

THE CITY OF  
**BURLESON**  
TEXAS



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BUDGET WORK SESSION  
WITH CITY COUNCIL FOR  
FISCAL YEAR 2020-2021

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# City of Burleson Fiscal Year 2020-2021 Budget Cover Page

This budget will raise more total property taxes than last year's budget by an amount of \$662,131, which is a 2.56% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$1,068,384.

The members of the governing body voted on the budget as follows:

**FOR:**

**AGAINST:**

**PRESENT** and not voting:

**ABSENT:**

## Property Tax Rate Comparison

	<b>2020-2021</b>	<b>2019-2020</b>
<b>Property Tax Rate:</b>	\$0.7111/100	\$0.7200/100
No New Revenue Tax Rate:	\$0.7006/100	\$0.6974/100
No New Revenue M&O Tax <b>Rate:</b>	\$0.5187/100	\$0.4961/100
Rollback Tax Rate:	\$0.7292/100	\$0.7451/100
Debt Rate:	\$0.1924/100	\$0.2094/100

Total debt obligation for City of Burleson secured by property taxes: \$69,421,129



## City Manager's Office

### City Manager's Budget Message

July 31, 2020

To the Honorable Mayor and Members of the City Council:

In accordance with the Texas Local Government Code, and pursuant to the requirements set forth in the City Charter, I respectfully submit to you the FY 2020-21 Proposed Budget for your consideration. The proposed budget has been developed over the last several months with the input of the City Council and community. It is designed to meet the challenges faced by the organization and accomplish the goals outlined in the City of Burleson's Strategic Plan. The Strategic Plan is organized according to the following Strategic Focus Areas (SFAs):

1. Operational Excellence
2. Infrastructure
3. Community
4. Public Safety

In September 2019, the City Council approved the Strategic Plan, but the associated work plan items are updated each year to ensure the goals are achieved over time. To this end, staff will be briefing the City Council on the proposed work plan items for FY 2020-21 in early August, and the updated plan will be presented for adoption in September along with the budget itself.

#### Budget Priorities

Due to the continuing effects associated with the COVID-19 pandemic, the proposed budget is focused on ensuring the sustainability of core operations while recognizing the financial realities that have been forced on our community. Since there is a significant amount of economic uncertainty for the coming year, the proposed budget recommends the addition of several positions on April 1<sup>st</sup> instead of at the beginning of the fiscal year. This approach reduces costs for the coming year, and it also provides needed flexibility moving forward if economic conditions should worsen. If such a situation materialized, the mid-year addition of these positions can be delayed or eliminated in order to respond to the economic challenges that we face.

The proposed budget has been developed with the "No New Tax Revenue Rate" (previously known as the effective tax rate) in mind. This tax rate seeks to raise the same amount of revenue as the previous year for existing properties regardless of whether property values have increased. In this way, property taxes are held constant and not increased for existing property owners.

In order to develop a budget that uses the “No New Tax Revenue Rate”, a significant focus is placed on cost containment, organizational efficiency, and innovative approaches to service delivery. Most notably, the budget is crafted in accordance with the following initiatives:

- Cost Containment – The budget encompasses the organizational changes implemented by my office in May 2020. These changes include the elimination of the following five positions:
  - Director of Golf
  - Deputy Director of Recreation and Lifelong Learning (R&LL)
  - Planner
  - Athletic Field Maintenance Worker
  - Fire Investigator

Additionally, the R&LL department was reorganized to create a new Department of Parks and Recreation to solely focus on core parks and recreation functions. The management of the Library has also been consolidated under a newly created Community Services Department. Collectively, these changes are designed to flatten the organizational structure and provide a more direct service model to the community we serve.

The reorganization also reassigned staff members in the organization to funding sources that more appropriately reflect their duties and responsibilities. Examples of this include reassigning staff members from the General Fund budget to that of the Parks Performance and Solid Waste funds. Combined with reductions mentioned above, the organizational changes eliminated 5.0 FTEs and achieve an annual savings of \$590,000 in the General Fund, and approximately \$670,000 for the entire organization. This savings represents approximately 2 cents on the tax rate. Combined with the changes implemented last year, the city has eliminated 8.0 FTEs and \$1.2 million in costs over the past two budget cycles. Further, we have worked with the entire staff to improve our process, procedures, and overall work flow. Over the coming year, we will continue to look at our organization critically to maximize our value to the community.

- Organizational Efficiency – The budget also proposes moving 1.0 FTE from the General Fund to the Downtown TIF (TIF #2) Fund. This change will properly fund the Old Town Administrator position, responsible for overseeing plaza programming, improvements and maintenance within the TIF district. Additionally, in an ongoing effort to analyze our Golf course operations, we will be reallocating 1.0 FTE from the Hidden Creek Golf Course Fund to the Equipment Services Fund. This will properly centralize equipment maintenance personnel and ensure appropriate oversight of these functions. This change will reduce expenses in the Golf Course and General Fund by approximately \$55,000.
- Innovative Approaches to Service Delivery – To reduce overhead costs, a vacant Battalion Chief position has been reassigned to serve as a newly created Assistant Fire Marshal. This change addresses a needed service in the Fire Marshal’s Office, while simultaneously reducing costs in areas which do not provide direct service to the citizens. Additionally, staff has worked effectively over the past several months to create a new Public Health

Authority Division in response to the COVID-19 pandemic. This division has been formed with existing internal resources and the assistance of Dr. Steve Martin. Due to the receipt of CARES Act funding, we do not expect the costs associated with these services to be paid by Burleson taxpayers.

- Compensation Adjustments – We completed a compensation study analysis and concluded that many of our positions, including public safety, are paid below market. As a result, the budget proposes a 3% merit adjustment for all employees. Additionally, the steps for public safety employees will also be adjusted by 3%. These changes will be effective on April 1, 2021, and the approximate cost of these adjustments is as follows:
  - \$258,500 for a 3% market adjustment and annual step salary increase for all step-plan public safety employees
  - The FY 2020-21 proposed budget includes a 3% average merit increase for non-pay step plan positions. The cost of this merit increase is approximately \$294,000 for the coming fiscal year.
  - \$92,000 for market adjustments for non-pay step plans positions.
- Benefit Adjustments – A health insurance internal service fund has been created for the 2020-21 Fiscal Year in order to move the City’s health insurance costs out of the General Fund and into its own self-sustaining internal service fund. The budget assumes that the city’s health contribution costs will increase by 5% from FY 2021 – 2025. Employee contributions are proposed to remain unchanged in FY 2021, but will increase by 5% from FY 2022 – 2025.
- Police Staffing – After comprehensively reviewing the capabilities of the Burleson Police Department, and the needs of the community, the FY 2020-21 proposed budget includes funding for one new Sergeant and three new officers along with required patrol vehicles and equipment. These positions complete the formation of the Power Shift that began last year. Combined with the additional resources that were added last year, the department will be able to more quickly respond to increased calls for service in the core of the city. The new Sergeant and one police officer will be effective on October 1, 2020, and the remaining two police officers will be added in April 2021.

Additionally, one new detective will be added in April 2021 to address increasing caseloads, and a new School Resource Officer (SRO) will be added in October 2020 to assist with a growing school system population. In accordance with our agreement, a portion of the new SRO position will be paid by Burleson ISD. In total, the proposed budget includes \$ \$1,367,523 in new funding for the Police department. This amount includes \$ \$493,880 in one-time funding for new vehicles and equipment to support the additional staff.

- Public Safety Communications (Dispatch) – Earlier this year, the City Council authorized a comprehensive review of our public safety communications center with the assistance of Mission Critical Partners (MCP). While the review is not yet complete, the preliminary

analysis suggests that we are deficient in meeting national benchmarks for performance in some cases. Accordingly, the proposed budget includes \$300,000 in the coming year to implement the recommendations from the study. In particular, 4.0 FTEs are being added to the operation, including positions for a Public Safety Communications Manager, Quality Assurance/Training Supervisor, and two shift supervisors. The manager and supervisor positions will be effective October 1, 2020, and the additional shift supervisors will be effective on April 1, 2021. A detailed presentation on the MCP recommendations will be provided to the City Council in late August or early September.

- Fire Staffing – With the reassignment of the Battalion Chief mentioned earlier, the sworn strength of the Fire Department was reduced by 1.0 FTE. In order to restore the overall strength of the department, and address staffing needs, the budget includes funding for an additional entry-level firefighter effective April 1, 2021. The cost of this position is \$46,500 for the coming year, and it represents the beginning of a multi-year process to increase staffing to address service needs. Additionally, the budget includes \$45,000 in funding to perform a comprehensive analysis of the squad concept and determine future staffing plans for providing emergency medical services in the future.
- Streets and Traffic Services – Maintaining the city’s roadways is a top priority. This is of particular importance as Burleson’s population exceeds 50,000, after which the state of Texas will transition all financial and operational responsibility for maintaining traffic signals and lights to the city. Due to this approaching transition, the budget recommends funding for a traffic engineer and a signal technician (2.0 FTEs) at a net cost of \$157,249, effective on April 1, 2021. In accordance with the city’s Intelligent Transportation Strategic Plan, the traffic engineer will be responsible for ensuring that the city’s traffic lights and signals are effectively established and maintained to reduce traffic congestion throughout the city. The signal technician is necessary for traffic signal repairs for a growing system.
- Technology – During the past year, the City Council approved a multi-year strategic plan for information systems technology. Accordingly, the proposed budget allocates funding for the following initiatives: the hiring of a consultant to assist with the development of a needs assessment for the replacement of our current enterprise resource planning (ERP) legacy system which has reached its end-of-life (\$115,000); segregating our public safety consortium data from our city network in order to mitigate the risk cyber security issues (\$150,000); and updating of our core network infrastructure which has also reached its end-of-life (\$150,000). In total, the FY 2020-21 proposed budget includes \$415,000 to continue the implementation of the IT Strategic Plan.

In addition to the organization-wide technology efforts listed above, the proposed budget includes department-specific technology enhancements. Specifically, the proposed budget includes project management software for capital projects in the Public Works Department (\$47,960), work and asset management software for the Public Works and Parks and Recreation Department (\$52,386), and new recreation software for BRiCK operations (\$48,500). Each of these proposed software packages will increase both the efficiency and

speed with which the city can complete capital projects and provide excellent services to the resident of Burleson.

### Budget Summary

The overall FY 2020-21 Proposed Budget for all funds is \$112 million and includes 409.55 in Full Time Equivalent (FTE) positions. A comprehensive summary of the budget is attached in the accompanying Budget Overview section of this document. The key elements of the budget include the following:

- The total proposed tax rate is \$0.7111 per \$100 of assessed valuation which is \$0.89 cents lower than the prior year. Of this amount, \$0.5187 is provided for maintenance and operations and \$0.1924 is provided for debt service. This tax rate represents a \$0.0089 reduction in the overall rate compared to FY 2019-20.
- The proposed budget provides funding for a net increase of 8.5 FTEs for all funds compared to the FY 2019-20 budget. The proposed additions include:
  - 3.0 FTEs for an additional sworn Police Officer
  - 1.0 FTE for a new Police Sergeant
  - 1.0 FTE for a new Police SRO
  - 1.0 FTE for a new Detective in Police
  - 1.0 FTE for a new Firefighter
  - 1.0 FTE for a new Public Communications Manager
  - 1.0 FTE for a new Quality Assurance/Training Supervisor in public communications
  - 2.0 FTEs for additional shift supervisors in public communications
  - 2.0 FTEs for two additional Streets-Traffic personnel
  - 1.0 FTE for Recreation Maintenance Tech
  - 0.5 FTE to upgrade a part-time Lead Customer Service Attendant to full-time
  - 1.0 FTE for a new Parks and Recreation Director
  - (3.0 FTEs) related to the elimination of the Recreation and Life Long-Learning (RLL) Department Director, Deputy Director, and Athletic Field Maintenance Worker positions
  - (1.0 FTE) related to the elimination of the Golf Director position
  - (1.0 FTE) related to the elimination of the Community Initiatives Coordinator
  - (1.0 FTE) related to the elimination of the Fire Investigator position
  - (1.0 FTE) related to the elimination of the Development Planner position
- Water and Wastewater Fund – Due to a comprehensive evaluation of the Water and Wastewater Fund over the past year, staff identified approximately \$6.0 million in unallocated funds that can be used for capital projects. Combined with a review of upcoming projects, the proposed bond sale was reduced from \$7.7 million to \$4.7 million. Additionally, staff allocated \$2.3 million to operations from excess equipment replacement fund contributions, reimbursements associated with Fire Station #16 and the downtown TIF. Due to all of these factors, a 3% decrease in water fees is proposed for FY 2020-21.

- 4A Economic Development Corporation – The proposed budget includes \$2.4 million allocated for debt service, \$825,000 for economic development incentives, and \$256,000 for personnel costs. Additionally, a \$110,000 is also included for city marketing and events in over the coming year.
- 4B Community Services Corporation Fund – The proposed budget includes an increase of \$370,000 for increased right-of-way maintenance. In March 2020, the City Council approved a five-year capital improvement program (CIP) for parks improvements. The current 4B budget includes approximately \$14.1 million in debt issuances over the next five years in support of the parks CIP. Specific parks improvements will be reviewed and approved annually by the City Council.
- Parks Performance Fund (PPF) - The FY 2020-21 proposed budget includes funding for the Burleson Recreation Center (BRiCk), Russell Farm, and Athletic Fields programs. The PPF has been highly impacted by the COVID-19 pandemic. Specifically, existing membership at the BRiCk continues to fall and new membership sales remain stagnant because of customer concerns related to COVID-19, in addition to loss of fees from cancelled and postponed programs and activities at the BRiCk, athletic fields, and Russell Farm. As a result, the budget includes a \$3,015,719 transfer from the 4B Corporation to support operations, a significant increase from the FY 2019-2020 budgeted transfer of \$1,531,00. When the pandemic eventually subsides, we expect PPF operational revenues to return to pre-pandemic levels; however, we will closely monitor operational revenues and maintain flexibility to address future needs if they arise.
- Hidden Creek Golf Course Fund – The proposed budget transfers the cost of an equipment maintenance worker (\$55,500) to the Equipment Maintenance Fund. Additionally, the budget proposes a \$3 across the board increase to greens fees, which is anticipated to increase revenues by approximately \$100,000. Combined with other operational improvements, the operating subsidy from the 4B Corporation is expected to decline to \$664,404, a decrease of \$186,596 from the FY 2019-2020 budgeted operating subsidy.
- Downtown TIF (TIF #2) – The budget includes \$65,000 for maintenance activities related to the new Mayor Calvin Vera Plaza in Old Town. Additionally, the cost associated with the Old Town Administrator position has been transferred from the General Fund, and the cost associated with this change is approximately \$85,900.

The FY 2020-21 Proposed Budget has been developed in the context of a five-year financial plan. The purpose of this approach is to ensure that decisions made today are financially sustainable in the future. To that end, the budget has been developed to match recurring revenues and recurring expenses in FY 2020-21. There are some reductions in fund balance that are proposed, but these are only for one-time purposes as detailed in the budget overview.

I sincerely thank the members of the City Council for their hard work and dedication to the citizens of Burleson. The input of the City Council has been invaluable in the preparation of the FY 2020-21 Proposed Budget. I also appreciate all of the feedback, analysis, and hard work of the City of

Burleson employees for all of their assistance in preparing the recommended budget. In particular, the Finance Department staff has been vital in assembling and analyzing this document.

With continued investments in our organization, people, infrastructure, I am confident that this budget will position the City of Burleson to be successful in the future. With your continued support, and the dedication of our staff, we will ensure quality services are delivered to our community.

Best regards,

A handwritten signature in black ink, appearing to read 'Bryan Langley', written in a cursive style.

Bryan Langley  
City Manager

**BUDGET SUMMARY  
BY FUND**

updated 7/29/2019 9:45

	2018-2019	2019-2020	2019-2020	2020-2021	2019-2020/ 2020-2021
<b>REVENUES</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget Proposed</b>	<b>Change</b>
GENERAL FUND	\$ 39,216,902	\$ 40,984,215	\$ 42,999,188	\$ 43,739,689	6.72%
GENERAL DEBT SERVICE FUND	6,724,380	7,566,558	8,603,766	7,383,546	-2.42%
HOTEL/MOTEL TAX FUND	242,365	207,000	162,669	191,415	-7.53%
WATER & WASTEWATER FUND	22,334,570	23,326,031	25,697,215	23,757,183	1.85%
SOLID WASTE FUND	3,387,744	3,315,087	3,304,087	3,298,087	-0.51%
CEMETERY OPERATIONS FUND	19,752	7,500	53,850	30,746	309.95%
CEMETERY ROYALTY FUND	532,262	-	34,000	26,500	N/A
CEMETERY ENDOWMENT FUND	118,043	-	7,000	7,000	N/A
PARKS PERFORMANCE FUND	3,565,762	3,796,500	2,739,949	4,553,355	19.94%
EQUIPMENT SERVICE FUND	483,156	475,009	475,759	455,088	-4.19%
GOLF COURSE FUND	2,299,829	2,560,512	3,095,650	2,617,923	2.24%
BURLESON TIF2	667,433	-	757,335	929,797	N/A
BURLESON TIF3	16,125	-	22,000	53,666	N/A
GOVERNMENTAL EQP REP FUND	1,406,265	1,377,378	1,465,117	1,269,645	-7.82%
PROPRIETARY EQP REP FUND	424,339	325,416	328,416	380,438	16.91%
SUPPORT SERVICES FUND	2,204,908	2,322,336	2,323,336	2,461,980	6.01%
HEALTH INSURANCE FUND	-	-	-	5,538,357	N/A
ED INCENTIVE FUND	565,141	570,511	570,511	-	-100.00%
4A SALES TAX REVENUE	5,166,305	5,281,625	7,016,857	5,267,097	-0.28%
4A SALES TAX DEBT SERVICE	2,057,272	2,052,792	2,408,392	2,394,731	16.66%
4B SALES TAX REVENUE	4,950,372	5,102,000	5,753,170	5,111,473	0.19%
4B SALES TAX DEBT SERVICE	1,856,995	1,821,275	1,833,875	1,853,045	1.74%
JUVENILE CASE MANAGER SRF	-	-	-	190,000	N/A
TECHNOLOGY SRF	-	-	-	160,000	N/A
BUILDING SECURITY SRF	-	-	-	80,000	N/A
TIME PAYMENT SRF	-	-	-	12,500	N/A
CABLE FRANCHISE PEG SRF	-	-	-	240,000	N/A
<b>TOTAL REVENUES</b>	<b>\$ 98,239,920</b>	<b>\$ 101,091,745</b>	<b>\$ 109,652,142</b>	<b>\$ 112,003,261</b>	<b>10.79%</b>

	2018-2019	2019-2020	2019-2020	2020-2021	2019-2020/ 2020-2021
<b>EXPENDITURES</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget Proposed</b>	<b>Change</b>
GENERAL FUND	\$ 37,507,475	\$ 40,973,036	\$ 41,814,670	\$ 44,136,854	7.72%
GENERAL DEBT SERVICE FUND	7,133,033	7,651,331	7,294,731	7,493,292	-2.07%
HOTEL/MOTEL TAX FUND	193,085	233,534	385,752	365,631	56.56%
WATER & WASTEWATER FUND	22,659,523	22,842,401	22,726,102	22,831,532	-0.05%
SOLID WASTE FUND	3,179,771	3,468,811	3,526,368	3,530,020	1.76%
CEMETERY FUND	135,397	49,225	34,225	20,225	-58.91%
CEMETERY ROYALTY FUND	912	20,000	20,750	845,750	4128.75%
CEMETERY ENDOWMENT FUND	-	-	-	-	N/A
PARKS PERFORMANCE FUND	3,459,609	3,935,998	3,723,454	4,553,355	15.68%
EQUIPMENT SERVICE FUND	453,915	479,471	510,073	531,679	10.89%
GOLF COURSE FUND	2,455,829	2,555,623	2,776,278	2,617,923	2.44%
BURLESON TIF2	1,412,618	-	1,018,527	834,562	N/A
BURLESON TIF3	-	-	-	-	N/A
GOVERNMENTAL EQP REP FUND	1,287,618	1,302,037	2,248,400	626,042	-51.92%
PROPRIETARY EQP REP FUND	563,430	271,949	1,171,949	469,800	72.75%
SUPPORT SERVICES FUND	1,996,095	2,458,310	2,522,263	2,724,800	10.84%
HEALTH INSURANCE FUND	-	-	-	5,125,966	N/A
ED INCENTIVE FUND	501,974	570,511	707,296	-	-100.00%
4A SALES TAX REVENUE	5,071,999	3,799,664	5,438,005	4,157,925	9.43%
4A SALES TAX DEBT SERVICE	2,043,256	2,047,331	2,403,931	2,393,731	16.92%
4B SALES TAX REVENUE	5,115,731	4,800,591	5,766,235	6,783,104	41.30%
4B SALES TAX DEBT SERVICE	1,829,931	1,820,925	2,600,638	1,845,594	1.35%
JUVENILE CASE MANAGER SRF	-	-	-	72,579	N/A
TECHNOLOGY SRF	-	-	-	22,817	N/A
BUILDING SECURITY SRF	-	-	-	16,885	N/A
TIME PAYMENT SRF	-	-	-	-	N/A
CABLE FRANCHISE PEG SRF	-	-	-	35,432	N/A
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 97,001,201</b>	<b>\$ 99,280,748</b>	<b>\$ 106,689,647</b>	<b>\$ 112,035,498</b>	<b>12.85%</b>
CAPITAL PROJECTS	-	-	-	29,250,296	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 97,001,201</b>	<b>\$ 99,280,748</b>	<b>\$ 106,689,647</b>	<b>\$ 141,285,794</b>	<b>42.31%</b>

**THREE YEAR FUND SUMMARIES BY  
REVENUE, EXPENDITURES AND FUND BALANCE  
FY 2020-2021**

<b>MAJOR GOVERNMENTAL FUND GENERAL FUND</b>				
	<b>2018-19 ACTUAL</b>	<b>2019-20 BUDGET</b>	<b>2019-20 ESTIMATE</b>	<b>2020-21 BUDGET</b>
<b>Beginnig fund balance/ working capital</b>	<b>\$ 9,430,892</b>	<b>\$ 8,810,441</b>	<b>\$ 9,811,108</b>	<b>\$ 10,995,626</b>
<b>Revenues</b>				
Ad Valorem Taxes	19,786,872	21,105,243	21,149,865	22,601,084
Sales Taxes	9,643,710	9,990,000	9,988,647	10,288,306
Franchise Fees	2,474,675	2,714,940	2,594,940	2,611,300
Licenses And Permits	1,093,563	935,750	1,382,528	1,236,000
Charge for Service	38,941	37,000	26,500	39,000
Fines And Forfeitures	810,031	1,050,000	737,283	1,050,000
Interest	343,840	400,000	300,785	350,000
Miscellaneous	2,736,343	2,492,042	2,514,295	2,925,508
Other Sources	2,288,927	2,259,240	4,304,345	2,638,491
<b>Total revenues</b>	<b>39,216,902</b>	<b>40,984,215</b>	<b>42,999,188</b>	<b>43,739,689</b>
<b>Expenditures</b>				
Personal Services	24,497,318	29,693,908	30,439,039	31,275,532
Materials And Supplies	1,052,694	1,205,841	1,300,408	1,326,589
Purchased Services & Inventory	5,636,073	3,667,352	3,384,804	3,767,279
Maintenance And Repair	2,220,168	2,224,955	2,242,675	2,316,106
Other Expenditures	3,783,076	3,742,296	4,225,809	5,212,733
Capital Outlay	318,146	438,684	221,935	238,615
<b>Total expenditures</b>	<b>37,507,475</b>	<b>40,973,036</b>	<b>41,814,670</b>	<b>44,136,854</b>
<b>Change in fund balance</b>	1,709,427	11,179	1,184,518	(397,165)
<b>Ending fund balance/ working capital</b>	<b>\$ 11,140,319</b>	<b>\$ 8,821,620</b>	<b>\$ 10,995,626</b>	<b>\$ 10,598,461</b>

**THREE YEAR FUND SUMMARIES BY  
REVENUE, EXPENDITURES AND FUND BALANCE  
FY 2020-2021**

	<b>MAJOR GOVERNMENTAL FUND GENERAL DEBT SERVICE</b>			
	<b>2018-19 ACTUAL</b>	<b>2019-20 BUDGET</b>	<b>2019-20 ESTIMATE</b>	<b>2020-21 BUDGET</b>
<b>Beginning Fund Balance/ Working Capital</b>	<b>\$ 935,135</b>	<b>\$ 867,116</b>	<b>\$ 526,482</b>	<b>\$ 1,835,517</b>
<b>Revenues</b>				
Ad Valorem	6,724,297	7,170,908	7,195,908	6,986,296
Interest	-	-	-	-
Other sources	83	395,650	1,407,858	397,250
<b>Total Revenues</b>	<b>6,724,380</b>	<b>7,566,558</b>	<b>8,603,766</b>	<b>7,383,546</b>
<b>Expenditures</b>				
Debt service	7,133,033	7,651,331	7,294,731	7,493,292
<b>Total Expenditures</b>	<b>7,133,033</b>	<b>7,651,331</b>	<b>7,294,731</b>	<b>7,493,292</b>
<b>Change in Fund Balance</b>	(408,653)	(84,773)	1,309,035	(109,746)
<b>Ending Fund Balance/ Working Capital</b>	<b>\$ 526,482</b>	<b>\$ 782,343</b>	<b>\$ 1,835,517</b>	<b>\$ 1,725,771</b>

**THREE YEAR FUND SUMMARIES BY  
REVENUE, EXPENDITURES AND FUND BALANCE  
FY 2020-2021**

	<b>MAJOR GOVERNMENTAL FUND 4A SALES TAX REVENUE</b>			
	<b>2018-19 ACTUAL</b>	<b>2019-20 BUDGET</b>	<b>2019-20 ESTIMATE</b>	<b>2020-21 BUDGET</b>
<b>Beginning Fund Balance/ Working Capital</b>	<b>\$ 5,320,989</b>	<b>\$ 5,320,989</b>	<b>\$ 5,415,295</b>	<b>\$ 6,994,147</b>
<b>Revenues</b>				
Sales Tax	4,878,596	5,067,000	4,938,323	5,086,472
Interest	103,627	59,000	50,507	25,000
Miscellaneous	184,082	155,625	2,028,027	155,625
<b>Total Revenues</b>	<b>5,166,305</b>	<b>5,281,625</b>	<b>7,016,857</b>	<b>5,267,097</b>
<b>Expenditures</b>				
Personnel Services	230,220	211,442	258,470	255,658
Development Services	22,565	25,500	20,250	30,500
Material & Services	45,691	57,250	73,600	10,750
Purchased Services & Inventory	64,065	81,000	143,115	127,000
Maintenance and Repair	10,154	25,000	20,000	25,000
Transfers				
4B Debt	2,043,256	2,047,331	2,403,931	2,393,731
General Fund- Adm.	295,383	248,658	248,658	256,118
General Debt	-	-	1,017,031	-
Economic Incentives	2,106,520	825,000	450,000	825,000
Other Expenditures	199,145	278,483	802,950	234,168
Capital Outlay	55,000	-	-	-
<b>Total Expenditures</b>	<b>5,071,999</b>	<b>3,799,664</b>	<b>5,438,005</b>	<b>4,157,925</b>
<b>Change in Fund Balance</b>	94,306	1,481,961	1,578,852	1,109,172
<b>ENDING FUND BALANCE /WORKING CAPITAL</b>	<b>\$ 5,415,295</b>	<b>\$ 6,802,950</b>	<b>\$ 6,994,147</b>	<b>\$ 8,103,319</b>

**THREE YEAR FUND SUMMARIES BY  
REVENUE, EXPENDITURES AND FUND BALANCE  
FY 2020-2021**

	<b>MAJOR GOVERNMENTAL FUND 4B SALES TAX REVENUE</b>			
	<b>2018-19 ACTUAL</b>	<b>2019-20 BUDGET</b>	<b>2019-20 ESTIMATE</b>	<b>2020-21 BUDGET</b>
<b>Beginning Fund Balance/ Working Capital</b>	<b>\$ 3,476,423</b>	<b>\$ 2,966,692</b>	<b>\$ 3,311,064</b>	<b>\$ 3,297,999</b>
<b>Revenues</b>				
Sales Tax	4,878,596	5,067,000	4,938,323	5,086,473
Interest	71,776	35,000	35,134	25,000
Transfer In	-	-	779,713	-
<b>Total Revenues</b>	<b>4,950,372</b>	<b>5,102,000</b>	<b>5,753,170</b>	<b>5,111,473</b>
<b>Expenditures</b>				
Purchased Services	-	-	-	370,000
Transfers Out				
4B Debt	1,829,226	1,819,875	1,819,875	1,851,225
Golf	1,000,116	1,216,716	1,915,556	1,146,992
PPF	1,759,752	1,710,500	1,952,304	3,361,387
Capital	523,137	50,000	75,000	50,000
Misc	3,500	3,500	3,500	3,500
<b>Total Expenditures</b>	<b>5,115,731</b>	<b>4,800,591</b>	<b>5,766,235</b>	<b>6,783,104</b>
<b>Change in Fund Balance</b>	(165,359)	301,409	(13,065)	(1,671,631)
<b>Ending Fund Balance/ Working Capital</b>	<b>\$ 3,311,064</b>	<b>\$ 3,268,101</b>	<b>\$ 3,297,999</b>	<b>\$ 1,626,368</b>

**THREE YEAR FUND SUMMARIES BY  
REVENUE, EXPENDITURES AND FUND BALANCE  
FY 2020-2021**

<b>MAJOR GOVERNMENTAL FUND PARKS PERFORMANCE FUND</b>				
	<b>2018-19 ACTUAL</b>	<b>2019-20 BUDGET</b>	<b>2019-20 ESTIMATE</b>	<b>2020-21 BUDGET</b>
<b>Beginnig fund balance/ working capital</b>	<b>\$ 877,352</b>	<b>\$ 789,112</b>	<b>\$ 983,505</b>	<b>\$ -</b>
<b>Revenues</b>				
Charges for services	2,098,452	2,248,500	952,625	1,185,022
Investment income	27,452	12,000	9,520	1,946
Contributions	1,434,752	1,531,000	1,772,804	3,361,387.00
Misc	5,106	5,000	5,000	5,000
<b>Total reveueus</b>	<b>3,565,762</b>	<b>3,796,500</b>	<b>2,739,949</b>	<b>4,553,355</b>
<b>Expenditures</b>				
Personnel services	1,814,202	2,075,721	1,998,007	2,377,828
Employee Development	6,475	1,022	5,345	9,530
Material & Supplies	156,716	239,968	226,423	209,369
Purchased services & inventory	643,853	695,459	611,092	771,159
Maint & repair	182,087	239,190	253,504	271,702
Other expenditures	436,789	494,822	495,855	559,417
Capital outlay	219,487	189,816	133,228	354,350
<b>Total expenditures</b>	<b>3,459,609</b>	<b>3,935,998</b>	<b>3,723,454</b>	<b>4,553,355</b>
<b>Change in fund balance</b>	106,153	(139,498)	(983,505)	-
<b>Ending fund balance/ working capital</b>	<b>\$ 983,505</b>	<b>\$ 649,614</b>	<b>\$ -</b>	<b>\$ -</b>

**THREE YEAR FUND SUMMARIES BY  
REVENUE, EXPENDITURES AND FUND BALANCE  
FY 2020-2021**

	<b>MINOR GOVERNMENTAL FUND ECON DEV INCENTIVE FUND REVENUE</b>			
	<b>2018-19 ACTUAL</b>	<b>2019-20 BUDGET</b>	<b>2019-20 ESTIMATE</b>	<b>2020-21 BUDGET</b>
<b>Beginning Fund Balance/ Working Capital</b>	<b>\$ 73,618</b>	<b>\$ 74,835</b>	<b>\$ 136,785</b>	<b>\$ -</b>
<b>Revenues</b>				
Ad Valorem Taxes	305,137	265,511	265,511	-
Sales Taxes	260,004	305,000	305,000	-
<b>Total Revenues</b>	<b>565,141</b>	<b>570,511</b>	<b>570,511</b>	<b>-</b>
<b>Expenditures</b>				
Other Expenditures	501,974	570,511	570,511	-
Transfer out	-	-	136,785	-
<b>Total Expenditures</b>	<b>501,974</b>	<b>570,511</b>	<b>707,296</b>	<b>-</b>
<b>Change in Fund Balance</b>	<b>63,167</b>	<b>-</b>	<b>(136,785)</b>	<b>-</b>
<b>Ending Fund Balance/ Working Capital</b>	<b>\$ 136,785</b>	<b>\$ 74,835</b>	<b>\$ -</b>	<b>\$ -</b>

**THREE YEAR FUND SUMMARIES BY  
REVENUE, EXPENDITURES AND FUND BALANCE  
FY 2020-2021**

<b>NON-MAJOR GOVERNMENTAL FUND HOTEL MOTEL OCCUPANCY TAX FUND</b>				
	<b>2018-19 ACTUAL</b>	<b>2019-20 BUDGET</b>	<b>2019-20 ESTIMATE</b>	<b>2020-21 BUDGET</b>
<b>Beginnig fund balance/ working capital</b>	<b>\$ 721,237</b>	<b>\$ 680,955</b>	<b>\$ 770,517</b>	<b>\$ 547,434</b>
<b>Revenues</b>				
Hotel Motel Tax	217,630	207,000	155,489	190,000
Investment income	20,035	-	7,180	1,415
Misc	4,700	-	-	-
<b>Total revenue</b>	<b>242,365</b>	<b>207,000</b>	<b>162,669</b>	<b>191,415</b>
<b>Expenditures</b>				
Material & Supplies	-	1,767	1,767	3,297
Purchased services & inventory	73,862	77,250	75,875	102,700
Maint & repair	-	1,883	1,883	2,000
Other expenditures	119,223	152,634	306,227	257,634
<b>Total expenditures</b>	<b>193,085</b>	<b>233,534</b>	<b>385,752</b>	<b>365,631</b>
<b>Change in fund balance</b>	49,280	(26,534)	(223,083)	(174,216)
<b>Ending fund balance/working capital</b>	<b>\$ 770,517</b>	<b>\$ 654,421</b>	<b>\$ 547,434</b>	<b>\$ 373,218</b>

**THREE YEAR FUND SUMMARIES BY  
REVENUE, EXPENDITURES AND FUND BALANCE  
FY 2020-2021**

<b>MAJOR GOVERNMENTAL FUND 4A SALES TAX DEBT SERVICE REVENUE</b>				
	<b>2018-19 ACTUAL</b>	<b>2019-20 BUDGET</b>	<b>2019-20 ESTIMATE</b>	<b>2020-21 BUDGET</b>
<b>Beginning Fund Balance/ Working Capital</b>	<b>\$ 542,297</b>	<b>\$ 547,758</b>	<b>\$ 556,313</b>	<b>\$ 560,774</b>
<b>Revenues</b>				
Interest	12,359	6,000	5,000	1,000
Transfers in	2,044,913	2,046,792	2,403,392	2,393,731
<b>Total Revenues</b>	<b>2,057,272</b>	<b>2,052,792</b>	<b>2,408,392</b>	<b>2,394,731</b>
<b>Expenditures</b>				
Debt service	2,043,256	2,047,331	2,403,931	2,393,731
Transfer out				
<b>Total Expenditures</b>	<b>2,043,256</b>	<b>2,047,331</b>	<b>2,403,931</b>	<b>2,393,731</b>
<b>Change in Fund Balance</b>	14,016	5,461	4,461	1,000
<b>Ending Fund Balance/ Working Capital</b>	<b>\$ 556,313</b>	<b>\$ 553,219</b>	<b>\$ 560,774</b>	<b>\$ 561,774</b>

**THREE YEAR FUND SUMMARIES BY  
REVENUE, EXPENDITURES AND FUND BALANCE  
FY 20220-2021**

	<b>MAJOR GOVERNMENTAL FUND 4B SALES TAX DEBT SERVICE REVENUE</b>			
	<b>2018-19 ACTUAL</b>	<b>2019-20 BUDGET</b>	<b>2019-20 ESTIMATE</b>	<b>2020-21 BUDGET</b>
<b>Beginning Fund Balance/ Working Capital</b>	<b>\$ 1,205,249</b>	<b>\$ 1,793,333</b>	<b>\$ 1,232,313</b>	<b>\$ 465,550</b>
<b>Revenues</b>				
Interest	27,770	1,400	14,000	8,500
Transfers in	1,829,225	1,819,875	1,819,875	1,844,545
<b>Total Revenues</b>	<b>1,856,995</b>	<b>1,821,275</b>	<b>1,833,875</b>	<b>1,853,045</b>
<b>Expenditures</b>				
Debt service	1,829,931	1,820,925	1,820,925	1,845,594
Transfer out	-	-	779,713	-
<b>Total Expenditures</b>	<b>1,829,931</b>	<b>1,820,925</b>	<b>2,600,638</b>	<b>1,845,594</b>
<b>Change in Fund Balance</b>	27,064	350	(766,763)	7,451
<b>Ending Fund Balance/ Working Capital</b>	<b>\$ 1,232,313</b>	<b>\$ 1,793,683</b>	<b>\$ 465,550</b>	<b>\$ 473,001</b>

**THREE YEAR FUND SUMMARIES BY  
REVENUE, EXPENDITURES AND FUND BALANCE  
FY 2020-2021**

	<b>NON-MAJOR GOVERNMENTAL FUND TIF #2 FUND</b>			
	<b>2018-19 ACTUAL</b>	<b>2019-20 BUDGET</b>	<b>2019-20 ESTIMATE</b>	<b>2020-21 BUDGET</b>
<b>Beginnig fund balance/working capital</b>	<b>\$ 1,588,149</b>	<b>\$ 842,964</b>	<b>\$ 842,964</b>	<b>\$ 581,772</b>
<b>Revenues</b>				
<b>TIF- Ad valorem</b>	667,433	-	757,335	929,797
<b>Total Revenues</b>	<b>667,433</b>	<b>-</b>	<b>757,335</b>	<b>929,797</b>
<b>Expenditures</b>				
Personnel services	-	-	-	87,562
Maint & repair	-	-	9,000	65,000
Purchased seviles & inventory	-	-	3,600	13,200
Other expenditures	12,618	-	18,500	70,000
Transfers out	1,400,000	-	987,427	598,800
<b>Total expenditures</b>	<b>1,412,618</b>	<b>-</b>	<b>1,018,527</b>	<b>834,562</b>
<b>Change in fund balance</b>	(745,185)	-	(261,192)	95,235
<b>Ending fund balance/working capital</b>	<b>\$ 842,964</b>	<b>\$ 842,964</b>	<b>\$ 581,772</b>	<b>\$ 677,007</b>

**THREE YEAR FUND SUMMARIES BY  
REVENUE, EXPENDITURES AND FUND BALANCE  
FY 2020-2021**

<b>NON-MAJOR GOVERNMENTAL FUND TIF #3 FUND</b>				
	<b>2018-19 ACTUAL</b>	<b>2019-20 BUDGET</b>	<b>2019-20 ESTIMATE</b>	<b>2020-21 BUDGET</b>
<b>Beginnig fund balance/ working capital</b>	<b>\$ 42,918</b>	<b>\$ 59,043</b>	<b>\$ 59,043</b>	<b>\$ 81,043</b>
<b>Revenues</b>				
TIF - Ad valorem	16,125	-	22,000	53,666
<b>Total Revenues</b>	<b>16,125</b>	<b>-</b>	<b>22,000</b>	<b>53,666</b>
<b>Expenditures</b>				
Other expenditures	-	-		
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Change in fund balance</b>	16,125	-	22,000	53,666
<b>Ending fund balance/ working capital</b>	<b>\$ 59,043</b>	<b>\$ 59,043</b>	<b>\$ 81,043</b>	<b>\$ 134,709</b>

**THREE YEAR FUND SUMMARIES BY  
REVENUE, EXPENDITURES AND FUND BALANCE  
FY 2020-2021**

<b>NON-MAJOR GOVERNMENTAL FUND PEG FUND REVENUE</b>				
	<b>2018-19 ACTUAL</b>	<b>2019-20 BUDGET</b>	<b>2019-20 ESTIMATE</b>	<b>2020-21 BUDGET</b>
<b>Beginning Fund Balance/ Working Capital</b>	\$ -	\$ -	\$ -	\$ -
<b>Revenues</b>				
PEG Fees	-	-	-	65,000
Other Sources	-	-	-	175,000
<b>Total Revenues</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>240,000</b>
<b>Expenditures</b>				
Other Expenditures	-	-	-	3,760
Capital outlay	-	-	-	31,672
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>35,432</b>
<b>Change in Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>204,568</b>
<b>Ending Fund Balance/ Working Capital</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 204,568</b>

**THREE YEAR FUND SUMMARIES BY  
REVENUE, EXPENDITURES AND FUND BALANCE  
FY 2020-2021**

<b>NON-MAJOR GOVERNMENTAL FUND JUVENILE CASE MANAGER FUND REVENUE</b>				
	<b>2018-19 ACTUAL</b>	<b>2019-20 BUDGET</b>	<b>2019-20 ESTIMATE</b>	<b>2020-21 BUDGET</b>
<b>Beginning Fund Balance/ Working Capital</b>	\$ -	\$ -	\$ -	\$ -
<b>Revenues</b>				
Fines and Forfeitures	-	-	-	15,000
Other Sources	-	-	-	175,000
<b>Total Revenues</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>190,000</b>
<b>Expenditures</b>				
Personnel cost	-	-	-	67,854
Employee development	-	-	-	925
Other expenditures	-	-	-	3,800
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>72,579</b>
<b>Change in Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>117,421</b>
<b>Ending Fund Balance/Working Capital</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 117,421</b>

**THREE YEAR FUND SUMMARIES BY  
REVENUE, EXPENDITURES AND FUND BALANCE  
FY 2020-2021**

<b>NON-MAJOR GOVERNMENTAL FUND BUILDING SECURITY FUND REVENUE</b>				
	<b>2018-19 ACTUAL</b>	<b>2019-20 BUDGET</b>	<b>2019-20 ESTIMATE</b>	<b>2020-21 BUDGET</b>
<b>Beginning Fund Balance/ Working Capital</b>	\$ -	\$ -	\$ -	\$ -
<b>Revenues</b>				
Fines and Forfeitures	-	-	-	15,000
Other Sources	-	-	-	65,000
<b>Total Revenues</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>80,000</b>
<b>Expenditures</b>				
Other Expenditures	-	-	-	16,885
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>16,885</b>
<b>Change in Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>63,115</b>
<b>Ending Fund Balance/ Working Capital</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 63,115</b>

**THREE YEAR FUND SUMMARIES BY  
REVENUE, EXPENDITURES AND FUND BALANCE  
FY 2020-2021**

<b>NON-MAJOR GOVERNMENTAL FUND COURT TECHNOLOGY FUND REVENUE</b>				
	<b>2018-19 ACTUAL</b>	<b>2019-20 BUDGET</b>	<b>2019-20 ESTIMATE</b>	<b>2020-21 BUDGET</b>
<b>Beginning Fund Balance/ Working Capital</b>	\$ -	\$ -	\$ -	\$ -
<b>Revenues</b>				
Fines and Forfeitures				20,000
Other Sources				140,000
<b>Total Revenues</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>160,000</b>
<b>Expenditures</b>				
Other Expenditures (Supplementals)	-	-	-	22,817
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>22,817</b>
<b>Change in Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>137,183</b>
<b>Ending Fund Balance/ Working Capital</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 137,183</b>

**THREE YEAR FUND SUMMARIES BY  
REVENUE, EXPENDITURES AND FUND BALANCE  
FY 2020-2021**

	<b>NON-MAJOR GOVERNMENTAL FUND TIME PAYMENT FUND REVENUE</b>			
	<b>2018-19 ACTUAL</b>	<b>2019-20 BUDGET</b>	<b>2019-20 ESTIMATE</b>	<b>2020-21 BUDGET</b>
<b>Beginning Fund Balance/ Working Capital</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,000</b>	<b>\$ 11,000</b>
<b>Revenues</b>				
Fines and Forfeitures	-	-	-	1,500
Other Sources	-	-	-	11,000
<b>Total Revenues</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>12,500</b>
<b>Expenditures</b>				
Other Expenditures	-	-	-	-
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Change in Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>12,500</b>
<b>Ending Fund Balance/ Working Capital</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,000</b>	<b>\$ 23,500</b>

**THREE YEAR FUND SUMMARIES BY  
REVENUE, EXPENDITURES AND FUND BALANCE  
FY 2020-2021**

	<b>MAJOR PROPRIETARY FUND WATER &amp; WASTEWATER FUND</b>			
	<b>2018-19 ACTUAL</b>	<b>2019-20 BUDGET</b>	<b>2019-20 ESTIMATE</b>	<b>2020-21 BUDGET</b>
<b>Beginnig fund balance/ working capital</b>	<b>\$ 6,112,494</b>	<b>\$ 4,603,954</b>	<b>\$ 5,787,541</b>	<b>\$ 8,758,654</b>
<b>Revenues</b>				
Charges for Services	20,662,682	22,349,000	22,364,000	22,424,570
Interest	265,856	148,000	158,611	80,000
Misc	92,927	59,031	95,031	96,232
Other sources	1,313,105	770,000	3,079,573	1,156,381
<b>Total reveunus</b>	<b>22,334,570</b>	<b>23,326,031</b>	<b>25,697,215</b>	<b>23,757,183</b>
<b>Expenditures</b>				
Personnel services	1,777,880	2,001,108	1,938,142	2,094,568
Material & Supplies	114,520	159,413	149,128	176,781
Purchased services & inventory	9,695,831	9,777,628	9,676,704	9,401,861
Maint & repair	169,885	252,779	240,310	244,510
Other expenditures	1,921,174	1,932,627	2,118,952	2,045,542
Capital outlay	122,817	823,342	735,902	759,480
Debt services	7,328,416	6,276,804	6,276,804	6,455,024
Pilot	815,000	847,600	847,600	772,262
Franchise fee	714,000	742,560	742,560	881,504
<b>Total expenditures</b>	<b>22,659,523</b>	<b>22,813,861</b>	<b>22,726,102</b>	<b>22,831,532</b>
<b>Change in fund balance</b>	<b>(324,953)</b>	<b>512,170</b>	<b>2,971,113</b>	<b>925,651</b>
<b>Ending fund balance/ working capital</b>	<b>\$ 5,787,541</b>	<b>\$ 5,116,124</b>	<b>\$ 8,758,654</b>	<b>\$ 9,684,305</b>

**THREE YEAR FUND SUMMARIES BY  
REVENUE, EXPENDITURES AND FUND BALANCE  
FY 2020-2021**

<b>MAJOR PROPRIETARY FUND HIDDEN CREEK GOLF COURSE FUND</b>				
	<b>2018-19 ACTUAL</b>	<b>2019-20 BUDGET</b>	<b>2019-20 ESTIMATE</b>	<b>2020-21 BUDGET</b>
<b>Beginnig fund balance/ working capital</b>	<b>\$ (163,372)</b>	<b>\$ (648,687)</b>	<b>\$ (319,372)</b>	<b>\$ -</b>
<b>Revenues</b>				
Charges for services	1,293,872	1,335,696	1,234,064	1,465,911
Investment income	46	-	30	20
Misc	5,795	8,100	1,000	4,500
Other sources	1,000,116	1,216,716	1,860,556	1,147,492
<b>Total reveueus</b>	<b>2,299,829</b>	<b>2,560,512</b>	<b>3,095,650</b>	<b>2,617,923</b>
<b>Expenditures</b>				
Personnel services	1,374,493	1,297,682	1,569,217	1,215,076
Employee Development	5,437	10,567	5,700	9,392
Material & Supplies	82,578	102,700	88,900	136,050
Purchased services & inventory	365,626	378,368	347,555	389,288
Maint & repair	48,096	83,500	87,100	143,450
Other expenditures	219,390	260,761	255,761	209,089
Capital outlay	1,955	56,329	56,329	153,000
Debt services	358,254	365,716	365,716	362,578
<b>Total expenditures</b>	<b>2,455,829</b>	<b>2,555,623</b>	<b>2,776,278</b>	<b>2,617,923</b>
<b>Change in fund balance</b>	<b>(156,000)</b>	<b>4,889</b>	<b>319,372</b>	<b>-</b>
<b>Ending fund balance/ working capital</b>	<b>\$ (319,372)</b>	<b>\$ (643,798)</b>	<b>\$ -</b>	<b>\$ -</b>

**THREE YEAR FUND SUMMARIES BY  
REVENUE, EXPENDITURES AND FUND BALANCE  
FY 2020-2021**

<b>NON-MAJOR GOVERNMENTAL FUND SOLID WASTE FUND</b>				
	<b>2018-19 ACTUAL</b>	<b>2019-20 BUDGET</b>	<b>2019-20 ESTIMATE</b>	<b>2020-21 BUDGET</b>
<b>Beginnig fund balance/ working capital</b>	<b>\$ 1,793,333</b>	<b>\$ 1,982,278</b>	<b>\$ 2,001,306</b>	<b>\$ 1,779,025</b>
<b>Revenues</b>				
Charges for services	3,338,258	3,276,087	3,276,087	3,276,087
Investment income	48,756	39,000	28,000	22,000
Misc	730	-	-	-
<b>Total reveenus</b>	<b>3,387,744</b>	<b>3,315,087</b>	<b>3,304,087</b>	<b>3,298,087</b>
<b>Expenditures</b>				
Personnel services	26,010	-	-	-
Material & Supplies	10,313	11,000	10,313	11,000
Purchased services & inventory	2,996,545	2,923,794	2,982,038	2,977,401
Maint & repair	45	1,336	1,336	1,336
Other expenditures	65,258	303,081	303,081	303,795
Franchise	81,600	229,600	229,600	236,488
<b>TOTAL EXPENDITURES</b>	<b>3,179,771</b>	<b>3,468,811</b>	<b>3,526,368</b>	<b>3,530,020</b>
<b>CHANGE IN FUND BALANCE</b>	207,973	(153,724)	(222,281)	(231,933)
<b>ENDING FUND BALANCE / WORKING CAPITAL</b>	<b>\$ 2,001,306</b>	<b>\$ 1,828,554</b>	<b>\$ 1,779,025</b>	<b>\$ 1,547,092</b>

**THREE YEAR FUND SUMMARIES BY  
REVENUE, EXPENDITURES AND FUND BALANCE  
FY 2020-2021**

	<b>NON-MAJOR GOVERNMENTAL FUND CEMETERY OPERATIONS FUND</b>			
	<b>2018-19 ACTUAL</b>	<b>2019-20 BUDGET</b>	<b>2019-20 ESTIMATE</b>	<b>2020-21 BUDGET</b>
<b>Beginnig fund balance/ working capital</b>	<b>\$ 308,041</b>	<b>\$ 290,851</b>	<b>\$ 192,396</b>	<b>\$ 212,021</b>
<b>Revenues</b>				
Charges for services	10,587	4,000	50,000	30,000
Investment income	9,165	3,500	3,850	746
<b>Total reveueus</b>	<b>19,752</b>	<b>7,500</b>	<b>53,850</b>	<b>30,746</b>
<b>Expenditures</b>				
Material & Supplies	296	-	-	-
Purchased services & inventory	17,058	44,225	34,225	20,225
Maint & repair	-	5,000	-	-
Transfer out	118,043	-	-	-
Other expenditures	-	-	-	-
<b>Total expenditures</b>	<b>135,397</b>	<b>49,225</b>	<b>34,225</b>	<b>20,225</b>
<b>Change in fund balance</b>	<b>(115,645)</b>	<b>(41,725)</b>	<b>19,625</b>	<b>10,521</b>
<b>Ending fund balance/ working capital</b>	<b>\$ 192,396</b>	<b>\$ 249,126</b>	<b>\$ 212,021</b>	<b>\$ 222,542</b>

**THREE YEAR FUND SUMMARIES BY  
REVENUE, EXPENDITURES AND FUND BALANCE  
FY 2020-2021**

<b>NON-MAJOR GOVERNMENTAL FUND CEMETERY ROYALTY FUND</b>				
	<b>2018-19 ACTUAL</b>	<b>2019-20 BUDGET</b>	<b>2019-20 ESTIMATE</b>	<b>2020-21 BUDGET</b>
<b>Beginnig fund balance/ working capital</b>	<b>\$ 728,924</b>	<b>\$ -</b>	<b>\$ 1,260,281</b>	<b>\$ 1,273,531</b>
<b>Revenues</b>				
Investment income	21,190	-	19,000	10,000
Other sources	16,442	-	15,000	16,500
Transfers in	494,637	-	-	-
<b>Total Revenues</b>	<b>532,269</b>	<b>-</b>	<b>34,000</b>	<b>26,500</b>
<b>Expenditures</b>				
Purchased services & inventory	912	20,000	750	750
Capital outlay	-	-	20,000	845,000
<b>Total expenditures</b>	<b>912</b>	<b>20,000</b>	<b>20,750</b>	<b>845,750</b>
<b>Change in fund balance</b>	531,357	(20,000)	13,250	(819,250)
<b>Ending fund balance/ working capital</b>	<b>\$ 1,260,281</b>	<b>\$ (20,000)</b>	<b>\$ 1,273,531</b>	<b>\$ 454,281</b>

**THREE YEAR FUND SUMMARIES BY  
REVENUE, EXPENDITURES AND FUND BALANCE  
FY 2020-2021**

<b>NON-MAJOR GOVERNMENTAL FUND CEMETERY ENDOWMENT FUND</b>				
	<b>2018-19 ACTUAL</b>	<b>2019-20 BUDGET</b>	<b>2019-20 ESTIMATE</b>	<b>2020-21 BUDGET</b>
<b>Beginning Fund Balance/Working Capital</b>	\$ -	\$ -	\$ 118,043	\$ 125,043
<b>Revenues</b>				
Charges for services	-	-	7,000	7,000
Transfer in	118,043	-	-	-
<b>Total Revenues</b>	<b>118,043</b>	<b>-</b>	<b>7,000</b>	<b>7,000</b>
<b>Expenditures</b>				
Other expenditures	-	-	-	-
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
 <b>Change in Fund Balance</b>	 118,043	 -	 7,000	 7,000
 <b>Ending Fund Balance/Working Capital</b>	 <b>\$ 118,043</b>	 <b>\$ -</b>	 <b>\$ 125,043</b>	 <b>\$ 132,043</b>

**THREE YEAR FUND SUMMARIES BY  
REVENUE, EXPENDITURES AND FUND BALANCE  
FY 2020-2021**

<b>MAJOR PROPRIETARY FUND EQUIPMENT SERVICE FUND REVENUE</b>				
	<b>2018-19 ACTUAL</b>	<b>2019-20 BUDGET</b>	<b>2019-20 ESTIMATE</b>	<b>2020-21 BUDGET</b>
<b>Beginnig fund balance/ working capital</b>	<b>\$ 87,476</b>	<b>\$ 68,308</b>	<b>\$ 116,717</b>	<b>\$ 82,403</b>
<b>Revenues</b>				
Charges for services	464,009	464,009	464,009	454,688
Investment income	604	-	750	400
Misc	7,543	-	-	-
Other sources	11,000	11,000	11,000	-
<b>Total reveenus</b>	<b>483,156</b>	<b>475,009</b>	<b>475,759</b>	<b>455,088</b>
<b>Expenditures</b>				
Personnel services	220,133	191,708	232,456	299,246
Employee Development	5,462	8,750	8,750	8,750
Material & Supplies	57,534	79,165	69,991	73,115
Purchased services & inventory	105,154	111,521	107,467	107,029
Maint & repair	16,729	5,745	7,000	5,745
Other expenditures	37,761	37,563	37,563	37,794
Capital outlay	11,142	45,019	46,846	-
<b>Total expenditures</b>	<b>453,915</b>	<b>479,471</b>	<b>510,073</b>	<b>531,679</b>
<b>Change in fund balance</b>	29,241	(4,462)	(34,314)	(76,591)
<b>Ending fund balance/ working capital</b>	<b>\$ 116,717</b>	<b>\$ 63,846</b>	<b>\$ 82,403</b>	<b>\$ 5,812</b>

**THREE YEAR FUND SUMMARIES BY  
REVENUE, EXPENDITURES AND FUND BALANCE  
FY 2020-2021**

<b>MAJOR PROPRIETARY FUND</b>				
<b>EQUIPMENT REPLACEMENT FUND (GOV) REVENUE</b>				
	<b>2018-19 ACTUAL</b>	<b>2019-20 BUDGET</b>	<b>2019-20 ESTIMATE</b>	<b>2020-21 BUDGET</b>
<b>Beginnig fund balance/ working capital</b>	<b>\$ 4,757,053</b>	<b>\$ 4,537,056</b>	<b>\$ 4,875,700</b>	<b>\$ 4,092,417</b>
<b>Revenues</b>				
Charges for services	1,154,082	1,329,378	1,399,117	1,237,145
Investment income	146,416	48,000	65,000	32,500
Misc	105,767	-	1,000	-
<b>Total Revenues</b>	<b>1,406,265</b>	<b>1,377,378</b>	<b>1,465,117</b>	<b>1,269,645</b>
<b>Expenditures</b>				
Other expenditures	126,000	-	900,000	-
Capital outlay	1,161,618	1,302,037	1,348,400	626,042
<b>Total expenditures</b>	<b>1,287,618</b>	<b>1,302,037</b>	<b>2,248,400</b>	<b>626,042</b>
<b>Change in fund balance</b>	118,647	75,341	(783,283)	643,603
<b>Ending fund balance/ working capital</b>	<b>\$ 4,875,700</b>	<b>\$ 4,612,397</b>	<b>\$ 4,092,417</b>	<b>\$ 4,736,020</b>

**THREE YEAR FUND SUMMARIES BY  
REVENUE, EXPENDITURES AND FUND BALANCE  
FY 2020-2021**

	<b>MAJOR PROPRIETARY FUND EQUIPMENT REPLACEMENT FUND (PROP) REVENUE</b>			
	<b>2018-19 ACTUAL</b>	<b>2019-20 BUDGET</b>	<b>2019-20 ESTIMATE</b>	<b>2020-21 BUDGET</b>
<b>Beginnig fund balance/ working capital</b>	<b>\$ 1,956,747</b>	<b>\$ 2,657,690</b>	<b>\$ 1,817,656</b>	<b>\$ 974,123</b>
<b>Revenues</b>				
Charges for services	314,588	303,416	303,416	365,438
Investment income	55,443	22,000	25,000	15,000
Misc	54,308	-	-	-
<b>Total Revenues</b>	<b>424,339</b>	<b>325,416</b>	<b>328,416</b>	<b>380,438</b>
<b>Expenditures</b>				
Transfer to Water & Sewer	-	-	900,000	-
Capital outlay	563,430	271,949	271,949	469,800
<b>Total expenditures</b>	<b>563,430</b>	<b>271,949</b>	<b>1,171,949</b>	<b>469,800</b>
<b>Change in fund balance</b>	(139,091)	53,467	(843,533)	(89,362)
<b>Ending fund balance/ working capital</b>	<b>\$ 1,817,656</b>	<b>\$ 2,711,157</b>	<b>\$ 974,123</b>	<b>\$ 884,761</b>

**THREE YEAR FUND SUMMARIES BY  
REVENUE, EXPENDITURES AND FUND BALANCE  
FY 2020-2021**

<b>MAJOR PROPRIETARY FUND SUPPORT SERVICES FUND REVENUE</b>				
	<b>2018-19 ACTUAL</b>	<b>2019-20 BUDGET</b>	<b>2019-20 ESTIMATE</b>	<b>2020-21 BUDGET</b>
<b>Beginnig fund balance/ working capital</b>	<b>\$ 575,986</b>	<b>\$ 589,206</b>	<b>\$ 784,799</b>	<b>\$ 585,872</b>
<b>Revenues</b>				
Charges for services	2,162,730	2,291,836	2,291,836	2,357,730
Investment income	17,776	7,500	8,500	4,250
Misc	1,402			
Other sources	23,000	23,000	23,000	100,000
<b>Total reveueus</b>	<b>2,204,908</b>	<b>2,322,336</b>	<b>2,323,336</b>	<b>2,461,980</b>
<b>Expenditures</b>				
Personnel services	1,081,887	1,094,837	1,161,206	1,175,125
Employee Development	23,621	41,900	38,175	43,500
Material & Supplies	93,242	225,285	227,803	114,010
Purchased services & inventory	57,316	65,320	64,111	184,961
Maint & repair	645,031	737,106	737,106	794,164
Other expenditures	3,897	3,762	3,762	103,540
Capital outlay	91,101	290,100	290,100	309,500
<b>Total expenditures</b>	<b>1,996,095</b>	<b>2,458,310</b>	<b>2,522,263</b>	<b>2,724,800</b>
<b>Change in fund balance</b>	208,813	(135,974)	(198,927)	(262,820)
<b>Ending fund balance/ working capital</b>	<b>\$ 784,799</b>	<b>\$ 453,232</b>	<b>\$ 585,872</b>	<b>\$ 323,052</b>

**THREE YEAR FUND SUMMARIES BY  
REVENUE, EXPENDITURES AND FUND BALANCE  
FY 2020-2021**

<b>NON-MAJOR GOVERNMENTAL FUND HEALTH INSURANCE FUND</b>				
	<b>2018-19 ACTUAL</b>	<b>2019-20 BUDGET</b>	<b>2019-20 ESTIMATE</b>	<b>2020-21 BUDGET</b>
<b>Beginnig fund balance/ working capital</b>	\$ -	\$ -	\$ -	\$ 1,726,626
<b>Revenues</b>				
Charges for services	-	-	-	5,526,357
Investment income	-	-	-	12,000
Misc	-	-	-	-
<b>Total Revenues</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,538,357</b>
<b>Expenditures</b>				
Claims	-	-	-	3,834,365
Purchased services & inventory	-	-	-	839,989
Other expenditures	-	-	-	451,612
<b>Total expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,125,966</b>
<b>Change in fund balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>412,391</b>
<b>Ending fund balance/ working capital</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,139,017</b>

## DETAILED DEPARTMENTAL BUDGETED FTEs

<i>Fund/ Dept#</i>	<i>Department</i>	<i>FY 2019</i>	<i>FY 2020</i>	<i>FY 2021</i>	<i>DIFFERENCE</i>	<i>EXPLANATION</i>
001-1011	City Manager	4	3	3	0	
001-1015	Human Resources	4	4	4	0	
001-1016	Legal Services	1	1	1	0	
001-1017	Communications	2.5	4	4	0	
001-1411	City Secretary	4	4	3	-1	Eliminated Community Initiatives Coordinator
001-1413	Records	1	1	1	0	
001-1415	Judicial	0	0	0	0	
001-1611	Library	12	11	11	0	
001-1612	Burleson University	0	1	1	0	
001-2011	Finance	9	9	10	1	Financial Analyst moved from Engineering Capital
001-2013	Support Services	1	0	0	0	
001-2014	Purchasing	1	1	1	0	
001-3011	Police	90.76	95.76	105.76	10	Added 3 Police Officers, Sergeant, SRO, Detective, & 4 Dispatch
001-3012	Fire	49	49	49	0	Moved Bat. Chief to Fire Prevention & added Firefighter position
001-3013	Fire Prevention	3	4	4	0	Eliminated Fire Inspector position & moved Bat. Chief from Fire to new position of Asst. Fire Marshal
001-3014	Emergency Services	1	1	1	0	
001-3015	Municipal Court	4	4	3	-1	Juv. Case Mgr moved to new Fund 130 - Muncipal Court
001-3016	Marshals	3	3	3	0	
001-4011	Public Works Administration	6	6	6	0	
001-4016	Facilities	5	5	5	0	
001-4017	Street	11	14	14	0	
001-4018	Street Drainage	4	4	4	0	
001-4019	Street Traffic Maintenance	2	2	4	2	Added Traffic Engineer & Signal Technician
001-4511	Neighborhood Services	2	2	2	0	
001-4514	Animal Services	5	5.5	5.5	0	
001-4515	Environmental Services	2	3	3	0	
001-5010	Development Services	4	4	2	-2	Moved Asst. Dir. to Comm. Dev. & moved Old Town Admin. to Fund 114
001-5011	Community Development	5	4	3	-1	Eliminated Planner, moved Civil Engineer to Engineering Dev. & Asst. Dir. moved from Dev. Svcs.
001-5012	Bldg Inspections	7	7	7	0	

## DETAILED DEPARTMENTAL BUDGETED FTEs

<i>Fund/ Dept#</i>	<i>Department</i>	<i>FY 2019</i>	<i>FY 2020</i>	<i>FY 2021</i>	<i>DIFFERENCE</i>	<i>EXPLANATION</i>
001-5013	Code Compliance	3	3	3	0	
001-5511	Engineering - Capital	8.5	10	5	-5	Financial Analyst moved to Finance, Chief Eng. Insp, (2) Eng Inspectors, & Asst. Dir. moved to Engineering Development
001-5512	Engineering - Development	0	0	5	5	Chief Eng. Insp., (2) Eng Inspectors, & Asst. Dir. moved from Eng. Capital, Civil Engineer moved from Comm. Dev.
001-5513	Gas Well Development	3	0	0	0	
001-6011	Parks/Recreation	2	2	1	-1	Moved Sr. Admin. Asst. to PPF 116 - Recreation
001-6012	Recreation	1	1	0	-1	Eliminated Deputy Director
001-6013	Park Maint	11.91	11.91	11.91	0	
001-6015	Senior Citizen Center	2.84	2.84	2.84	0	
110-1014	Economic Development	2	2	2	0	
114-1014	TIF#2 Fund/Economic Dev.	0	0	1	1	Old Town Admin. moved from GF Dev. Svcs.
116-6017	BRiCK	41.26	41.26	43.76	2.5	Upgraded PT position to FT, added Maintenance Tech & Sr. Admin. Asst. moved from GF - Parks/Recreation
116-6018	Athletic Fields	8.83	8.83	7.83	-1	Eliminated Athletic Fields Worker
116-6019	Russell Farm	2.28	2.28	2.28	0	
130-3015	Juv. Case Mgr Fund/Court	0	0	1	1	Juv. Case Mgr. moved from GF - Muncipal Court
401-2041	Utility Billings	8	8	8	0	
401-4013	Solid Waste	1	0	0	0	
401-4041	Water Operations	16	16	16	0	
401-4042	Wastewater Operations	5	5	5	0	
402-8011	Golf Administration	2	2	1	-1	Eliminated Director of Golf
402-8012	Golf Club House	6.8	6.8	6.8	0	
402-8013	Golf Maintenance	8.68	8.68	7.68	-1	Golf Maint. Mechanic moved to Fund 501 - Equip. Svcs.
402-8015	Golf Food/Beverages	4.19	4.19	4.19	0	
501-4051	Equipment Services	3	3	4	1	Golf Maint. Mechanic moved from Fund 402 - Golf Maintenance
504-1511	Info Technology	9	9	9	0	
504-1513	Pub. Safety Consortium	1	1	1	0	
		394.55	401.05	409.55	8.5	FTEs

# FEE SCHEDULE

FY 2020-2021 Proposed

[City Manager's Office](#)  
[City Secretary's Office](#)  
[Record Management](#)  
[Municipal Court](#)  
[Information Technology](#)  
[Library](#)  
[Finance](#)  
[Police](#)  
[Fire](#)  
[Fire Prevention](#)  
[Animal Control](#)

[Building and Code Enforcement](#)  
[Planning](#)  
[Engineering](#)  
[Environmental Health](#)  
[Water and Wastewater](#)  
[Utility Billing](#)  
[BRiCk](#)  
[City Ball Fields](#)  
[Park Facilities \(Warren, Chisenhall and Mistletoe\)](#)  
[Stage Rental Fees](#)  
[Russell Farm](#)  
[Golf Course](#)

\*Departments that requested changes

## City Manager's Office

- |  |  |
|--|--|
| 1. Solid Waste Collection Service application fee  | \$75.00  |
| 2. Limousine Service Permit  | \$25/Year  |
| 3. Annual License to operate any manufactured home park, mobile home park or travel trailer park within the City.                              | \$25.00, plus \$1.00 per space for all spaces in excess of 25. |
| 4. Transfer fee for transfer of annual license to operate any manufactured home park, mobile home park or travel trailer park within the City. | \$25.00  |

## City Secretary's Office

1. Amusement Center License	Occupation Tax-\$7.50/ per Machine Annually
2. Pool Hall License	Occupation Tax-\$7.50/ per Machine Annually
3. Taxicab Franchise	2% of Annual Gross Receipts
4. Taxicab Application Fee	\$50
5. Skating Rink Application	\$100 Annual License
6. Beer and Wine Permit	One half of fee assessed by TABC for each State permit issued
7. Mixed Beverage Permit-After 3rd yr of operations	One half of fee assessed by TABC for each State permit issued



## Municipal Court

Return Check Fee

\$ 35 per

## Information Technology

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## Library

1. Overdue Library Materials	No Charge	
2. Overdue Interlibrary Loan Materials	No Charge	
3. Replacement of Lost Materials	Cost or exact replacement + \$0	*Processing Fee (patron can volunteer 1 hour for each dollar owed, with permission)
4. Damaged Library Materials	Cost or exact replacement + \$0	*Processing Fee (patron can volunteer 1 hour for each dollar owed, with permission)
5. Black & White Copies/Printing	\$.10/Page	
6. Use computer / internet / wireless internet	No Charge	
7. Color Copies / Printing	\$.25/Page	
8. Library Cards for Residents, Teachers and Students from schools within City Limits, TexShare Cardholders	No Charge	
9. Non-Resident Fees	\$25/ individual or \$50/ family	(annually renewable) **In lieu of fee (patron can volunteer)
10. Senior Non-Resident Fee (age 62 and over)	\$12.50/ individual	(annually renewable)

11. Meeting Room Fees/ Usage Fees	Resident / Non-Resident Cardholders / Non-Profit Groups (w/proof) / Civic Organizations	Non-Cardholders / Businesses / Other For Profit Groups
a. Small conference room	No Charge	\$25 minimum (1st 2 hours) + \$10 each addl. hour
b. Large conference room	No Charge	\$50 minimum (1st 2 hours) + \$25 each addl. hour

12. FAX		***Each new fax number would be a new charge.
a. Local	\$1.00 first page + \$.25 each addl. page	(to single fax number)
b. Long distance	\$3.00 first page + \$.25 each addl. page	( to single fax number)

13. Proctoring Fee	\$20/exam	
14. 3D Printing	\$.10/gram	\$1.00 minimum

## Finance

- |                                     |                      |
|-------------------------------------|----------------------|
| 1. Data Processing Services Request | \$25/hr or \$.42/Min |
| 2. Return Check Fee                 | \$ 35 each           |

## Police

1. Copy Services for Accident Reports or information or Copy of Certification of no report \$6.00/EA

2. Additional Fee for Certified Copies 2/EA

3. License for Sexually Oriented Businesses		
A. New license		\$500
B. License renewal		\$500
C. Non-conforming license		\$500
D. Reinstatement fee		\$500
E. Application for location exemption		\$250

4. Alarm System Fees		
A. Residential Permit Fee		\$50 prorated quarterly
B. Commercial Permit Fee		\$100 prorated quarterly
C. Residential Permit Renewal		\$50 annually
D. Commercial Permit Renewal		\$100 annually
E. Residential Permit Reinstatement		\$50
F. Commercial Permit Reinstatement		\$100
G. False Alarm Response Fee		
	1-3	\$ 0
	4-5	\$ 50
	6-7	\$ 75
	8-9	\$100
	10	\$100 and Police response revoked

5. Solicitor Permits/Registration		
A. Local - 1 year		\$75 + \$10 Per Agent for More Than 5 Agents
B. Interstate Commerce Registration		
	90 Days	0
	6 Months	0
	1 Year	0

6. Wrecker Inspections \$25 Each

7. Application fee for taxicab driver registration 1/per

8. Taxicab Inspections \$25/Each

9. Fingerprinting for the Public \$10/per card

10. Criminal History Checks \$8/Each

## Fire

1. Hazardous Materials Response                      Cost + 10%

2. CPR Training Class                                      Overtime for Instructor

3. Fire Fighter Training Courses		
A. Fire Officer 1		\$250.00 per student
B. Fire Officer 2		\$250.00 per student
C. Instructor Certification		\$150.00 per student
D. Driver/Operator		\$150.00 per student



10. Foster Home Inspections	\$35
11. Daycare/Health Facilities Licensing Inspections	\$75
12. Other Permits required by Fire Code	\$50
13. Re-inspections Fees	\$45
14. Registration of firms selling and/or servicing hand fire extinguishers, "Vent-a-Hood" fire extinguisher systems, and fire sprinklers within the City	\$50 annually
15. Installation of Special Locking Systems	\$250
16. Gate Installation Permit (Required for gates across private streets or electric gates across fire lanes.	\$50
17. Standpipe Systems	\$50 each standpipe
18. Tent Permit	\$100
19. Public Event Permit Fee	\$250

## Animal Control

1. Offense Fees (Impoundment)	Altered	Unaltered
A. First Offense	\$30	\$45
B. Second Offense	\$45	\$60
C. Third Offense	\$60	\$75

2. Small Animal Boarding Fee \$10/per Day

3. Livestock Impounding Fee \$75

4. Livestock Boarding Fee \$10/per Day

5. Adoption Fee \$20/per Animal

6. Adoption Spay/Neuter Fee \$75

7. Immunization Fee	
A. Distemper, Parvo and Bordetella	\$20
B. Rabies	\$10

8. Quarantine Fee \$10/day

9. Responsible Pet Owner Class \$35

10. Microchip Fee \$15

11. Multi-Pet Permit	
A. Application Fee	\$ 5
B. Permit Fee (annually)	\$25

12. Kennel Permit	
A. Application Fee	\$ 5
B. Permit Fee (annually)	\$100

13. Dangerous Animal Registration Fee \$250/Annually

## Building and Code Enforcement

1. Fees for new structural occupancy ( <i>Single family dwelling, duplex, townhouse</i> )	\$0.50/ft. all area under one roof.
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2. Fees for new Commercial (Except apartment and shell buildings)	
A. 500 SQ. FT. OR LESS	\$480
B. 501 - 1,000	\$840
C. 1,001 - 2,500	\$1640
D. 2,501 - 8,500	\$50 + .64/sq. ft
E. 8,501 - 50,000	\$3,450 + .24/sq.ft.
F. 50,001 - 100,000	\$9,450 + .12/sq.ft.
G. 100,001-500,000 SQ. FT.	\$13,450 + .08/sq.ft.
H. 500,001 or more SQ. FT.	\$33,450 + .04/sq.ft.

3. Fees for Shell Buildings	
A. Completion of Structure	1/2 the rates in "2" Above
B. Interior completion	1/2 the rates in "2" Above

4. Fees for new Apartment Only	
A. 50,000 or less SQ. FT.	\$.32/sq. ft
B. 50,001 - 100,000	\$4,000 + .24/sq.ft.
C. 100,001 - 200,000	\$12,000 + .16/sq.ft.
D. 201,000 or more SQ. FT.	\$20,000 + .12/sq.ft.

5. (a) Commercial single trade permits	
A. \$2,500 or less	\$50
B. \$2,501 - \$10,000	\$70
C. \$10,001 and over \$2,500 increments	\$75 Plus \$10/per Increment

(b) Residential single trade permits	\$65 / each
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6. (a) Residential Addition - addition to an existing residential structure	
Fee per Square Foot	\$0.50 / Sq Ft

(b) Residential Remodel - alterations, repairs, and remodeling to an existing residential structure	
Fee per Square Foot	\$0.25 / Sq Ft

7. Commercial Remodel / Addition - alteration, repairs, additions and remodeling to existing commercial structures. (Based on Valuation)	
A. <\$500	\$70
B. \$500 - \$2500	\$75
C. \$2500 - \$5000	\$80
D. \$5000 - \$7500	\$85

E. \$7500 - \$10000	\$90
F. more than \$10000	\$90 + \$10/\$2500 increments over \$10000

**8. New Construction for garages, barns and storage buildings over 200 Sq Ft**

A. <\$500	\$70
B. \$500 - \$2500	\$75
C. \$2500 - \$5000	\$80
D. \$5000 - \$7500	\$85
E. \$7500 - \$10000	\$90
F. more than \$10000	\$90 + \$10/\$2500 increments over \$10000

**9. Certificate of Occupancy (Commercial remodel, new tenant, & tenant finish out)**

A. 1-500 SQ. FT.	\$50
B. 501 - 2,500 SQ. FT.	\$60
C. 2,501 - 5,000 SQ. FT.	\$80
D. 5,000 - 10,000 SQ. FT.	\$100
E. 10,000 or more	\$150
F. Clean & show (Commercial Electric Release)	\$50
G. Temporary Certificate of Occupancy	\$300/30 days not to exceed 90 days

**10. Reinspection Fees**

A. Reinspection Fee - 2nd red tag for same item	\$75
B. Reinspection Fee - 3rd red tag for same item	\$150

**11. Miscellaneous Permits**

A. Swimming Pool	
1. In-Ground	\$200
2. Above Ground	\$ 50
B. Other - Includes:	\$25
1. Storage Buildings (Less than 200 sq. ft.)	\$25
2. Moving Permit	\$25
3. Carport/Awning	\$25
4. Fence (New & Replace)	\$25
5. Retaining Wall	\$25
6. Window Replacement	\$25
7. Foundation (New)	\$75
8. Demolition Permits	\$25 for residential / \$100 for commercial
9. Patio Cover	\$50
10. Freestanding Structure (i.e. Pergola, Gazebo, Arbor)	\$50
11. Subdivision Entry Wall Screen	\$150
C. Lawn Sprinkler	\$100
D. Signs	
1. Freestanding Sign	\$100 (Pole / Pylon / Monument / Flag Sign)
2. Wall Sign without CMS	\$50 (Awning / Canopy / Channel Letters / Marquee / Mural/Poster / Projection / Roof Sign / Sign Cabinet)

3. Wall Sign with CMS	\$100 (Awning / Canopy / Channel Letters / Marquee / Mural/Poster / Projection / Roof Sign / Sign Cabinet)
4. CMS added to existing Wall or Freestanding Sign	\$100
5. Shopping Center Sign Plan	\$250
6. Temporary Signs	\$25 (Banners / Homebuilder / Residential Subdivision Development)
7. Sign Variance	\$250
8. Billboard Conversion	\$200 (Static type to Electronic)
E. Subdivision Entry Wall Screen	\$150

12. After Hours Inspection \$60 per hour (2 hour minimum)

13. Plan Review	
A. Commerical Plan Review (New Only)	30% of Building Permit Fee - \$250 minimum & a \$5,000 maximim (non-refundable)
B. Residential Plan Review (New)	\$50
C. Residential Plan Review (Remodel/Addition)	\$30

14. Appeals to Advisory Boards	\$150
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15. Electrician's License	
A. Master	
1. First Annual	0
2. Renewal	0
B. Journeyman	
1. First Annual	0
2. Renewal	0
C. Sub-Contractor Base Permit Fee / Validation Fee	\$50

16. Mechanical License	
A. Mechanical	
1. First Annual	\$100
2. Renewal	\$50
B. Sub-Contractor Base Permit Fee / Validation Fee	\$50

17. Plumbing Contractor's Registration	
A. First Annual	\$0
B. Renewal	\$0
C. Sub-Contractor Base Permit Fee / Validation Fee	\$50

18. Temporary Use	
A. Special Events	\$50
B. Seasonal Use	\$50
C. Temporary Outdoor Sales	\$50
D. Stationary Food Vendors	\$50

E. Carnival & Circus	\$50
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19. Park land Dedication-Cash in lieu of land	\$300/Unit
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20. Park Development Fee	\$300/Unit
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21. Administrative Cost to File Liens for Cost of Mowing and Nuisance Abatement	\$120
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22. Emergency Warning System Cost	\$25/acre
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23. Weed mowing and nuisance abatement notification fee \$50

24. Administrative fee ( <i>Applied when changes are made to previously reviewed and/or permitted projects for residential or commercial -- i.e. revised site plan, floor plan, etc.</i> )	\$25
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25. Modular buildings/construction trailers ( <i>Utilities require separate permit - see #5 - one trade only permits</i> )	\$50
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26. Commercial Canopy/Cover	1/4 cost of Commercial
A. 500 sq. ft. or less	\$120
B. 501-1,000	\$210
C. 1,001-2,500	\$410
D. 2,501-8500	\$12.50 + .16/sq. ft.
E. 8,501-50,000	\$862.50 + .06/sq. ft.
F. 50,001-100,000	\$2,362.50 + .03/sq. ft.
G. 100,001-500,000	\$3,362.50 + .02/sq. ft.
H. 500,001 or more sq. ft.	\$8,362.50 + .01/sq. ft.

## Planning

1. Preliminary Plat	
A. Residential	\$850 + \$15/lot
B. Non-residential	\$500 + \$20 per acre

### 2. Final Plat

- A. Residential \$500 + \$10/lot
- B. Non-residential \$500 + \$15 per acre

3. Plat Revision	
A. Re-plat	\$500 + \$10/lot
B. Amending Plat	\$350

4. Plat Vacation/Short Form \$300

5. Minor Plat (not currently on fee schedule) \$400

6. ETJ Plat Exemption Letters \$25

7. Zoning Change/Specific Use Permit	
A. Less than 3 acres	\$700
B. 3.1 - 10 acres	\$900
C. 11 -29 acres	\$1,400
D. 30+ acres	\$1600 + \$15/acre over 30 (\$2800 max)

8. Planned Development/Permit \$1,000 + \$20 per acre

9. Preprinted Zoning Ordinances \$10

10. Pre-Printed Subdivision Policies \$10

11. Comprehensive Plan \$25

12. Comprehensive Plan Summary \$5

13. Interpretation request for new or unlisted uses in zoning ordinance (City refunds \$350 if no ordinance amendment is necessary) \$500

14. Oil and Gas Well Permit \$5,000 per wellhead

15. Road Damage Remediation Fee Assessment per lane mile x Access lane miles per site x OCI (Overall Condition Indicator)

16. Gas Well Pad Site Annual Inspection Fee \$5000 per pad site (due June 1 annually)

17. Legal Filing Fees		
A. First sheet - Small plat		\$50
B. First sheet - Large plat		\$80
C. Each additional sheet		\$25

18. Shopping Center Sign Package Review Fee \$250

19. Commercial Site Plan (CSP) fee \$500

20. Commercial Site Plan Amendment \$250

21. Annexation/Disannexation Requests \$500

22. Renotification Fee (at applicant's request) \$125

23. Zoning Verification Letter fee \$25

24. Roadway Impact Fees - Refer to Current Impact Fee Ordinance for Fees

25. Variances and Waiver Requests:		
A. Zoning Ordinance		\$250
B. Community Facility Policy		\$200
C. Landscape Requirements		\$250
D. Masonry Ordinance (new construction only)		\$250
E. Subdivision Ordinance		\$250
F. Old Town Design Standards (new construction only)		\$250
G. Commercial Site Plan		\$0
H. Fencing and Screening Ordinance		\$250
G. Any other Development-related Ordinance		\$250

26. Deployment of Wireless Network (small cell) Nodes in the Right of Way Refer to the current Cell Nodes Ordinance for Fees



## Environmental Health

<b>1. Food Safety Inspection Fees</b>		
A. Grocery		
1. $\leq 5,000$ sq. ft.		\$275
2. $> 5,000$ sq. ft.		\$400
B. Food Service		
1. $\leq 500$ sq. ft.		\$150
2. $> 500 \leq 1,500$ sq. ft.		\$200
3. $> 1,500 \leq 3,000$ sq. ft.		\$275
4. $> 3,000 \leq 6,000$ sq. ft.		\$350
5. $> 6,000$ sq. ft.		\$400
C. Child Care Food Service		\$150
D. Catering Operation		\$250
E. Temporary Food Service		\$50
F. Food Court		\$200 per establishment
G. Adjunct Operation		
1. Food Service		\$150 per independent operation
2. Food Store $\leq 5,000$ sq. ft.		\$150 per independent operation
3. Food Store $> 5,000$ sq. ft.		\$200 per independent operation
H. Commissary		
1. No food prep		\$100
2. With food prep		\$200
I. Mobile Units		
1. Prepackaged food only		\$100
2. Open and/or food prep		\$200
3. Push Carts		\$200
J. Plan Review		
1. $\leq 500$ sq. ft.		\$0
2. $>500 \leq 3,000$ sq. ft.		\$50
3. $>3,000$ sq. ft.		\$100
K. Late Fee		
		The late fee increases 10% for each 30 day block until permit fee and late fee is paid. Permits that are more than 90 days overdue will be required to be reapplied for.
1. From 1-30 days		10% of fee owed
2. From 31-60 days		20% of fee owed

<b>2. On-site sewage facility fees</b>		DETERMINED BY TARRANT COUNTY
A. New System		
1. Application Fee		\$ 0
2. Water research fee		\$10
3. Permit Fee		\$250
4. Total for new system		\$260
B. Reinspection of system		\$75
C. Repair of system previously permitted		\$100

**3. Beer and Wine Permit**

One half the state fee assessed for each State permit issued

**4. Mixed Beverage Permit- After third year of operations**

One half the state fee assessed for each State permit issued

<b>5. Municipal Settings Designation</b>		
A. Application Fee		\$2,000
B. Third-party environmental review fee		\$5,000

<b>6. Miscellaneous Permits</b>		
A. Swimming Pool, Spa & Interactive Water Feature		
1. Plan Review and Opening Inspection		\$150
2. Annual Permit		\$250
3. Required Reinspection		\$75

<b>7. Food Truck Operational Site permit</b>		<b>\$50 for Six Months</b>
<b>8. Seasonal Permit (Farmers Market and Snow Cone Stand)</b>		<b>\$100</b>

## Water and Wastewater

<b>1. Tap Fees</b>		
A. 5/8" Meter Set	\$295.59	
B. 5/8" Meter, dig out, U Branch	\$415.80	
C. 5/8" Tap, Meter and Box in easement	\$1,379.88	<i>(pavement work : Get quote from Public Works)</i>
D. 1" Meter Set	\$385.54	
E. 1" Water Tap, Meter and Box in easement	\$1,458.53	
F. 1 1/2" Meter Set	\$578.75	
G. 1 1/2" Tap, Meter and Box	\$2,204.33	<i>(Positive displacement meter in easement, pavement work: Get quote from Public Works)</i>
H. 1 1/2" Tap, Meter and Box	\$2,601.35	<i>(turbine meter in easement, pavement work: Get quote from Public Works)</i>
I. 1 1/2" Meter (positive disp.)	\$578.75	
J. 1 1/2" Meter (turbine)	\$835.77	
K. 2" Meter (positive disp.)	\$749.10	
L. 2" Meter (turbine)	\$850.32	
M. 2" Meter (compound)	\$1,711.32	
N. 2" Tap, Meter and Box	\$2,314.90	<i>(Positive displacement meter in easement, pavement work: Get quote from Public Works)</i>
O. 2" Tap, Meter and Box	\$2,416.12	<i>(turbine meter in easement, pavement work: Get quote from Public Works)</i>
P. 2" Tap, Meter and Box	\$3,277.12	<i>(Compound meter in easement, pavement work: Get quote from Public Works)</i>
Q. 3" Tap, Meter and Box	To be determined by Utilities Supervisor	
R. 4" Tap, Meter and Box	To be determined by Utilities Supervisor	
S. 4" Sewer Tap in Pavement	\$866	
T. 4" Sewer Tap in Easement	\$985.41	
U. Relocate 5/8" Meter	\$201.00	<i>(12 ft. or less in easement, pavement work: Get quote from Public Works)</i>
V. Relocate 5/8" Meter (more than 12 ft.)	Get quote from Public Works	
W. Relocate 1" Meter	\$215.00	<i>(12 ft. or less in easement, pavement work: Get quote from Public Works)</i>
X. Relocate 1" Meter (more than 12 ft.)	Get quote from Public Works	
Y. Pull Meter	\$10	
Z. Double Meter Box	\$30.50	
AA. 2" and 1 1/2" Meter Box	\$217.00	
AB. 2" + Meter Box	\$117	
AC. Pavement Cut / Replacement	To be determined by Utilities Supervisor	
AD. Automatic Flush Valve	\$1,000.00	
AE. Water and Wastewater Impact Fees	Refer to Current Impact Fee Ordinance for Fees	<i>(Burluson charges both City of Burluson and City of Fort Worth Impact Fees)</i>

## Utility Billing

<b>1. Security Deposits</b>	
A. Minimum Residential	\$135
<b>B. Commercial</b>	
1. Minimum for 3/4" Meter	\$ 135
2. Minimum for 1 1/2" Meter	\$ 160
3. Minimum for 2" Meter	\$ 185
4. Minimum for 3" Meter	\$ 210
5. Minimum for 4" Meter or Larger	\$ 260
<b>C. Security Deposit for Fire Hydrant Meters</b>	\$ 1,800

**2. Penalty Amount for Late Bills** 10% Excluding Tax

**3. Return Check Fee** \$ 35

**4. Extension Fee** \$5

<b>5. Reconnect Fee</b>	
A. Standard	\$35
B. Reconnect Fee After 5:00 PM and on weekends and holidays	\$50

**6. Extra Trip Fee** \$15

<b>7. Meter Test Fee</b>	
A. For 3/4" or 1" Meter	\$30
B. For 1 1/2" Meter and Larger	\$125

**8. Temporary Service Fee** (2 day limit and 2,000 gallons) \$30

**9. Transfer Fee** \$15

**10. Construction Meter Non-Read Fee** \$100

**11. After Hours Turn-on Fee** \$50

**12. Initiation Fee (in addition to deposit)** \$10

<b>13. Tampering Fee</b>	
A. First Occurrence	\$50
B. Second Occurrence	\$100
C. Third Occurrence	\$150

**14. Pull Meter Fee** \$30

## BRiCK

<b>1. Definitions:</b>	
A. Adult	Ages 16-61
B. Non-Resident	Any individual or family not living within the defined city limits of Burleson.
C. Resident	Person who resides within the city limits of Burleson
D. Senior	Ages 62 and older
E. Youth	Ages 3-15 (children under 3 years of age are free)

<b>2. General Policy for BRiCK:</b>	
A. Children below 10 years of age must be accompanied by an adult at all times.	
B. Fitness Area/2nd floor cardio:	
1. No children under 13 allowed in fitness area or walk/jog track with the exception of specified periods of family track time.	
2. Children over the age of 13 may attend a fitness orientation class to be allowed future access to the fitness area without parent supervision.	
3. Family fitness room available at all times to children ages 6 – 12. Recommended ratio of 1 adult per child.	
C. Cancellations/Refunds/Transfers/Medical Policy:	
1. Rentals canceled 30 calendar days or more prior to booking	Receive 100% of the deposit.
2. Rentals canceled 29-15 calendar days prior to booking	Receive 50% deposit.
3. Rentals cancelled 14 calendar days or less prior to the event date	Forfeit all deposits.
4. Sports rental cancellations	May be subject to an administrative fee not to exceed \$50.00.
D. Insufficient Funds Fee:	A fee of \$35 will be charged for insufficient funds and failed EFT payments.

<b>3. Memberships Fees</b>	<b>Resident</b>	<b>Non-Resident</b>	<b>Military</b>	<b>Corporate</b>
A. Annual Guest Membership paid in full, in advance				
1. Youth	\$234	\$316	\$187	N/A
2. Adult	\$328	\$442	\$262	\$287
3. Senior	\$281	\$379	225	\$246
4. Family*	\$505	\$682	\$404	\$443
B. Annual Guest Membership paid monthly via EFT (1 year contract)				
1. Youth	\$270 (\$22.50/mo.)	\$365 (\$30.38/mo.)	\$216 (\$18.00/mo.)	N/A
2. Adult	\$378 (\$31.50/mo.)	\$510 (\$42.53/mo.)	\$302 (\$25.20/mo.)	\$338 (\$28.14/mth)
3. Senior	\$324 (\$27.00/mo.)	\$437 (\$36.45/mo.)	\$259 (\$21.60/mo.)	\$289 (\$24.12/mth)
4. Family*	\$583 (\$48.60/mo.)	\$787 (\$65.61/mo.)	\$467 (\$38.88/mo.)	\$521 (\$43.42/mth)

C. Annual Guest Membership paid monthly via Auto Debit (1 year contract)			
1. Youth	\$306 (\$25.50/mo.)	\$413 (\$34.43/mo.)	\$245 (\$20.40/mo.)
2. Adult	\$428 (\$35.70/mo.)	\$578 (\$48.20/mo.)	\$343 (\$28.56/mo.)
3. Senior	\$367 (\$30.60/mo.)	\$496 (\$41.31/mo.)	\$294 (\$24.48/mo.)
4. Family*	\$661 (\$55.08/mo.)	\$892 (\$74.36/mo.)	\$529 (\$44.06/mo.)
F. Daily Guest Membership	<b>All</b>		<b>Military</b>
1. Individual	\$8		6
2. Family	\$20		\$15
3. Guests of 15+	\$6 each		\$4 each
* Family membership include access to KidZone			
<b>* Elimination of monthly and 3-month memberships</b>			

**4. Fees in Addition to Membership:** The following are available to members at an additional cost (not included in the membership fees), subject to rules established by the Director.

	Deposit	Resident	Non-Resident
A. Indoor Aquatics / Party Rooms:			
1. Pool Party Room-Resident	\$75	\$52.50/hr	\$85/hr
2. Pool Party Room-Non-Resident	\$75	\$100/hr	\$146/hr
3. Private party without slide - Max 485 guests	\$75	\$262.50/hr	\$287.50/hr
4. Private party with slide - Max 485 guests	\$75	\$237.50/hr	\$262.50/hr
5. General Policies (not limited to the following):			
a. All rental rates are based on hourly rates with a minimum 2 hour rental.			
b. Rentals and private parties include the use of party room(s) and entire indoor aquatics area			
c. Private party fees include the cost of after-hours lifeguards			
B. Meeting Room Rentals (All rental rates are based on hourly rates with a minimum 2 hour rental):			
1. 1,400 square feet	\$100	\$45/hr	\$61/hr
2. 2,800 square feet	\$150	\$80/hr	\$108/hr
3. Damage Deposit	Will be refundable provided the usage contract terms are met. Refund is subject to any remaining balance due on household.		
4. After Hours Fee	\$15/hr. per customer service attendant in addition to rental fees listed above.		
C. Gymnasium Rentals:			
1. Half Court	\$50	\$25/hr	\$46/hr
2. Full Court	\$50	\$35/hr	\$61/hr
3. Two Full Courts	\$50	\$65/hr	\$108/hr
4. Damage Deposit	Will be refundable provided the usage contract terms are met. Refund is subject to any remaining balance due on household.		
5. After Hours Fee	\$15/hr. per customer service attendant in addition to rental fees listed above.		
D. Kids Zone:			
1. All Family memberships excluding Daily Guests:		No Add'l Cost	No Add'l Cost
2. Daily Guests:		\$2/hr perchild	\$2/hr perchild
3. General Policies (not limited to the following):			
a. Ages 6 months through 12 years of age			
b. Parents/guardians must be on premises			
c. Maximum 2 hours			
d. Late fees will be charged for failure to pick up on time			

E. Outdoor Swimming Pool (All rentals are based on hourly rates with a minimum of two hour rental):				
1. Daily Passes - Youth (Age 3-15)		\$3	\$3	
2. Daily Passes - Adult (Age 16-61)		\$4	\$4	
F. Outdoor Pool Rental/Private Parties:				
1. 0-49 attendees/ guests	\$75	\$65/hr	\$75/hr	
2. 50-149 attendees/ guests	\$75	\$75/hr	\$85/hr	
3. General Policies (not limited to the following):				
a. Rentals and private parties include the use of the outdoor pool only				
b. Private party fees include the cost of afterhours lifeguards				
c. The Damage Deposit will be refundable provided the usage contract terms are met. Refund is subject to any remaining balance due on household.				

## City Ball Fields

**1. Unreserved** No Charge No Charge

**2. Organized League Athletics** City Leagues, PeeWee Football, and BYA are allowed to use fields for organized game play

<b>3. Ball Field Reservations</b>	
A. Reservations/Field	\$25 w/o lights

<b>4. Tournament Fees</b>	
A. Ballfield Rental Girls	\$300 per field minimum of 5 fields
B. Ballfield Rental Boys	\$400 per field per day minimum of 10 fields
	max of 15 fields

## Park Facilities (Warren, Chisenhall and Mistletoe)

<b>1. Pavillion</b>	
A. Full Shelter	\$20/HR

<b>2. Tennis Courts -</b>	<i>Resident</i>	<i>Non- Resident</i>
A. Tournament Reservations	\$10/HR.	\$15/HR.

## Stage Rental Fees

(All fees are based on a 4 hour stage rental)

<b>1. For Profit Organizations</b>	\$3,300
A. Extra Speakers	\$450
B. Additional Hours	\$500/hour
C. Deposit	\$1,000
D. Mileage greater than 5 miles	\$20/mile

<b>2. Not For Profit Org (501c3 required)</b>	\$1,650
A. Extra Speakers	\$450
B. Additional Hours	\$250/hour
C. Deposit	\$1,000
D. Mileage greater than 5 miles	\$20/mile

All Recreation fees listed are maximum fees to be charged. Recreation management has authority to adjust fees and run seasonal specials as needed to In the event of a question or conflict, the City Council shall provide the final resolution.maximize play.

## Russell Farm

All rental rates are based on hourly rates with a minimum 2 hour rental

1. Building Rental		
A. Chesapeake Building 1800 sq. ft.	\$40.00 per hour	(max occupancy:145)
B. Baker Building 500 Sqft.	\$30.00 per hour	(Max occupancy: 50)
C. Hay Barn/Outdoor Pavilion 1110 sq. ft.	\$25.00 per hour	(Max occupancy: 100)
*Fee includes 35 chairs. Additional chairs: \$2.00 per chair.		
**After Hours Fee - \$17/hr per customer service attendant in addition to rental fees listed above		

2. Wedding Ceremony and Reception Packages		
<b>All packages include:</b>	Separate ceremony and reception area.	
	Exclusive use of the manicured 4 acre landscape venue for 8 hours. (Time includes setup and tear down).	
	Choice of unique outdoor pavilion/ outdoor or indoor areas for ceremony and reception	
	Unlimited access for portraits of grounds and amenities.	
	Wedding coordinator/planner.	
	Chairs, tables and table cloth.	
	Large on-property bridal suite with restrooms and kitchen area.	
	Complete setup and tear down of included items.	
A. 50 guests or less:	\$ 1,405	
B. 51 – 100 guests:	\$ 1,675	
C. 101 – 200 guests:	\$ 2,185	Does not include tent.
D. 151 – 200 guests: *	\$ 3,735	* 150+ guests: Wedding/Reception tent provided.
<i>Note: These are basic wedding packages. Special combinations of facilities and events can be arranged at the farm. Park and Recreation Management reserves the right to develop pricing packages to address the patron's needs.</i>		

3. Wedding Ceremony Only		
<b>All packages include:</b>	Ceremony Area.	
	Exclusive use of the manicured 4 acre landscape venue for 4 hours. (1 hour ceremony and 3 hours set up time.)	
	Unlimited access for portraits of grounds and amenities*.	
	Choice of unique outdoor pavilion/ outdoor or indoor areas for ceremony.	
	Wedding coordinator/planner.	
	Chairs for ceremony.	

		Large on-property bridal suite with restrooms.	
		Complete setup and tear down of facility	
A. 50 guests or less:	\$	735	
B. 51 – 100 guests:	\$	835	
C. 101 – 200 guests:	\$	1,035	
D. 151 – 200 guests: *	\$	2,235	* Wedding Tent provided.
<i>Note: These are basic wedding packages. Special combinations of facilities and events can be arranged at the farm. Park and Recreation Management reserves the right to develop pricing packages to address the patron's needs.</i>			

<b>4. Reservation and Refund Policies</b>
A. All reservations must be made at Russell Farm with the Facility Supervisor.
B. All refund/refund fees are paid at the Burleson Recreation Center.
C. All reservations must be paid in full 48 hours prior to rental.
D. Rental Deposit Fee: \$100.00 per building reserved.
E. Cleaning Fee: \$40.00 per room/building used.
F. A deposit is required on facility rentals along with the completion of the Russell Farm Reservation contract. The deposit will be refunded if the area used has been left in good order and if all conditions of the Russell Farms rental/refund policies are met. Refund of damage deposit is subject to any remaining balance due on household.

<b>5. Rental Cancellation Refunds:</b>
A. Rentals cancelled 30 calendar days or more prior to booking will receive 100% of the deposit.
B. Rentals cancelled 29 - 15 calendar days or more prior to booking will receive 50% of the deposit.
C. Rentals cancelled 14 calendar days or less prior to booking will receive 50% of the deposit.
D. User shall not collect fees at the Russell Farm unless approval has been granted in writing by an authorized representative of the City's Park and Recreation Department. All reservations where monies are collected are subject to approval by the Park and Recreation Department. The City of Burleson will receive 15% of total collections (admission, concession etc.) or \$50.00 whichever is greater. This fee is in addition to all applicable reservation fees.
<i>Note: All Russell Farm Fees listed are the maximum fees to be charged. Park and Recreation Management have the authority to adjust fees and run season specials. In the event of a conflict, the City Council shall provide the final resolution.</i>

## Golf Course

<b>1. Green Fees (All Fees include 1/2 cart and applicable taxes)</b>	
<b>A. Monday through Friday Green Fees</b>	
1. M-F: Open - Noon	\$38; \$29 (Seniors and Active Military)
2. M-F: Noon - 3pm	\$35.00
3. M-F: 3pm - Close	\$27.00
<b>B. Saturday, Sunday, &amp; Holidays Green Fees</b>	
1. Sat & Sun (& Holidays): Open - Noon	\$48.00
2. Sat & Sun (& Holidays): Noon - 3pm	\$39.00
3. Sat & Sun (& Holidays): 3pm to Close	\$29.00
<b>C. Replay Green Fees</b>	
1. 9 additional holes	\$10.00
2. 18 additional holes	\$15.00
Note 1: "WEEKEND" is defined as Friday, Saturday, Sunday and holidays.	
Note 2: All Golf fees listed are maximum fees to be charged. Golf course management has authority to adjust fees and run seasonal specials as needed to maximize play. In the event of a question or conflict, the City Council shall provide the final resolution.	

<b>City of Burleson Capital Improvement Program Summary</b>						
	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>Total</b>
Streets	\$ 11,847,785	\$ 7,735,079	\$ 6,375,462	\$ 8,217,929	\$ 6,910,170	\$ <b>41,086,425</b>
Parks	\$ 1,942,170	\$ 6,453,504	\$ 3,536,231	\$ 2,248,000	\$ 120,000	\$ <b>14,299,905</b>
Water	\$ 5,119,385	\$ 1,524,732	\$ 9,273,482	\$ 11,441,258	\$ -	\$ <b>27,358,857</b>
Sewer	\$ 5,563,875	\$ 16,602,865	\$ 1,210,040	\$ 136,642	\$ 1,415,248	\$ <b>24,928,670</b>
<b>Total</b>	<b>\$ 24,473,215</b>	<b>\$ 32,316,180</b>	<b>\$ 20,395,215</b>	<b>\$ 22,043,829</b>	<b>\$ 8,445,418</b>	<b>\$ 107,673,857</b>

## City of Burleson Capital Improvement Program Detail Summary

Streets Projects	FY20	FY21	FY22	FY23	FY24	TOTAL
Wicker Hill Road Widening & Rebuild	\$ 2,725,281					\$ 2,725,281
Johnson Ave/Renfro Street Rebuild	\$ 1,700,856					\$ 1,700,856
2020 Neighborhood Street Rebuild (Full Rebuilds)	\$ 1,667,520					\$ 1,667,520
2020 Neighborhood Street Rebuild (Street Only)	\$ 1,082,280					\$ 1,082,280
SH174 Traffic Signal Improvements	\$ 800,000					\$ 800,000
Fire Truck	\$ 700,000					\$ 700,000
Intersection Improvements: RTL on HCP at SH174	\$ 495,498					\$ 495,498
Elk Drive Pedestrian Mobility (BHS Sidewalk)	\$ 462,787					\$ 462,787
Intersection Improvements: SW Hillside/Elk Drive & John Jones	\$ 401,152					\$ 401,152
Intersection Improvements: Alsbury @ John Jones	\$ 384,082	\$ 1,503,826				\$ 1,887,908
2020 SRTS at FM1902 & CR902	\$ 366,280	\$ 1,292,927				\$ 1,659,207
Hidden Vistas Signal	\$ 300,000					\$ 300,000
Mobility Plan Update	\$ 250,000					\$ 250,000
County Road 910 Right Turn Lane	\$ 167,960					\$ 167,960
FS2 Owner's Rep and Hardened Space	\$ 128,000					\$ 128,000
Annual Sidewalk Program	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Property Acquisition	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
CR714(Dobson) Wayside Horn Option	\$ 16,089	\$ 210,216				\$ 226,305
CR602 Realignment at FM3391(Renfro) (Dev participation)		\$ 325,000				\$ 325,000
SH174 Corridor Access Phase 1		\$ 785,601				\$ 785,601
Hulen Intersection Improvements (SH174 to Shannon Creek)		\$ 1,245,503				\$ 1,245,503
HCP/Dobson Intersection Improvements		\$ 2,172,006				\$ 2,172,006
Data/Network Center			\$ 291,559			\$ 291,559
Neighborhood Street Rebuild - Streets-Only #2			\$ 851,383			\$ 851,383
Neighborhood Street Rebuild - Streets-Only #3			\$ 723,193			\$ 723,193
Neighborhood Street Rebuild - Streets-Only #4			\$ 499,601			\$ 499,601
2022 Neighborhood Street Rebuild (Full Rebuild)			\$ 1,038,471			\$ 1,038,471
Westside Linkage to 121 ROW ONLY			\$ 2,771,255			\$ 2,771,255
SH174 Corridor Access Phase II				\$ 976,561		\$ 976,561
Arrowood Extension (BISD to Plantation)				\$ 1,138,309		\$ 1,138,309
Alsbury Blvd, Phase 2 (Constructions & ROW)				\$ 5,903,059		\$ 5,903,059
West Hulen Phase 1					\$ 1,822,145	\$ 1,822,145
SH174 Corridor Access Phase III					\$ 162,224	\$ 162,224
Hurst Road Extension					\$ 3,728,445	\$ 3,728,445
Elk Drive Extension to FM731 (John Jones)					\$ 997,356	\$ 997,356
<b>Total</b>	<b>\$ 11,847,785</b>	<b>\$ 7,735,079</b>	<b>\$ 6,375,462</b>	<b>\$ 8,217,929</b>	<b>\$ 6,910,170</b>	<b>\$ 41,086,425</b>
<b>Streets Projects</b>						
Parks Projects	FY20	FY21	FY22	FY23	FY24	Total:
Community Park - Land Acquisition		\$ 3,155,884				\$ 3,155,884
Community Park - Community Park Infrastructure		\$ 500,000	\$ 2,536,231			\$ 3,036,231
Trails - Village Creek 3&4	\$ 500,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000		\$ 3,500,000
Trails - Trail Enhancements/Expansion		\$ 20,000		\$ 50,000		\$ 70,000
Trails - Nature Trails	\$ 30,000	\$ 40,000				\$ 70,000
Splash/Water - Splash Pad	\$ 120,000	\$ 1,080,000				\$ 1,200,000
Dog Park	\$ 347,370					\$ 347,370
Sports/Practice Fields - Chisenhall Fields	\$ 30,000	\$ 125,000				\$ 155,000
Neighborhood Parks - Prairie Timber Park	\$ 340,000					\$ 340,000
Neighborhood Parks - Shannon Creek Park Improvements		\$ 90,000		\$ 310,000		\$ 400,000
Neighborhood Parks - Bartlett Soccer Complex	\$ 4,800	\$ 28,373				\$ 33,173
Neighborhood Parks - Heberle Park				\$ 153,000		\$ 153,000
Neighborhood Parks - Cindy Park Improvements		\$ 100,000				\$ 100,000
Neighborhood Parks - Clark Park Improvements	\$ 85,000					\$ 85,000
Neighborhood Parks - Oak Valley Improvements				\$ 110,000		\$ 110,000
Neighborhood Parks - Wakefield Improvements					\$ 120,000	\$ 120,000
Neighborhood Parks - Warren Park Improvements	\$ 85,000			\$ 125,000		\$ 210,000
Neighborhood Parks - Bailey Lake Park		\$ 246,332		\$ 500,000		\$ 746,332
Neighborhood Parks - Willow Creek Park Improvements		\$ 37,915				\$ 37,915
Trails - Oak Valley/Valley Terrace		\$ 30,000				\$ 30,000
174 Medians	\$ 400,000					\$ 400,000
<b>Total</b>	<b>\$ 1,942,170</b>	<b>\$ 6,453,504</b>	<b>\$ 3,536,231</b>	<b>\$ 2,248,000</b>	<b>\$ 120,000</b>	<b>\$ 14,299,905</b>

Water Projects	FY20	FY21	FY22	FY23	FY24	Total:
Waterline Bore Across SH174 @Johnson Ave	\$ 118,917					\$ 118,917
2020 Neighborhood Street Rebuild (Full Rebuilds)	\$ 597,366					\$ 597,366
Water Independent #1	\$ 981,944					\$ 981,944
8 in and 12 in lines from Hidden Vistas Blvd to Dobson Rd	\$ 1,124,111					\$ 1,124,111
Tank Rehab (Industrial)	\$ 2,297,047					\$ 2,297,047
12in Water line along County Road 714		\$ 161,495	\$ 1,238,895			\$ 1,400,390
Water Independent #2		\$ 1,363,237				\$ 1,363,237
12in lines from St. Andrews Dr. to Fairway View Dr. and Morningside Dr.			\$ 87,044	\$ 668,936		\$ 755,980
16in Line Southeast of Wilshire Blvd			\$ 359,056	\$ 2,751,536		\$ 3,110,592
2023 Neighborhood Street Rebuild (Full Rebuild)			\$ 703,286			\$ 703,286
Water Independent #3			\$ 919,613			\$ 919,613
2.5 MGD Hulen High Pump Station Expansion			\$ 1,001,688			\$ 1,001,688
4.0 MGD Alsbury #2 Pump Station Expansion			\$ 1,001,688			\$ 1,001,688
Offsite Water Supply from Fort Worth			\$ 3,962,212			\$ 3,962,212
16in Line along Wilshire Blvd				\$ 1,665,102		\$ 1,665,102
6.0 MGD Alsbury #2 PS Expansion				\$ 2,813,087		\$ 2,813,087
0.75 MG Mountain Valley EST				\$ 3,542,597		\$ 3,542,597
<b>Total</b>	<b>\$ 5,119,385</b>	<b>\$ 1,524,732</b>	<b>\$ 9,273,482</b>	<b>\$ 11,441,258</b>	<b>\$ -</b>	<b>\$ 27,358,857</b>

Sewer Projects	FY20	FY21	FY22	FY23	FY24	Total:
2020 Neighborhood Street Rebuild (Full Rebuilds)	\$ 939,097					\$ 939,097
Sewer Rehab Independent Project #2	\$ 2,184,735					\$ 2,184,735
Sewer Rehab Independent Project #1	\$ 2,440,043					\$ 2,440,043
10in Parallel Sewer NW Town Creek basin Parkview/Sierra Vista Flagstone		\$ 586,315				\$ 586,315
10in Sewer Extensions in the central region of Willow Creek basin		\$ 1,328,108				\$ 1,328,108
Fort Worth Sewer Relief Line		\$ 14,688,442				\$ 14,688,442
2024 Neighborhood Street Rebuild (Full Rebuild)			\$ 1,210,040			\$ 1,210,040
12in Sewer Extension from 24 in collector main in the N. Shannon Creek Basin				\$ 136,642	\$ 1,415,248	\$ 1,551,890
<b>Total</b>	<b>\$ 5,563,875</b>	<b>\$ 16,602,865</b>	<b>\$ 1,210,040</b>	<b>\$ 136,642</b>	<b>\$ 1,415,248</b>	<b>\$ 24,928,670</b>

<b>TOTAL</b>	<b>\$ 24,473,215</b>	<b>\$ 32,316,180</b>	<b>\$ 20,395,215</b>	<b>\$ 22,043,829</b>	<b>\$ 8,445,418</b>	<b>\$ 107,673,857</b>
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SUMMARY OF GENERAL FUND DECISION PACKAGES

Supplemental Decision Packages In FY 2020-21						Ongoing Cost		One-Time Cost					CMO Recommendation				Footnotes
Departmental Priority	Department	Account Number	Account Description	Program Title	FTEs	Personnel Services	Other: Ongoing Costs	Other: One-Time Costs	Vehicles	Requested Expense Amount	FY2020-21 Revenue/Cost Offset	Net Cost for 2020-21	FUNDED (Y/N)	FUNDED IN FY2020-21	General Fund	OTHER FUNDS	
1	Animal Services	001-4514-434-1001	Salaries	Upgrade Part time Kennel tech to Full Time and 6 months of annual operating costs of new expanded isolation area)	1.00	\$ 36,711	\$ 5,552			\$ 42,263	\$ 21,821	\$ 20,442	N	\$ -	\$ -	\$ -	
1	City Council	001-1412-411-3401	Data Processing Services	Data Processing Services (Programming Closed Captioning and Transcript of Council Meetings)			\$ 19,200			\$ 19,200	\$ -	\$ 19,200	Y	\$ 19,200	\$ 19,200	\$ -	
1	City Secretary (Services)	001-1411-412-8001	Election Expense	Election Expenses				\$ 63,000		\$ 63,000	\$ -	\$ 63,000	Y	\$ 63,000	\$ 63,000	\$ -	
1	Communications	001-1017-412-5501	Advertising	CityFest (Advertising)	-	\$ -	\$ 6,500	\$ -	\$ -	\$ 6,500	\$ -	\$ 6,500	N				
1	Engineering (Capital)	001-5511-437.74-32	Computer Software	E-Builder Software (50%)			\$ 23,980			\$ 23,980	\$ -	\$ 23,980	Y	\$ 23,980	\$ 23,980		
1	Environmental Services	001-4515-434-7432	Computer Software	Health Inspection Software			\$ 8,000			\$ 8,000	\$ -	\$ 8,000	Y	\$ 8,000	\$ 8,000		
1	Finance	001-2011-413.32-01	Financial Audit Services	Single Audit			\$ 4,000			\$ 4,000	\$ -	\$ 4,000	Y	\$ 4,000	\$ 4,000		
2	Finance	001-2011-413.32-09	Other Financial Services	OPEB Actuarial Study				\$ 9,000		\$ 9,000	\$ -	\$ 9,000	Y	\$ 9,000	\$ 9,000		
3	Finance	001-2011-413.32-09	Other Financial Services	Vendor Verification Subscription		\$ -	\$ 1,200		\$ -	\$ 1,200	\$ -	\$ 1,200	Y	\$ 1,200	\$ 1,200		
1	Fire/EMS	001-3012-422-1001	Salaries	Entry level firefighter	1.00	\$ 93,000				\$ 93,000	\$ -	\$ 93,000	Y	\$ 46,810	\$ 46,810		
2	Fire/EMS	001-3012-422-3208	Other Professional Services	Squad 1 response/staffing study				\$ 45,000		\$ 45,000	\$ -	\$ 45,000	Y	\$ 45,000	\$ 45,000		
1	Human Resources	001-1015-412.32-08	Other Professional Services	Professional Consulting (Recruitment Service x 2 @ \$28K each	-	\$ -	\$ -	\$ 56,000	\$ -	\$ 56,000	\$ -	\$ 56,000	N				
2	Human Resources	001-1015-412.32-08	Other Professional Services	Professional Comp Work Off Year - Minor Evaluation	-	\$ -	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000	Y	\$ 5,000	\$ 5,000		
1	Library			Technology Librarian	1.00	\$ 88,109	\$ -		\$ -	\$ 88,109	\$ -	\$ 88,109	N				
2	Library	001-1611-451.74-31 (\$9,341); 001-1611-451.66-08 (\$3,998)	Computer Equipment/Minor Computer Equipment	Library RFID Upgrades to Windows 10		\$ -	\$ 9,341	\$ 3,998	\$ -	\$ 13,339	\$ -	\$ 13,339	Y	\$ 13,339	\$ 13,339		
3	Library	001-1611-451.66-09 (\$1,142); 001-1611-451.66-08 (\$2,598)	Minor Computer Software/Minor Computer Equipment	Library Self-Checkout Service for Smartphones		\$ -	\$ 948	\$ 2,792	\$ -	\$ 3,740	\$ -	\$ 3,740	Y	\$ 3,740	\$ 3,740		
4	Library	001-1611-451.75-04	Library Computer Software	Library Online Registration		\$ -	\$ 4,500	\$ 10,000	\$ -	\$ 14,500	\$ -	\$ 14,500	Y	\$ 14,500	\$ 14,500		
5	Library	001-1611-451.66-08	Minor Computer Equipment	WiFi Hotspots		\$ -	\$ 1,300		\$ -	\$ 1,300	\$ -	\$ 1,300	Y	\$ 1,300	\$ 1,300		
6	Library	001-1611-451.74-31	Computer Equipment	Library Document Station		\$ -	\$ 623	\$ 5,172	\$ -	\$ 5,795	\$ -	\$ 5,795	Y	\$ 5,795	\$ 5,795		
7	Library	001-1611-451.74-06	Audio/Visual Equipment	Library Security Cameras		\$ -	\$ -	\$ 12,716	\$ -	\$ 12,716	\$ -	\$ 12,716	Y	\$ 12,716	\$ 12,716		
8	Library	001-1611-451.41-02	Ground Maintenance & Repair	Library Garden Additions		\$ -	\$ -	\$ 4,700	\$ -	\$ 4,700	\$ -	\$ 4,700	Y	\$ 4,700	\$ 4,700		
1	Non-Departmental	001-1099-419-3208	Prof Consulting fees	IT Implementation of strategic plan				\$ 100,000		\$ 100,000		\$ 100,000	Y	\$ 100,000	\$ 100,000		
1	Parks (Maintenance)	001-6013-453-1601	Car Allowance	Parks Superintendent - Car Allowance		\$ 3,500				\$ 3,500	\$ -	\$ 3,500	Y	\$ 3,500	\$ 3,500		
1	Planning	001-5011-417-3205	Planning Consulting Fees	Comprehensive Plan Zoning Ordinance Consulting Fee				\$ 120,000		\$ 120,000	\$ -	\$ 120,000	Y	\$ 120,000	\$ 120,000		
1	Police	See "Power Shift..." chart below for account numbers		Power Shift (1 Sergeant/3 Officers/4 vehicles)	4.00	\$ 405,408	\$ 94,600	\$ 83,720	\$ 264,000	\$ 848,728	\$ -	\$ 848,728	Y	\$ 444,069	\$ 444,069		
2	Police	See "1 Detective..." chart below for account numbers		Detective (1 Detective/1 vehicle)	1.00	\$ 95,369	\$ 7,021	\$ 18,730	\$ 39,000	\$ 160,120	\$ -	\$ 160,120	Y	\$ 113,686	\$ 113,686		

SUMMARY OF GENERAL FUND DECISION PACKAGES

Supplemental Decision Packages In FY 2020-21						Ongoing Cost		One-Time Cost		CMO Recommendation			Footnotes			
Departmental Priority	Department	Account Number	Account Description	Program Title	FTEs	Personnel Services	Other: Ongoing Costs	Other: One-Time Costs	Vehicles	Requested Expense Amount	FY2020-21 Revenue/Cost Offset	Net Cost for 2020-21		FUNDED (Y)	FUNDED IN FY2020-21	General Fund
3	Police	See "SRO Officer...." chart below for account numbers		SRO Officer (1 SRO/1 vehicle)	1.00	\$ 95,369	\$ 18,650	\$ 20,930	\$ 66,000	\$ 200,949	\$ 118,864	\$ 82,085	Y	\$ 200,949	\$ 200,949	
4	Police	001-3011-421-1001	Salaries	Dispatch Study Recommendations	4.00	\$ 300,000		\$ -		\$ 300,000		\$ 300,000	Y	\$ 300,000	\$ 300,000	
5	Police	001-3011-41-74-31	Capitalized computers	Use of Force Simulator				\$ 71,000		\$ 71,000	\$ 71,000	\$ -	Y	\$ 71,000	\$ -	\$ 71,000 A
6	Police	See below for account numbers		2 officers (part of Power Shift original request)		\$ 94,659	\$ 40,300	\$ 41,860	\$ 132,000	\$ 308,819		\$ 308,819	Y	\$ 308,819	\$ 308,819	
1	Public Works (Administration)	001-4011-431.66-09	Minor Computer Equipment	Work / Asset Management Software			\$ 22,461	\$ 29,925		\$ 52,386	\$ -	\$ 52,386	Y	\$ 52,386	\$ 52,386	
2	Public Works (Streets Traffic)	See "Traffic Signal Tech" chart below for account numbers		Traffic Signal Technician	1.00	\$ 82,615	\$ 7,500		\$ 55,000	\$ 145,115	\$ -	\$ 145,115	Y	\$ 103,966	\$ 103,966	
3	Public Works (Streets Traffic)	See "Traffic Eng." chart below for account numbers		Traffic Engineer	1.00	\$ 134,989				\$ 134,989	\$ -	\$ 134,989	Y	\$ 84,019	\$ 84,019	
1	Purchasing	001-2014-413-50-02	Subscriptions/Books/Publications	Bonfire (Subscription)			\$ 7,500	\$ 4,063		\$ 11,563	\$ -	\$ 11,563	Y	\$ 11,563	\$ 11,563	
2	Purchasing	001-2014-413-53-02	Access Fees	Membership Fee / Application Fee to National Procurement Institute, Inc. (NPI)			\$ 490			\$ 490	\$ -	\$ 490	Y	\$ 490	\$ 490	
3	Purchasing	001-2014-413-53-02	Access Fees	Smarsh/Cell Trust Application			\$ 38,233	\$ 56,757		\$ 94,990	\$ -	\$ 94,990	Y	\$ 94,990	\$ 94,990	
<b>Total</b>					15.00	\$ 1,430,729	\$ 321,899	\$ 764,363	\$ 556,000	\$ 3,072,991	\$ 211,685	\$ 2,861,306		\$ 2,290,717	\$ 2,219,717	\$ 71,000
													<b>Recommended</b>		\$ 2,290,717	

Note:  
A - Grant Application submitted for this item

SUMMARY OF OTHER FUNDS DECISION PACKAGES

Supplemental Decision Packages In FY 2020-21						Ongoing Cost		One Time Cost			CMO Recommendation			Footnote			
Departmental Priority	Department	Account Number	Account Description	Program Title	FTEs	Personnel Services	Other: On-going Costs	Other: One-Time Costs	Vehicles	Requested Expense Amount	FY2020-21 Revenue/Cost Offset	Net Cost for 2020-21	FUNDED (Y) UNFUNDED		FUNDED IN FY2020-21	APPROVED FUNDING FY2020-21	
116 - Parks Perf. Fund	1	Parks (BRICK)	116-6017-453-7301	Office Equipment	Phone queuing system			\$ 3,874	\$ 1,197		\$ 5,071	\$ -	\$ 5,071	Y		\$ 5,071	
	2	Parks (BRICK)	116-6017-453-4101	Building Maintenance & Repair	KidZone Update				\$ 14,900		\$ 14,900	\$ -	\$ 14,900	Y		\$ 14,900	
	3	Parks (BRICK)	116-6017-453-55-08	Other Retainer & Service Fees	Security Personnel in Gymnasium			\$ 12,514			\$ 12,514	\$ -	\$ 12,514	Y		\$ 12,514	A
	4	Parks (BRICK)	116-6017-453-7403	Shop & Plant Equipment	Electronic basketball court divider				\$ 22,000		\$ 22,000	\$ -	\$ 22,000	Y		\$ 22,000	
	5	Parks (BRICK)	116-6017-453-7432	Computer Software	Amllia's SmartRec Software			\$ 30,000	\$ 18,500		\$ 48,500	\$ -	\$ 48,500	Y		\$ 48,500	
	6	Parks (BRICK)	116-6017-453-7405	Park Equipment	Cardio Equipment Replacement (10 year schedule to 5 year schedule)			\$ 51,184	\$ 45,484		\$ 96,668	\$ -	\$ 96,668	Y		\$ 96,668	
	7	Parks (BRICK)	116-6017-453-7205	Other Improvements	Update Flooring: Outdoor Pool Bathrooms, Outdoor Pool Lifeguard Office, and Indoor Pool Lifeguard Office				\$ 12,295		\$ 12,295	\$ -	\$ 12,295	Y		\$ 12,295	
	8	Parks (BRICK)	See "Rec. Maint. Tech" chart below for account numbers		Recreation Maintenance Tech - Full Time	1.00	\$ 60,259		\$ -	\$ -	\$ 60,259	\$ -	\$ 60,259	Y		\$ 45,194	B
	9	Parks (BRICK)	116-6017-453-55-08	Other Retainer & Service Fees - Misc Other Purchased Services	Additional Fitness and Structure Programming			\$ 28,000			\$ 28,000	\$ -	\$ 28,000	Y		\$ 28,000	
	10	Parks (BRICK)	116-6017-453-4210	Maintenance of Apparatus	Increase Equipment Maint & Repair Budget			\$ 7,500			\$ 7,500	\$ -	\$ 7,500	Y		\$ 7,500	
	11	Parks (BRICK)	116-6017-453-4108	Swimming Pool Maintenance & Repair	Clean Tile in Pool Party Rooms				\$ 5,000		\$ 5,000	\$ -	\$ 5,000	Y		\$ 5,000	
	12	Parks (BRICK)	116-6017-453-6705	Minor Other Improvements	Replace Playstructure Mats				\$ 2,374		\$ 2,374	\$ -	\$ 2,374	Y		\$ 2,374	
	13	Parks (BRICK)	116-6017-453-7205	Other Improvements	Lockers in the locker room				\$ 37,000		\$ 37,000	\$ -	\$ 37,000	N			
	14	Parks (BRICK)	116-6017-453-8201	Contribution to Equipment Replacement Fund	BRICK Van			\$ 2,000		\$ 49,500	\$ 51,500	\$ -	\$ 51,500	N			
<b>Total</b>						<b>1.00</b>	<b>\$ 60,259</b>	<b>\$ 135,072</b>	<b>\$ 158,750</b>	<b>\$ 49,500</b>	<b>\$ 403,581</b>	<b>\$ -</b>	<b>\$ 403,581</b>		<b>\$ -</b>	<b>\$ 300,016</b>	
														Recommended	<b>\$ 300,016</b>		
116 - Parks Perf. Fund	1	Parks (Russell Farm)	116-6019-453-6610 (\$1,750); 116-6019-453-4101 (\$1,260)	Minor A/V Equipment/Building Maintenance & Repair	Security System Upgrade			\$ 1,750	\$ 1,260		\$ 3,010	\$ -	\$ 3,010	Y		\$ 3,010	
	2	Parks (Russell Farm)	See "RF Attendant" chart below for account numbers		Russel Farms Attendant (\$12.50/hour)		\$ 13,557			\$ 13,557	\$ -	\$ 13,557	Y		\$ 13,557		
	3	Parks (Russell Farm)	See "RF Raise" chart below for account numbers		Raise for current Russell Farm attendant to \$12.50/hr.		\$ 2,485			\$ 2,485	\$ -	\$ 2,485	Y		\$ 2,485		
	4	Parks (Russell Farm)	116-6019-453-4101	Building Maintenance & Repair	Restoration and Remodel of West End of Baker Building				\$ 4,120		\$ 4,120	\$ -	\$ 4,120	Y		\$ 4,120	
<b>Total</b>						<b>0.00</b>	<b>\$ 16,042</b>	<b>\$ 1,750</b>	<b>\$ 5,380</b>	<b>\$ -</b>	<b>\$ 23,172</b>	<b>\$ -</b>	<b>\$ 23,172</b>		<b>\$ -</b>	<b>\$ 23,172</b>	
														Recommended	<b>\$ 23,172</b>		
<b>Parks Performance Fund (116) Total</b>						<b>1.00</b>	<b>\$ 76,301</b>	<b>\$ 136,822</b>	<b>\$ 164,130</b>	<b>\$ 49,500</b>	<b>\$ 426,753</b>	<b>\$ -</b>	<b>\$ 426,753</b>		<b>\$ -</b>	<b>\$ 323,188</b>	
														Recommended	<b>\$ 323,188</b>		
134 - PEG SRF	1	PEG Funds	134-1412-411-7431	Computer Equipment	Broadcast of City Council meetings				\$ 24,980		\$ 24,980	\$ -	\$ 24,980	Y		\$ 24,980	
	2	PEG Funds	134-1412-411-8216	IT Contribution	IT contribution for Computer replacement council chambers		\$ 3,760			\$ 3,760	\$ -	\$ 3,760	Y		\$ 3,760		
	3	PEG Funds	134-1412-411-7431	Computer Equipment	Communication Camera Only valid with cable channel				\$ 6,692		\$ 6,692	\$ -	\$ 6,692	Y		\$ 6,692	
<b>Total</b>						<b>0.00</b>	<b>\$ -</b>	<b>\$ 3,760</b>	<b>\$ 31,672</b>	<b>\$ -</b>	<b>\$ 35,432</b>	<b>\$ -</b>	<b>\$ 35,432</b>		<b>\$ -</b>	<b>\$ 35,432</b>	
														Recommended	<b>\$ 35,432</b>		
<b>PEG SRF (134) Total</b>						<b>0.00</b>	<b>\$ -</b>	<b>\$ 3,760</b>	<b>\$ 31,672</b>	<b>\$ -</b>	<b>\$ 35,432</b>	<b>\$ -</b>	<b>\$ 35,432</b>		<b>\$ -</b>	<b>\$ 35,432</b>	

Supplemental Decision Packages In FY 2020-21							Ongoing Cost		One Time Cost		CMO Recommendation			Footnote		
Departmental Priority	Department	Account Number	Account Description	Program Title	FTEs	Personnel Services	Other: On-going Costs	Other: One-Time Costs	Vehicles	Requested Expense Amount	FY2020-21 Revenue/ Cost Offset	Net Cost for 2020-21	FUNDED (Y) UNFUNDED		FUNDED IN FY2020-21	APPROVED FUNDING FY2020-21
													Recommended	\$ 35,432		
130 - Juvenile Case Mgr SRF	1	Municipal Court	See "Juvenile Case Manager Transfer" chart below for account numbers	Transfer GF to Juvenile Case Manager	1.00	\$ 71,419	\$ 4,725			\$ 76,144	\$ -	\$ 76,144	Y		\$ 76,144	
	Total					1.00	\$ 71,419	\$ 4,725	\$ -	\$ -	\$ 76,144	\$ -	\$ 76,144		\$ -	\$ 76,144
														Recommended	\$ 76,144	
<b>Juvenile Case Mgr SRF (130) Total</b>					<b>1.00</b>	<b>\$ 71,419</b>	<b>\$ 4,725</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 76,144</b>	<b>\$ -</b>	<b>\$ 76,144</b>		<b>\$ -</b>	<b>\$ 76,144</b>	
													Recommended	\$ 76,144		
131 - MC Tech. SRF	1	Municipal Court	131-3015-423-5002	Subscriptions/Books/Publications	Transfer to GF to Court Technology		\$ 7,000			\$ 7,000	\$ -	\$ 7,000	Y		\$ 7,000	
	2	Court Marshall	See "Court Tech Fund Transfer to GF" chart below for account numbers	Transfer to GF to Court Technology		\$ 12,829				\$ 12,829	\$ -	\$ 12,829	Y		\$ 12,829	
	3	Court Marshall	131-3016-423-5302	Access Fees	Cloud Storage for Accushield Kiosk		\$ 2,988			\$ 2,988	\$ -	\$ 2,988	Y		\$ 2,988	
	Total					0.00	\$ -	\$ 22,817	\$ -	\$ -	\$ 22,817	\$ -	\$ 22,817		\$ -	\$ 22,817
													Recommended	\$ 22,817		
<b>MC Tech. SRF (131) Total</b>					<b>0.00</b>	<b>\$ -</b>	<b>\$ 22,817</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 22,817</b>	<b>\$ -</b>	<b>\$ 22,817</b>		<b>\$ -</b>	<b>\$ 22,817</b>	
													Recommended	\$ 22,817		
132- MC Building Security SRF	1	Court Marshall	See "Transfer from GF to Court Tech Fund" chart for account numbers	Transfer GF to Court Security		\$ 8,525				\$ 8,525	\$ -	\$ 8,525	Y		\$ 8,525	
	2	Court Marshall	132-3016-423-4210	Equipment Maintenance & Repair	Xray Warranty for the Court Building		\$ 5,000			\$ 5,000	\$ -	\$ 5,000	Y		\$ 5,000	
	3	Court Marshall	132-3016-423-6608	Minor Computer Equipment	Additional Cameras and Microphones		\$ 3,360			\$ 3,360	\$ -	\$ 3,360	Y		\$ 3,360	
	Total					0.00	\$ -	\$ 13,525	\$ 3,360	\$ -	\$ 16,885	\$ -	\$ 16,885		\$ -	\$ 16,885
													Recommended	\$ 16,885		
<b>MC Building Security SRF (132) Total</b>					<b>0.00</b>	<b>\$ -</b>	<b>\$ 13,525</b>	<b>\$ 3,360</b>	<b>\$ -</b>	<b>\$ 16,885</b>	<b>\$ -</b>	<b>\$ 16,885</b>		<b>\$ -</b>	<b>\$ 16,885</b>	
													Recommended	\$ 16,885		
401-W&WF	1	Water & Wastewater Services	401-4041-511-7432	Computer Software	E-Builder Software (50%)		\$ 23,980			\$ 23,980	\$ -	\$ 23,980	Y		\$ 23,980	
	1	Water & Wastewater Services	401-4041-511.82-01 (\$28,882);	Contribution to ERF	Upgrade Unit 176 (truck) to service body		\$ 2,620		\$ 26,202	\$ 28,822	\$ -	\$ 28,822	Y		\$ 28,822	
	1	Water & Wastewater Quality	401-4042-511.82-01	Contribution to ERF	Sewer Jetter Trailer		\$ 800		\$ 8,000	\$ 8,800	\$ -	\$ 8,800	Y		\$ 8,800	
	1	Water & Wastewater Services	401-041-511.66-09	Minor Computer Software	Work/Asset Management Software		\$ 22,461	\$ 29,925			\$ 52,386	\$ -	\$ 52,386	Y		\$ 52,386
	1	Utility Billing	401-2041-512-7432	Computer Software	Credit Card Processing Software		\$ 13,500				\$ 13,500	\$ -	\$ 13,500	Y		\$ 13,500
	<b>Water &amp; Wastewater Fund (401) Total</b>						<b>\$ -</b>	<b>\$ 63,361</b>	<b>\$ 29,925</b>	<b>\$ 34,202</b>	<b>\$ 127,488</b>	<b>\$ -</b>	<b>\$ 127,488</b>		<b>\$ -</b>	<b>\$ 127,488</b>
													Recommended	\$ 127,488		
402 - Golf Course Fund	1	Golf (Club House & Pro Shop)	402-8013-521-7403	Shop or Plant Equipment	2 Greens Mower		\$ 8,200	\$ 46,000		\$ 54,200	\$ -	\$ 54,200	Y		\$ 54,200	
	2	Golf (Club House & Pro Shop)	402-8013-521-4102	Grounds Maintenance & Repair	Rebuild 3 Current Water Pumps			\$ 30,000		\$ 30,000	\$ -	\$ 30,000	Y		\$ 30,000	
	3	Golf (Club House & Pro Shop)	402-8013-521-4102	Grounds Maintenance & Repair	Pump Control Panel			\$ 20,000		\$ 20,000	\$ -	\$ 20,000	Y		\$ 20,000	
	4	Golf (Club House & Pro Shop)	402-8013-521-4101	Building Maintenance & Repair	Pump House Roof and Painting			\$ 12,000		\$ 12,000	\$ -	\$ 12,000	Y		\$ 12,000	
	5	Golf (Club House & Pro Shop)	402-8012-521-1101	Wages	Golf Course Floating Assistant	1.00	\$ 52,752			\$ 52,752	\$ -	\$ 52,752	N			
	6	Golf (Club House & Pro Shop)	402-8012-521-66-04	Minor Shop & Plant Equipment	Driving Range Improvements			\$ 34,600		\$ 34,600	\$ -	\$ 34,600	Y		\$ 34,600	
	7	Golf (Club House & Pro Shop)	402-8012-521.11-01	Wages	Increase Wages for Additional Part-Time Employees		\$ 7,000			\$ 7,000	\$ -	\$ 7,000	Y		\$ 7,000	
	Total					1.00	\$ 59,752	\$ 8,200	\$ 142,600	\$ -	\$ 210,552	\$ -	\$ 210,552		\$ -	\$ 157,800
													Recommended	\$ 157,800		
<b>Hidden Creek Golf Course Fund (402) Total</b>					<b>1.00</b>	<b>\$ 59,752</b>	<b>\$ 8,200</b>	<b>\$ 142,600</b>	<b>\$ -</b>	<b>\$ 210,552</b>	<b>\$ -</b>	<b>\$ 210,552</b>		<b>\$ -</b>	<b>\$ 157,800</b>	

SUMMARY OF OTHER FUNDS DECISION PACKAGES

Supplemental Decision Packages In FY 2020-21							Ongoing Cost		One Time Cost		CMO Recommendation			Footnote		
Departmental Priority	Department	Account Number	Account Description	Program Title	FTEs	Personnel Services	Other: On-going Costs	Other: One-Time Costs	Vehicles	Requested Expense Amount	FY2020-21 Revenue/Cost Offset	Net Cost for 2020-21	FUNDED (Y) UNFUNDED		FUNDED IN FY2020-21	APPROVED FUNDING FY2020-21
													Recommended	\$ 157,800		
504-Support Serv Fund	1	IT	504-1511-412.34-02	Computer Consulting Services	ERP Consultant			\$ 115,000		\$ 115,000	\$ -	\$ 115,000	Y	\$ 115,000		
	2	IT	504-1511-412.74-31	Computer Equipment	PD Network Segregation			\$ 150,000		\$ 150,000	\$ -	\$ 150,000	Y	\$ 150,000		
	3	IT	504-1511-412.74-31	Computer Equipment	Core Network Infrastructure			\$ 150,000		\$ 150,000	\$ -	\$ 150,000	Y	\$ 150,000		
	<b>Total</b>					<b>0.00</b>	\$ -	\$ -	\$ 415,000	\$ -	\$ 415,000	\$ -	\$ 415,000		\$ -	\$ 415,000
													Recommended	\$ 415,000		
<b>Support Services Fund (504) Total</b>						<b>0.00</b>	\$ -	\$ -	\$ 415,000	\$ -	\$ 415,000	\$ -	\$ 415,000		\$ -	\$ 415,000
													Recommended	\$ 415,000		
<b>Comprehensive Total</b>						<b>3.00</b>	\$ 136,053	\$ 212,143	\$ 783,327	\$ 83,702	\$ 1,215,225	\$ -	\$ 1,215,225		\$ -	\$ 1,058,908
													Recommended	\$ 1,174,754		

A - will hire if gym opens.  
 B - 3/4 of budget - Hire in January 2022  
 C- Re-furbished