resident	Military
Youth	\$79	\$107	\$63
Adult	\$111	\$150	\$89
Senior	\$95	\$128	76
Family*	\$171	\$231	\$137

6. Monthly Guest Membership

	Resident	Non-Resident	Military
Youth	\$30	\$41	\$24
Adult	\$42	\$57	\$34
Senior	\$36	\$49	29
Family*	\$65	\$87	\$52

* Family membership include access to KidZone

7. Daily Guest Membership

	All	Military
Individual	\$8	\$6
Family	\$20	\$15
Guests of 15+	\$6 each	\$4 each

8. Fees in Addition to Membership: The following are available to members at an additional cost (not included in the membership fees), subject to rules established by the Director.

9. Indoor Aquatics / Party Rooms:

(All rental rates are based on hourly rates with a minimum 2 hour rental.)

	Deposit	Resident	Non-Resident
1 Pool Party Room-f	\$75	\$52.50/hr	\$85/hr
2 Pool Party Room-f	\$75	\$100/hr	\$146/hr
Private party without	\$75	\$262.50/hr	\$287.50/hr
Private party with sli	\$75	\$237.50/hr	\$262.50/hr

* Rentals and private parties include the use of party room(s) and entire indoor aquatics area

** Private party fees include the cost of after-hours lifeguards

10. Meeting Room Rentals:

(All rental rates are based on hourly rates with a minimum 2 hour rental.)

	Deposit*	Resident / Member	Non-Resident
1,400 square feet	\$100	\$45/hr	\$61/hr
2,800 square feet	\$150	\$80/hr	\$108/hr

* The Damage Deposit will be refundable provided the usage contract terms are met. Refund is subject to any remaining balance due on household.

**After Hours Fee - \$15/hr. per customer service attendant in addition to rental fees listed above.

11. Gymnasium

Rentals:

	Deposit*	Resident/Member	Non-Resident
Half Court	\$50	\$25/hr	\$46/hr
Full Court	\$50	\$35/hr	\$61/hr
Two Full Courts	\$50	\$65/hr	\$108/hr

* The Damage Deposit will be refundable provided the usage contract terms are met. Refund is subject to any remaining balance due on household.

**After Hours Fee - \$15/hr. per customer service attendant in addition to rental fees listed above.

12. Kids Zone:

All Family memberships excluding Daily (No Additional Cost.

Daily Guests: \$2/hour/child

General Policies (not limited to the following):

- Ages 6 months through 12 years of age
- Parents/guardians must be on premises
- Maximum 2 hours
- Late fees will be charged for failure to pick up on time

13. Outdoor Swimming Pool:

A. Daily Passes

	All
Youth (Age 3-15)	\$3
Adult (Age 16-61)	\$4

B. Outdoor Pool Rental/Private Parties:

(All rentals are based on hourly rates with a minimum of two hour rental)

	Deposit*	Resident/Member	Non-Resident
0-49 attendees/guests	\$75	\$65/hr	\$75/hr
50-149 attendees/guests	\$75	\$75/hr	\$85/hr

* Rentals and private parties include the use of the outdoor pool only

** Private party fees include the cost of afterhours lifeguards

*** The Damage Deposit will be refundable provided the usage contract terms are met. Refund is subject to any remaining balance due on household.

Cancellations/Refunds/Transfers/Medical Policy:

1. Membership Cancellations/Refunds:

- Annual Corporate Membership Passes – Refund Policy

2. Rental Cancellations/Refunds:

- Rentals canceled 30 calendar days or more prior to booking will receive 100% of the deposit.
- Rentals canceled 29-15 calendar days prior to booking will receive 50 % deposit.
- Rentals cancelled 14 calendar days or less prior to the event date will forfeit all deposits.
- Sports rental cancellations may be subject to an administrative fee not to exceed \$50.00.

City Ball Fields

- | | | |
|--------------------------------------|--|-----------|
| 1. Unreserved | No Charge | No Charge |
| 2. Organized League Athletics | City Leagues, PeeWee Football, and BYA are allowed to use fields for organized game play | |
| 3. Ball Field Reservations | | |
| 1. Reservations/Field | \$25 w/o lights | |
| 4. Tournament Fees | | |
| A. Ballfield Rental Girls | \$300 per field minimum of 5 fields | |
| B. Ballfield Rental Boys | \$400 per field per day minimum of 10 fields
max of 15 fields | |

Park Facilities (Warren, Chisenhall and Mistletoe)

A. Pavillion

- | | | |
|-----------------|---------|--|
| 1. Full Shelter | \$20/HR | |
|-----------------|---------|--|

B. Tennis Courts -

- | | | |
|----------------------------|-----------------------------|----------------------------------|
| 1. Tournament Reservations | <i>Resident</i>
\$10/HR. | <i>Non- Resident</i>
\$15/HR. |
|----------------------------|-----------------------------|----------------------------------|

Stage Rental Fees

(All fees are based on a 4 hour stage rental)

- | | |
|---|------------|
| 1. For Profit Organizations | \$3,300 |
| A. Extra Speakers | \$450 |
| B. Additional Hours | \$500/hour |
| C. Deposit | \$1,000 |
| D. Mileage greater than 5 miles | \$20/mile |
| 2. Not For Profit Org (501c3 required) | \$1,650 |
| A. Extra Speakers | \$450 |
| B. Additional Hours | \$250/hour |
| C. Deposit | \$1,000 |
| D. Mileage greater than 5 miles | \$20/mile |

All Recreation fees listed are maximum fees to be charged. Recreation management has authority to adjust fees and run seasonal specials as needed to maximize play.

In the event of a question or conflict, the City Council shall provide the final resolution.

Russell Farm:

All rental rates are based on hourly rates with a minimum 2 hour rental

1. Building Rental

- | | |
|---|------------------|
| A. Chesapeake Building 1800 sq. ft.
(max occupancy: 145) | \$40.00 per hour |
| B. Baker Building 500 Sqft.
(Max occupancy: 50) | \$30.00 per hour |
| C. Hay Barn/Outdoor Pavilion 1110 sq. ft.
(Max occupancy: 100) | \$25.00 per hour |

*Fee includes 35 chairs. Additional chairs: \$2.00 per chair.

**After Hours Fee - \$17/hr per customer service attendant in addition to rental fees listed above

2. Wedding Ceremony and Reception Packages

All packages include:

- Separate ceremony and reception area.
- Exclusive use of the manicured 4 acre landscape venue for 8 hours. (Time includes setup and tear down).
- Choice of unique outdoor pavilion/ outdoor or indoor areas for ceremony and reception
- Unlimited access for portraits of grounds and amenities.
- Wedding coordinator/planner.
- Chairs, tables and table cloth.
- Large on-property bridal suite with restrooms and kitchen area.
- Complete setup and tear down of included items.

- | | |
|------------------------|---------------------------------|
| A. 50 guests or less: | \$ 1,405 |
| B. 51 – 100 guests: | \$ 1,675 |
| C. 101 – 200 guests: | \$ 2,185 Does not include tent. |
| D. 151 – 200 guests: * | \$ 3,735 |

* 150+ guests: Wedding/Reception tent provided.

Note: These are basic wedding packages. Special combinations of facilities and events can be arranged at the farm. Park and Recreation Management reserves the right to develop pricing packages to address the patron's needs.

3. Wedding Ceremony Only

All packages include:

- Ceremony Area.
- Exclusive use of the manicured 4 acre landscape venue for 4 hours. (1 hour ceremony and 3 hours set up time.)
- Unlimited access for portraits of grounds and amenities*.
- Choice of unique outdoor pavilion/ outdoor or indoor areas for ceremony.
- Wedding coordinator/planner.
- Chairs for ceremony.
- Large on-property bridal suite with restrooms.
- Complete setup and tear down of facility

A. 50 guests or less:	\$ 735
B. 51 – 100 guests:	\$ 835
C. 101 – 200 guests:	\$ 1,035
D. 151 – 200 guests: *	\$ 2,235

* Wedding Tent provided.

Note: These are basic wedding packages. Special combinations of facilities and events can be arranged at the farm. Park and Recreation Management reserves the right to develop pricing packages to address the patron's needs.

4. Reservation and Refund Policies

- A. All reservations must be made at Russell Farm with the Facility Supervisor.
- B. All refund/refund fees are paid at the Burleson Recreation Center.
- C. All reservations must be paid in full 48 hours prior to rental.
- D. Rental Deposit Fee: \$100.00 per building reserved.
- E. Cleaning Fee: \$40.00 per room/building used.
- F. A deposit is required on facility rentals along with the completion of the Russell Farm Reservation contract. The deposit will be refunded if the area used has been left in good order and if all conditions of the Russell Farms rental/refund policies are met. Refund of damage deposit is subject to any remaining balance due on household.

5. Rental Cancellation Refunds:

- A. Rentals cancelled 30 calendar days or more prior to booking will receive 100% of the deposit.
- B. Rentals cancelled 29 - 15 calendar days or more prior to booking will receive 50% of the deposit.
- C. Rentals cancelled 14 calendar days or less prior to booking will receive 50% of the deposit.
- D. User shall not collect fees at the Russell Farm unless approval has been granted in writing by an authorized representative of the City's Park and Recreation Department. All reservations where monies are collected are subject to approval by the Park and Recreation Department. The City of Burleson will receive 15% of total collections (admission, concession etc.) or \$50.00 whichever is greater. This fee is in addition to all applicable reservation fees.

Note: All Russell Farm Fees listed are the maximum fees to be charged. Park and Recreation Management have the authority to adjust fees and run season specials. In the event of a conflict, the City Council shall provide the final resolution.

Golf Course

1. Green Fees (All Fees include 1/2 cart and applicable taxes)

A. Monday through Friday Green Fees

1. Weekday Morning	\$40.00
2. Weekday Mid-Day (12-3)	\$35.00
3. Weekday Twilight (3-5)	\$30.00
4. Weekday Sunset (5-7)	\$25.00

B. Saturday, Sunday, & Holidays Green Fees

1. Weekend Morning	\$50.00
2. Weekend Mid-Day (12-3)	\$45.00
3. Weekend Twilight (3-5)	\$40.00
4. Weekend Sunset (5-7)	\$30.00

C. Replay Green Fees

1. 9 additional holes	\$10.00
2. 18 additional holes	\$15.00

"WEEKEND" is defined as Friday, Saturday, Sunday and holidays.

**All Golf fees listed are maximum fees to be charged. Golf course management has authority to adjust fees and run seasonal specials as needed to maximize play. In the event of a question or conflict, the City Council shall provide the final resolution.*

(Note: All changes in current year are highlighted in yellow)