



# ANNUAL FIRE LIFE SAFETY INSPECTION FEES

Beginning January 1, 2026 • Burleson Fire / EMS

## Why is there a fee now?

To provide consistent, uninterrupted inspections and strengthen fire prevention efforts, the City is implementing a legally authorized annual inspection fee. This supports a dedicated fire inspector focused on annual Life Safety Inspections for Burleson businesses, while keeping firefighters available for emergency response.

## How it works

- Your required annual Life Safety Inspection will be completed as usual.
- After the inspection, an inspection fee will be assessed based on your building size.
- You will receive an invoice by email within 24 hrs of the inspection. **The invoice will include the permit number prominently displayed.**
- Your inspection report will be released after the fee is paid.
- If the inspection failed, you will receive the deficiencies immediately.

## Inspection Fee Schedule (based on square footage)

Building Size	Fee
6,000 sq. ft. and under	\$50
6,001 – 25,000 sq. ft.	\$75
25,001 – 50,000 sq. ft.	\$100
50,001 sq. ft. and above	\$200

## Pay Online (quick steps)

1. Go to <https://etrakit.burlesontx.com>
2. Create an account or log in (use "Public" unless you already have an account).
3. From your dashboard, select SEARCH PERMIT.
4. Select SEARCH BY PERMIT NUMBER.
5. Enter your permit number (example: FPV26-0001, no spaces).
6. Click Add to cart → Select fee → Checkout.

## Other Payment Options (City Building Permits & Inspections)

- Pay in person: 135 W Ellison St, Suite 109, Burleson, TX 76028
- Office hours: Monday–Friday, 8:00 a.m. – 5:00 p.m.
- Payment help: 817-426-9632
- Email: [bldgpermits@burlesontx.com](mailto:bldgpermits@burlesontx.com) (email credit card authorization form)
- Inspection Request Line (scheduling): 817-426-9175

## Fire Department Questions?

Fire Marshal's Office • 817-426-9174 • [rmoore@burlesontx.com](mailto:rmoore@burlesontx.com)

*Note: This flyer is provided as a quick reference and accompanies the Chief's letter and online payment instructions.*

If paying through email, use this form  
Email to [bldgpermits@burlesontx.com](mailto:bldgpermits@burlesontx.com) (Include FPV26-XXXX)



## Building Permits & Inspections Credit Card Authorization

---

PLEASE PRINT OR TYPE—INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED  
ALL FORMS ARE SHREDDED AFTER BEING PROCESSED

---

THE CITY OF BURLESON ACCEPTS VISA OR MASTERCARD ONLY

Name on Credit Card \_\_\_\_\_  
Phone Number \_\_\_\_\_  
Name of Person Presenting Card \_\_\_\_\_  
Phone Number \_\_\_\_\_  
Billing Address \_\_\_\_\_ Zip Code \_\_\_\_\_  
Email Address \_\_\_\_\_  
Credit Card Number \_\_\_\_\_  
Expiration Date (MM/YY) \_\_\_\_\_ 3 Digit CVV2 # \_\_\_\_\_  
Total Charges \_\_\_\_\_

---

### PLEASE PROVIDE APPLICABLE INFORMATION

Permit Address (s) \_\_\_\_\_  
Permit Type Annual Fire Prevention Inspection - Permit Number: **FPV26-**\_\_\_\_\_  
Registration Type \_\_\_\_\_  
Validation Fee \_\_\_\_\_

---

Date \_\_\_\_\_  
Name (printed) \_\_\_\_\_  
Signature \_\_\_\_\_

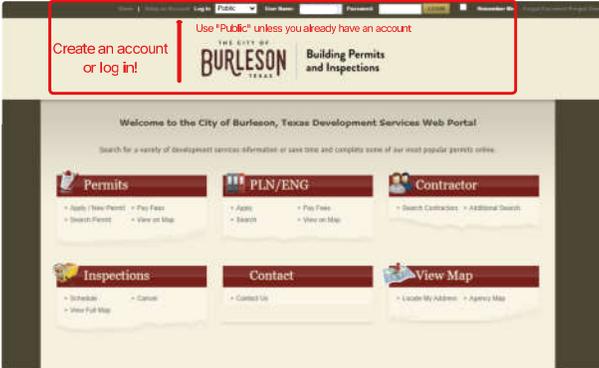
---

# How to conveniently pay your fee online

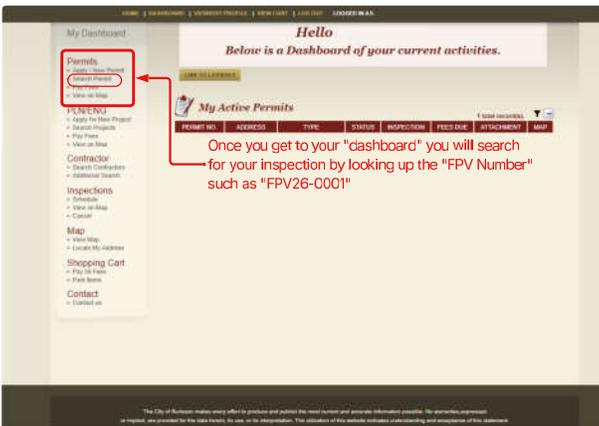
STEP 1 - Go to <https://etrakit.burlesontx.com>

STEP 2 - Create an account or log in

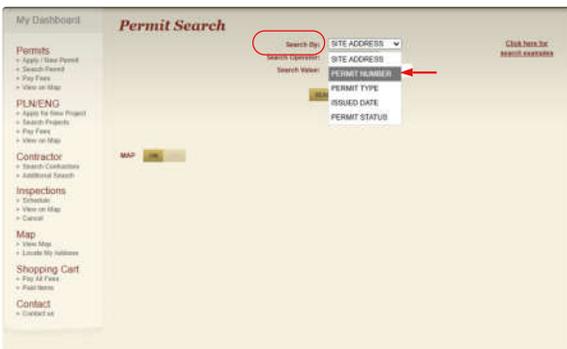
(use "public" unless you already have an account)



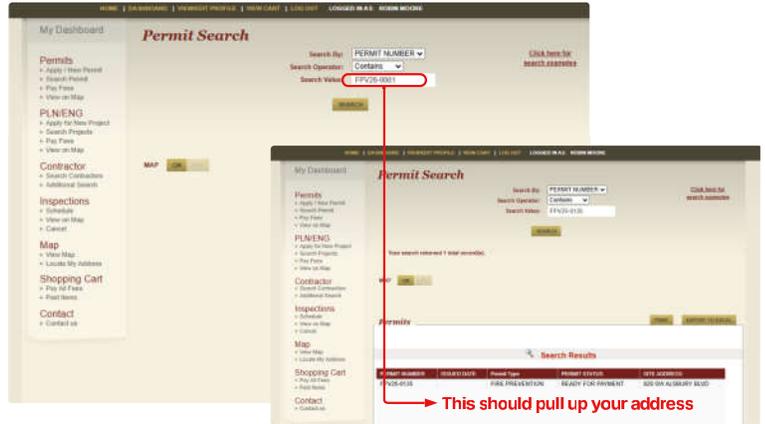
STEP 3 - When you get to your "dashboard", select SEARCH PERMIT to find your inspection.



STEP 4 - To find your inspection, select "SEARCH BY PERMIT NUMBER"



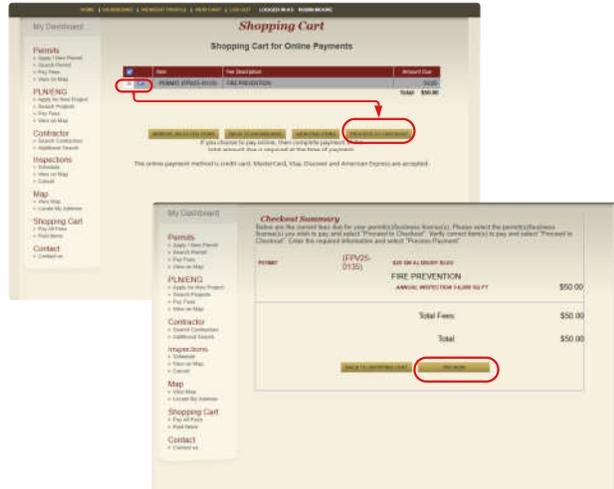
STEP 5 - Enter your inspection permit number, example: FPV26-0000, no spaces



STEP 6 - Click "add to cart"



Final step - Select fee and checkout



If you have any issues with the eTrakit payment system, please call 817-426-9632.



## Fire/EMS



**Dear Burleson Business Partner,**

First, I want to thank you for your partnership and for choosing Burleson as the place to operate your business. My name is Casey Davis, and I have the honor of serving as the Burleson Fire Chief. I grew up here in Burleson, watching both our community and our fire department evolve over the years. My father served as a volunteer firefighter, and through his service and my own career with the city, I've seen firsthand how Burleson's growth has shaped the high standards of service and safety we strive to provide today.

Our fire department has progressed from an all-volunteer model to an ISO Class 1 accredited department staffed with highly trained professional firefighters and paramedics. As Burleson continues to grow, so do the demands on our public safety services, including commercial fire inspections that help protect employees, customers, and property throughout the city.

Currently, on-shift firefighters conduct these inspections. However, when an emergency call occurs, they must leave the inspection, respond to the call, and later return to complete the visit. While necessary, this approach creates delays and prevents us from providing the level of consistency, efficiency, and customer service that our business community deserves.

To ensure timely, uninterrupted inspections and strengthen our overall fire prevention efforts, the City Council has chosen to begin utilizing a legally authorized fee structure already permitted under local and state regulations. This fee will support a dedicated fire inspector whose sole focus will be conducting annual Life Safety Inspections for Burleson businesses. This change allows firefighters to remain available for emergency response while enhancing safety across our commercial community.

**Beginning January 1, 2026, an *annual* inspection fee will be assessed following the completion of your required Life Safety Inspection. The fee schedule is as follows:**

- **Businesses 6,000 sq. ft. and under: \$50**
- **6,001 – 25,000 sq. ft.: \$75**
- **25,001 – 50,000 sq. ft.: \$100**
- **50,001 sq. ft. and above: \$200**

We appreciate everything you and your business contribute to the City of Burleson. I look forward to continuing our partnership and ensuring that our community remains a safe place to live, work, and invest. If you have any questions or concerns, please contact the Fire Marshal's Office at **817-426-9174** or [rmoore@burlesontx.com](mailto:rmoore@burlesontx.com).

Sincerely,

**Casey Davis**

Fire Chief, City of Burleson